

INSTRUCTIONS TO CANDIDATES

- 1. Students need to be settled down in the Examination Hall before the Reporting time mentioned in the Hall-ticket.**
- 2. You will not be permitted to enter the examination hall after the reporting time for any reasons.**
- 3. No Cell Phones and any other electronic gadgets are allowed in the Examination Hall.**
4. It is mandatory to bring Institution Identity Card and attested Hall ticket on all days of the Examination.
5. Write your Registration Number on the space provided on the Facing Sheet of the Answer Script. Do not write anything like Name, Signature or any identification code on any part of the Answer Book other than your Registration Number.
6. Do not communicate with other candidates either by word or sign and let the paper be seen by any other candidates.
7. If found to have indulged in any Malpractice by the Invigilator or the squad you may deemed to have failed that examination or the entire examinations or be subject to such penalty as the Director considered appropriate.
8. Do not have the possession of any material relevant to the work being examined, unless it is approved by the examiners.
9. Answers should be written in the Answer booklet provided. Rough work should be done within the answer booklet. No writings / marking on the question paper will be allowed.
- 10 Stop writing at the stroke of the last bell and handover the Answer Script, personally to the Invigilators. Carrying the answer script from the examination hall inadvertently or otherwise, will be viewed seriously and will lead to debarring from all the examination.
- 11 You will not be permitted to leave the Examination room before the stroke of the last bell.
12. The dress code of the Institution remains the same during the examination days and no exception is allowed except wearing ties.
13. The Covid – 19 protocol is of utmost important. No violation will be entertained.
14. Every student must sanitize their hands before entering the exam hall. And masks must be worn throughout the examination
15. DO NOT sit in another seat than the one allotted to you.

16. The classes will be sanitized after each examination and anything left behind in the examination hall will be disposed hence DO NOT leave anything behind including your used masks, tissues, stationery, water bottles etc.
17. Do not borrow stationery, water etc. from your fellow students. Carry your own things.
18. Kindly enter and exit the examination hall in an orderly manner following the protocol of social distancing.
19. The invigilator's instructions and guidance must be taken seriously failing to do the same will result in debarment.

For more details about the expected Code of Conduct with respect to Covid protocols, visit the website www.lavasa.christuniversity.in .

All the best for your examinations

COORDINATOR - EXAMINATIONS