



**CHRIST**

(DEEMED TO BE UNIVERSITY)

PUNE LAVASA CAMPUS

*The Hub of Analytics*



CHRIST UNIVERSITY LAVASA

# Student Handbook

2024





**CHRIST**  
(DEEMED TO BE UNIVERSITY)  
**PUNE LAVASA CAMPUS**  
*The Hub of Analytics*

**CHRISTITE HANDBOOK**  
**2024-25**

Name .....

Registration No .....

Programme .....

School .....

Class .....

Campus .....

Address .....

.....

PIN.....

Ph. # (H)..... (M).....

Email.....

**IN CASE OF EMERGENCY CONTACT**

Name.....

Ph. # (H)..... (M).....

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Updated on June 2024

Published by Registrar, CHRIST (Deemed to be University)

Design & Layout Centre for Digital Learning, CHRIST (Deemed to be University)

*Note: All new changes will be updated in the digital soft copy of the Student Handbook 2024-25, available under Student Life on the University Website.*

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**The Wheel:** Two concentric circles make the Wheel. It symbolises harmony between the parts and the whole without which there cannot be any progress.

**The Star:** The Star has five tails. The tips of the top and the two bottom tails of the Star touch the outer circle of the Wheel whereas the other two tips touch the inner circle. The Star symbolises the Star of Heaven by which we steer our courses through the shoals and eddies of time.

**The Flame:** A candle is placed in the inner circle in such a way that its Flame spreads exactly from the common centre of the Star and the Wheel. The Flame throws light and illuminates the surrounding darkness.

**The Book:** An open book is placed just below the candle on the inner side of the inner circle. It represents knowledge that leads one to excellence.

**The Vision:** The vision statement, EXCELLENCE AND SERVICE, is encrypted in three lines below the book in between the two circles and the lower tails of the Star.

**The Name:** The Name CHRIST is written both in Hindi and in English.

## 01. Historical Highlights of CHRIST (Deemed to be University)

<b>1969-1978</b>	
1966	Christ College registered as a society under the Mysore Societies Registration Act
1969	Blessing of the newly constructed building (now called Block I) and commencement of the first academic year on 15 July at 9:30 AM. Started one year Pre-University Courses (PUC) at Bangalore University.
1970	Courses in BA, BSc, and BCom were introduced
1970-71	Two-year PUC introduced
1971	Kannada Sangha established
1972-73	The first batch of Degree students graduated. In BA (Philosophy) students secured ranks in the positions of I, II, IV, V, VI, and X
<b>1979-1988</b>	
1979-80	Started co-education
1981	'AydaKathegalu' book published by Kannada Sangha's prescribed as a textbook by Bangalore University for the Department of Kannada
1984	A new hockey court was inaugurated
<b>1989-1998</b>	
1987	Library building Inaugurated on 12 February 1987
1988-89	The first Self Financing Programme BSc - (Physics, Mathematics, Electronics) [PME] started.
1990	Construction of a segment of Block II
1990	BSc (Computer Science, Mathematics, Statistics) introduced

1991	BA - (Journalism, Psychology, English) [JPEng], Bachelor of Hotel Management [BHM], Bachelor of Business Management [BBM] and MA (Sociology) introduced
1993	Silver Jubilee Year
1993	Introduced MSc (Physics)
1994	MBA and MCA programmes introduced
1996	Introduced BBA Twinning Programme with Western Michigan University, Kalamzoo, USA
1997	Promulgation of Mission Statement
1998	Christ College became the first educational institution in Karnataka to be accredited by National Assessment and Accreditation Council (NAAC)
1998	Establishment of Centre for Education Beyond Curriculum (CEDBEC)
<b>1999-2008</b>	
1999	Establishment of Centre for Social Action (CSA)
2000	The Bachelor of Computer Science [BCA] programme introduced
2002	First Journals - 'Artha-Journal of Social Science', 'Ushus-Journal of Management Studies' and 'Mapana-Journal of Science' launched
2004	Autonomous status granted by UGC
2005	Re-accredited with A+ by NAAC.
2005	College became an Autonomous Institution
2005	MSc (Mathematics) and MA (Economics) introduced

2005	MoUs signed with the University of Wales, UK, and Liverpool-Hope University, UK
2006	Inauguration of the Main Auditorium with seating capacity of about 2000
2006	Bachelor of Education (BEd) and BA LLB (Honours) programmes introduced
2006	UGC declared Christ College as an Institution with Potential for Excellence
2006	Establishment of Deaneries
2007	Blessing of Block I of Faculty of Engineering in Bangalore Kengeri Campus on Mysore Road
2007	University Study Abroad Consortium (USAC) with Universities in the USA launched in the campus
2008	Inauguration of Jonas Hall (Women's Hostel) in Main Campus
2008	Ministry of Human Resource Development, Government of India confers Deemed to be University status on Christ College (Autonomous) on 22 July
2008	Atna-Journal of Tourism Studies and Tattva-Journal of Philosophy launched.
2008	Master of Philosophy (MPhil) programmes launched.
2008	Kannada Sangha Published 199th book
2008	MA (English with Communication Studies) introduced
2008	Land bought at Lavasa in Pune, Maharashtra for future campus development
<b>2009-2018</b>	
2009	Formal inauguration of Faculty of Engineering in Bangalore Kengeri Campus



2009	PhD programmes launched
2009	Land bought at Ghaziabad in Delhi NCR for future campus development
2010	BA (Performing Arts, English and Psychology) introduced
2010	Blessing and inauguration of Central Block, Main Campus on Hosur Road
2010	Centre for Research established
2010	Inauguration of Nodal Office in Thiruvananthapuram
2010	Centre for Research established
2010	Land bought at Thiruvananthapuram, Kerala for the University Nodal Office Centre
2011	Blessing of Knowledge Centre (PG Library) and Chapel in Central Block, Main Campus
2011	Land bought in Hulimavu, on Bannerghatta Road, Bangalore, Karnataka for future campus development
2012	Christ University Law Journal launched.
2012	Centre for Concept Design started
2012	Dr Fr Thomas C Mathew, Vice Chancellor conferred with the honorary rank of Colonel by the Ministry of Defence for contributions to National Cadet Corps.
2013	Property bought in view of Campus in Wardha, Maharashtra
2013	Centre for Advanced Research and Training (CART) established
2013	BA (Theatre Studies, Communication and Media Studies, English) introduced

2014	Became member of Association of Indian Universities (AIU)
2014	Blessing and inauguration of Lavasa Campus, Pune.
2014	Blessing and inauguration of Delhi NCR Campus Ghaziabad, Uttar Pradesh
2015	Property bought in view of campus in Bhopal, Madhya Pradesh
2015	Inauguration of St Kuriakose Elias Hall (Men's Hostel) in the Main Campus
2015	BA (Music - Western Classical, Psychology, English) introduced
2015	Blessing and inauguration of Block IV in the Main Campus
2016	Blessing and Inauguration of Bannerghatta Road Campus
2016	Adoption of the Choice Based Curriculum
2016	Centre for Academic and Professional Support (CAPS) established.
2016	Block V in Bangalore Kengeri Campus Inaugurated
2016	NAAC awards highest grade "A" on four-point scale with CGPA of 3.25
2016	Completion of Block V (Kengeri Campus) housing Automobile Workshop, Centre for Digital Innovation and the Incubation Centre
2016	Centre for Digital Innovation and the Incubation Centre started in Bangalore Kengeri Campus
2017	Inauguration of the new Auditorium in the Bannerghatta Road Campus
2017	Bachelor of Architecture (BArch) programme introduced at Kengeri Campus

2017	Centre for Indian and Foreign Languages established
2017	Property bought in view of North Campus, Bangalore
2017	Land bought in Nagasandra, Tumkur Road, Bangalore, Karnataka for future campus development
2018	Property bought in view of Campus in Cochin
<b>2019-2023</b>	
2019	Ministry of Human Resource Development, Government of India approved Off Campuses of the University at Pune Lavasa and at Ghaziabad in Delhi NCR on 08 April
2019	School System was introduced in the place of Deanery System
2020	Law programme ranked within top 20 in NIRF in the country
2021	Research and Development Block inaugurated
2021	School of Architecture Block inaugurated
2022	Dr Fr Abraham V M, Vice Chancellor, conferred with the honorary rank of Colonel by the Ministry of Defence for contributions to National Cadet Corps.
2022	Five BTech programmes NBA accredited
2022	Blessing and Inauguration of Bangalore Yeshwanthpur Campus
2022	Reaccredited by NAAC with A+ Grade
2023	National Education Policy (NEP) 2020 Implemented
2023	University ranked among top 100 universities in India at 67 in NIRF

## The University

CHRIST (Deemed to be University) was born out of the educational vision of St Kuriakose Elias Chavara, an educationist, and a social reformer of the nineteenth century in South India. He founded the first indigenous Catholic congregation, Carmelites of Mary Immaculate (CMI) in 1831 in South India which administers CHRIST (Deemed to be University).

Established in 1969 as Christ College, the Institution undertook path-breaking initiatives in Indian higher education with the introduction of innovative and modern curricula, insistence on academic discipline, imparting of Holistic Education and adoption of global higher education practices with the support of creative and dedicated staff. The University Grants Commission (UGC) of India conferred Autonomy to Christ College via its notification F.13-1/2004(Desk-AC) dated 07 October 2004 and identified it as an Institution with Potential for Excellence via its Notification No. F. 121/2004(AIS/PE) dated 19 May 2006. In 2008 under Section 3 of the UGC Act, 1956, the Ministry of Human Resource Development (MHRD) of the Government of India, declared the Institution a Deemed to be University, vide its notification No. F. 9-34/2007-U.3(A) dated 22 July 2008 in the name and style of 'Christ University'. One of the first institutions in India to be accredited in 1998 by the National Assessment and Accreditation Council (NAAC), and subsequently in 2004 and 2016, the Institution had the top Grade 'A' on a 4-point scale. In the year 2022, the Institution has an A+ grade with a CGPA of 3.42. As per the direction of MHRD, vide its Notification No. F.9-34/2007-U.3(A), dated 11 January 2018 the name of the Institution was changed from 'Christ University' to 'CHRIST (Deemed to be University)'. The University is a Minority Educational Institution as approved by the Order No. 1561 of 2013/8743 dated 29 July 2013 of the National Commission for Minority Educational Institutions.

The multi-disciplinary Institution which focuses on teaching, research and service, offers Bachelor, Master and Doctoral programmes in Arts and Humanities, Social Sciences, Science, Commerce, Management, Engineering, Law, Education and Architecture to over 28000 students. The six campuses of the University, four at Bengaluru in Karnataka, one at Pune Lavasa in Maharashtra, and one at Delhi National Capital Region (NCR) are living examples of harmonious multiculturalism with students from all the states and Union Territories of India and about 77 different countries. CHRIST (Deemed to be University) publishes six peer-reviewed research journals and has published more than 300 books in Kannada and English. The University actively promotes sports and co-curricular activities and consequently remains a nurturing ground for creative excellence.

## **02. THE PUNE LAVASA CAMPUS - Residential Campus**

The Pune Lavasa campus of CHRIST (Deemed to be University) is nestled within the Sahyadri mountain range. The campus is away from the urban hustle, and a haven for those seeking a

harmonious blend of education and tranquillity. Surrounded by nature, our serene environment fosters a conducive atmosphere for focused learning and personal growth. The campus layout is designed to inspire creativity, collaboration, and a sense of community, creating an unparalleled setting for an effective academic journey. We strive to offer an educational experience like no other, where the pursuit of knowledge transcends the constraints of time. Our 24/7 campus awaits, ready to shape the educational journey of all our students into extraordinary, round-the-clock learning.

The faculty is the heart of our academic community and is dedicated to shaping minds and inspiring a love for learning among students. Comprising seasoned educators and industry experts, our faculty team brings a wealth of knowledge and real-world experience to the classroom. As a residential campus, there is a focus on personalised learning, where faculty administer an open-door policy. Students can engage in one-on-one discussions, seek guidance, and explore academic interests outside the formal classroom setting and beyond the working hours of the campus. They are not just educators but also mentors, guiding students through a transformative academic journey.

To support our vision, infrastructure is meticulously designed to blend innovation and technology with comfort, fostering an environment that stimulates both academic and personal growth. Seamless connectivity and automation is a hallmark of our campus. High-speed Wi-Fi, smart classrooms, and a campus-wide tech infrastructure are designed and improved constantly to support a modern and interconnected learning environment, adapting to the evolving needs of education. As the “Hub of Analytics”, continuous additions are made to the campus infrastructure to support students with understanding and application of analytics.

At Our Campus, we take pride in offering a cutting-edge academic experience that transcends traditional boundaries, preparing students not just for today's challenges but for the ever-evolving landscape of the future driven by Data and Analytics. Our curriculum is a beacon of innovation, focusing on several key pillars like industry integration, interdisciplinary learning, technological integration, and global perspective. Our Holistic approach to the Curriculum is a comprehensive framework designed to cultivate not just academic excellence but also personal growth, emotional intelligence, and a deep sense of social responsibility. We believe in the transformative power of co-curricular and extracurricular activities, offering students unique opportunities through campus clubs, centres, events and other mindful engagements that nurture not only academic brilliance but also personal growth, leadership skills and other soft skills, and a rich tapestry of memorable experiences. This transformative educational experience is structured around academic excellence, personal growth & wellness, leadership, global citizenship and other such key principles, making it a one-of-a-kind campus for quality education.

The campus hosts a diversity of students with representations from every state in the country and is strategically progressing to increase international representation. Inclusivity is not just a concept; it's a vibrant, lived experience woven into the fabric of our campus community. We are committed to creating an equitable environment through inclusive policies, diversity celebrations & integrations, support services, student-led initiatives, inclusive curriculum and learning & improvement that collectively contribute to a sense of belonging during their educational journey on campus. At our institution, we recognize that true education is a multifaceted journey.

Through a robust co-curricular and extracurricular framework, we aim not only to educate minds but to shape well-rounded individuals equipped for success and fulfilment in all aspects of life. Welcome to a learning environment that extends beyond textbooks, encouraging you to discover your passions, embrace leadership, and leave an indelible mark on the world.

## Overview of the Residential Campus:

We are thrilled to welcome you to our vibrant and diverse residential community. Whether you're a first-time resident or a returning one, we are excited to have you as part of the CHRIST Lavasa Family. This handbook is your guide to making the most of your experience here and ensuring a joyous, positive and fulfilling academic experience for everyone.

### Our Commitment to You:

CHRIST Pune Lavasa Residential Campus is committed to providing a safe, inclusive, and supportive environment for all its residents. Every resident is bestowed with important roles, responsibilities, and the resources available while living on our residential campus. The following aspects should be internalised by every resident:

**Residential Policies:** Familiarise yourself with the rules and regulations (ANNEXURE – 1.1) governing our community, whether you are residing in a University-managed facility or a private facility – the governance policies apply to **ALL residents**. These guidelines are in place to ensure your safety and the well-being of all residents and aid your transformational journey with us.

**Residential Services:** Learn about the services we offer, including maintenance, security, and other amenities, to make your stay comfortable and convenient (ANNEXURE – 1.1 point e to h).

**Community Expectations (code of conduct):** Discover how you can flourish as a person and contribute to a harmonious living and learning environment by being a responsible and respectful member of the community for a transformational education. We have zero

tolerance towards destructive habits and any violations of human dignity – we recommend you read our Laws about the above in (ANNEXURE 1.1)

**Important Offices:** Find contact information for key personnel and departments to assist you with any questions, concerns, or emergencies. The important offices for your interaction are given below;

a. Office of Admissions: This office acts as the first point of contact for individuals embarking on their academic journeys, facilitating the transition from prospective applicants to enrolled students. Enrolled students will have to complete all the documental procedures with the office to successfully complete their enrolment with us. This office also manages and communicates the tuition fee due dates for every year, and is also responsible for processing cancellation of admissions under University defined circumstances.

*Contact Details:*

*Location: Room No. 1026, Ground Floor – Central Block*

*Telephone: 1800 123 2009/91 2066753862*

*Email: admission.lavasa@christuniversity.in*

b. Accounts Office: The day-to-day financial transactions of the university, such as payments, receipts, and other monetary processing, fall under the purview of the Office of Accounts. Students can visit the office for any payment/receipt-related query – and encourage ONLY cashless payment and receipts.

*Contact Details:*

*Location: Room No. 1025, Ground Floor – Central Block*

*Telephone: 91 2066753860*

*Email: accounts.lavasa@christuniversity.in*

c. Residence Office: This office has a diverse responsibility, from residence assignments to community building and conflict resolution, contributing to the creation of a home away from home for students. As we strive to provide a holistic and enriching educational environment, the Residence Office plays a pivotal role in fostering a sense of community and supporting the well-being of students within the residential setting.

*Contact Details:*

*Location: Room No - 1026, Ground Floor – Central Block*

*Telephone: 91 2066753939*

*Email: hostel.lavasa@christuniversity.in*

d. Office of Examinations: This office serves as the nerve centre for academic assessment, overseeing the planning, administration, and evaluation of examinations. This essential department plays a crucial role in upholding academic integrity, ensuring fairness in assessments, and facilitating the accurate measurement of students' knowledge and skills.

*Contact Details:*

*Location: Office of COE, First Floor – Management Block*

*Telephone: 91 2066753805, Email:exams.lavasa@christuniversity.in*

d. Other Important offices: The campus has other student-centric offices like the Director’s Office, Student Support Office, IT office, Fitness Centre & Sports, NCC, Department Level Academic offices and Safety and Security office.

**Health and Safety:** Learn about safety measures and health resources available on campus to keep you and your fellow residents well. (ANNEXURE – 1.1 g).

*Contact Details:*

*Location: Medical Point, Second Floor – Central Block, Telephone: 91 2066753841*

**Unique Opportunities on our Residential Campus:** Living away from home is more than just having a place to sleep; it's about building connections and creating lasting memories. We encourage you to get involved in the events, clubs, and activities of our campus. It's an excellent way to network with new people and make the most of your college experience through collaborative learning. We encourage and expect our residents to be active members of clubs, forums and other initiatives, student associations, and progressive centres, which are instrumental in shaping the personality of our students. (ANNEXURE – 1.2)

**Stay Informed:** We know things can change quickly, so it's essential to stay informed. Check your email, our website, or campus (digital) bulletin boards regularly for updates, announcements, and reminders.

*Important links and emails:*

Campus Website	<a href="https://lavasa.christuniversity.in/">https://lavasa.christuniversity.in/</a>
Director’s office	office.director-lavasa@christuniversity.in
Safety and Security Dept	stanley.philips@christuniversity.in
Academic offices	BBA - bba.lavasa@christuniversity.in
BCom	bcom.lavasa@christuniversity.in
Science	science.lavasa@christuniversity.in
Law	law.lavasa@christuniversity.in
MBA	mba.lavasa@christuniversity.in
Dept of Physical Education	prakash.p@christuniversity.in
IT Office	sysadmin.lavasa@christuniversity.in

**Your Feedback Matters:** We value your constructive input and encourage you to share your thoughts and suggestions. If you have ideas for improving our residential community, please don't hesitate to reach out to us via email.



We are committed to making your time in our residential campus community enjoyable and fulfilling. Together, we can create an environment that fosters personal growth, academic success, and lifelong friendships.

### **03. Vision, Mission, and Core Values**

#### **VISION**

Excellence and Service

#### **MISSION**

CHRIST is a nurturing ground for an individual's holistic development to make an effective contribution to society in a dynamic environment.

#### **CORE VALUES**

Faith in God

Moral Uprightness

Love of Fellow Beings

Social Responsibility

Pursuit of Excellence

## 04. Graduate Attributes

Theme	Sub-Theme	Attributes	Indicators
Academic	Academic Excellence	<b>Academic Excellence</b>	Extensive knowledge in the chosen discipline with the ability to apply it effectively
		Domain Expertise	Comprehensive specialist knowledge of the field of study and defined professional skills ensuring work readiness
		Problem-Solving Skills	Making informed choices in a variety of situations, is useful in a scholarly context that enables the students to understand and develop solutions
		Knowledge Application	Ability to use available knowledge to make decisions and perform tasks
		Self-Learning and Research Skills	Ability to create new understanding and knowledge through the process of research and inquiry
		<b>Professional Excellence</b>	Application of knowledge and its derivatives objectively and effectively accomplishing the organisational goals
		Practical Skills	Ability to use theoretical knowledge in real-life situations
		Creative Thinking	Ability to look at problems or situations from a fresh or unorthodox perspective
		Employability	Denotes the academic and professional expertise along with soft skills and pleasant demeanours necessary for success in a job

<b>P r o f e s s i o n a l E x c e ll e n c e</b>	<b>Entrepreneurship</b>	Capacity and willingness to develop, organise and manage any value-adding venture along with any risk
	<b>Continuous Learning</b>	Also referred to as life-long learning, this refers to the ongoing, voluntary, and self-motivated pursuit of knowledge for either personal or professional reasons
	<b>Analytical Skills</b>	Ability to follow up on the relevance of information and its interpretation towards planning, problem-solving or decision-making
	<b>Critical and Solution-Oriented Thinking</b>	Ability to objectively analyse and evaluate an issue or problem in order to form a judgement or solution
	<b>Global Perspective</b>	Recognition and appreciation of other cultures and recognising the global context of an issue and/or perception in decision-making
	<b>Innovativeness</b>	The skill and imagination to create new things/ ideas/ methods to gain organisational advantage

<b>Pe r s o n a l i t y</b>	<b>Personality</b>	Personality refers to individual attitude in characteristic patterns of thinking, feeling and behaving
	<b>Self-Awareness</b>	Ability to critically introspect one's attitude, thoughts, feelings and behaviour and their impact on life situations
	<b>Emotional Self-Regulation</b>	Ability to manage emotions effectively
	<b>Self-Esteem</b>	Confidence in one's worth and abilities
	<b>Humility</b>	Quality of having a modest or low view of one's importance and not influenced by ego
	<b>Accessibility</b>	Quality of being approachable by others

		Positive Attitude	Mental perception of optimism that focuses on positive results
		Personal Integrity	An innate moral conviction to stand against views or actions that are not virtuous or morally right
		Adaptability	Quality of being able to adjust to new conditions in any given circumstance
		Tolerance	Ability or willingness to forebear the existence of opinions/behaviour/development that one dislikes or disagrees with
		Peer Recognition	Genuine expression of appreciation for or exchanged between team members/colleagues
		Sense of Transcendence	Ability to go beyond and connect to the Almighty through a sense of purpose, meaning, hope and gratitude
		Compassion	Genuine concern for others and their life situation
Interpersonal	Leadership	<b>Leadership</b>	Ability to lead the action of a team or a group or an organisation towards achieving the goals with voluntary participation by all
		Logical Resolution of Issues	Attitude of logically resolving the issues which may consequently include questioning, observing physical reality, testing, hypothesising, analysing, and communicating
		Self-Confidence	Feeling of belief in one's capability
		Initiative	Self-motivation and willingness to do things or to get things done by one's voluntary act
		Dynamism	Quality of being active and naturally aggressive to be constructive in terms of thoughts, tasks or responsibility
		Empathy	Capacity to understand or feel what another person is experiencing i.e., the capacity to place oneself in another person's position

		Inclusiveness	Quality of including different types of people and treating them fairly and equally
		Team Building Skills	Ability to motivate team members and increase the overall performance of a team
		Facilitation	Ability to guide the team members to achieve their tasks with minimum emphasis on criticism
		Consultative Decision-Making	Considering the views of others in decision-making
	<b>C o m m u n i c a t i o n</b>	<b>Communication</b>	Ability to convey intended meanings through the use of mutually understood means or methods
		Verbal Skills	Ability to speak, tell or write in simple and understandable language set to a pleasant tone to ensure that the listener or reader is motivated to listen, follow or act
		Non-Verbal Skills	Ability to convey information informally in an amicable manner without the exchange of words
		Mutual Respect	Ability to maintain decorum and mutual respect while communicating through signs and bodily expressions
		Listening	Ability to be a good listener to accurately receive and interpret messages in the communication process
		Clarity and Comprehensiveness	Ability to communicate clearly and sequentially to ensure its full understanding to the reader with no scope for misunderstanding or confusion
<b>S o c i e t a l</b>	Assertiveness	Ability to stand up for one's own or other's viewpoints calmly and positively, without being either aggressive or passive	
	<b>Social Sensitivity</b>	Ability and willingness to perceive understand and respect the feelings and viewpoints of the members of the society and to recognise and respond to social issues	
	Respecting Diversity	Awareness of and insight into differences and diversity and treat them respectfully and equitably	

<b>S o c i a l S e n s i t i v i t y</b>	Civic Sense	Responsibility of a person to encompass unspoken norms of society that help it run smoothly without disturbing others
	Law Abiding	Awareness and voluntary compliance with lawful duties as a citizen of the country and not to carry out anything illegal
	Cross Cultural Recognition	Acknowledgment of and respect for equality, opportunity in recognition and appreciation of all other cultural followings
	Knowledge Sharing	Attitude to help and develop the underprivileged members of society by especially spreading education
	Environmental Sensitivity	Working to conserve the natural environment in all areas and prevent its destruction
	Social Awareness and Contribution	Recognising the importance of addressing the challenges faced by underprivileged groups in society and actively contributing to their empowerment and upliftment

## **05. Administration**

### **Administration**

1. Fr Varghese Vithayathil - Chancellor
2. Dr Fr Joseph C C - Vice Chancellor
3. Dr Fr Viju P Devassy - Pro Vice-Chancellor
4. Dr Anil Joseph Pinto - Registrar
5. Dr Johnny Joseph - Registrar of Academics
6. Dr Fr Varghese K J - Chief Finance Officer
7. Dr Vijayshankar A V - Controller of Examinations
8. Dr Georgy P Kurien - Chief Human Resource Officer
9. Dr Fr Lijo Thomas - Campus Dean and Director, Pune Lavasa Off Campus
10. Fr Justin P Varghese - Academic Coordinator, Pune Lavasa Off Campus

### **School Level Administration (Pune Lavasa Off Campus)**

1. Dr Jibrael Jos, Associate Dean, Pune Lavasa Off-Campus
2. Dr Richa - Head, Department of Languages
3. Dr Parameswaran S - Head, Department of Business and Management (BBA)
4. Dr Resham Lohani - Head, Department of Business and Management (MBA)
5. Mr Blesson Varghese James - Head, Department of Commerce

6. Dr Anto Sebastian - Head, School of Law
7. Dr Lija Jacob - Head, Department of Data Science

## **06. Campus and Facilities**

Established in 2013, the Pune Lavasa Campus is cradled in the heart of the mystic Sahyadri mountain range. Lavasa, a private, planned city near Pune, is well-connected to Pune and Mumbai. Envisioned as a complete Hill Station offering a balanced life in harmony with nature, Lavasa is an inspirational destination for lifestyle seekers. A far escape from the noise and chaos of big cities, Lavasa is a complete world in itself.

The Campus offers Bachelor, Master and Doctoral Programmes under the School of Science, School of Commerce, Finance and Accountancy, School of Business and Management and the School of Law. Emerging as the 'The Hub of Analytics', this Campus offers courses and programmes focused on data analytics. The Campus also offers Postgraduate Diploma Programmes in Data Science and Big Data Analytics, Advanced FinTech, Blockchain and Cryptocurrencies, Data Science and Big Data Analytics with Bloomberg, Investment Banking and Global Markets, Algorithmic Trading, Hedge Funds, Retail and Omni channel.

### **Address:**

Pune Lavasa Campus  
CHRIST (Deemed to be University)  
Christ University Road, 30 Valor Court  
At Post: Dasve Lavasa, Taluka: Mulshi Pune 412112  
Maharashtra, India  
Tel: 1800-123-2009 | Fax No: 1800-123-2009  
Email: mail.lavasa@christuniversity.in  
Email: tvn@christuniversity.in

## **FACILITIES**

### **i. Infrastructure**

CHRIST (Deemed to Be University), Pune Lavasa campus stands majestic amidst the Sahyadri Mountains, providing a welcome change from the chaotic life of the city. The serene environment provides a perfect setting to nurture students into business and thought leaders of tomorrow. The Campus is aesthetically designed to provide a conducive learning environment, equipped with state-of-the-art infrastructure to facilitate the academic requirements and holistic development of the students. A contemporary infrastructure, amidst a serene environment of forest, streams, and mountains, is the hallmark of the Campus.

## **24/7 Campus for Learning:**

Whether you're a night owl, an early riser, or simply seeking a change of scenery, we are here to support your continuous learning and development with our 24/7 campus. The campus is open for you beyond regular operating hours where you can explore quiet study areas, collaborative spaces, and innovative environments tailored to suit your unique learning preferences and access our state-of-the-art facilities at times that best fit your schedule.

To ensure your safety, security, and responsible use of our campus facilities during nighttime hours, specific guidelines have been established (ANNEXURE 1.3).

## **ii. Library**

The staff and students of CHRIST (Deemed to be University) have access to all its specialised libraries:

The Campus has two libraries namely, the Knowledge Centre in the Management Block with over 4500 titles related to the management stream, and the General Library with more than 6500 books, situated in the Social Science Block which focuses on Law and all other undergraduate and postgraduate programmes. Both libraries are rich sources of information and knowledge with a wide range of academic resources such as books, periodicals, online periodicals, databases, back volumes, and question banks. The Lavasa Library subscribes to 25 journals/magazines and seven newspapers for users of the campus. The library uses Knimbus for remote access to books/journal articles and research materials. Library users can also access SCC online, EBC online, Emerald, JGate, JSTOR, EPW, Sage, Wiley and Oxford e-books. These various online and print resources in the library provide the users with an array of choices.

Collection Details: Resources on Social Science, Humanities, Management and Law

Print Books: 10,400 | Periodicals: 25 | Newspapers: 7 |

Electronic Resource: 15

## **Digital Library and Remote Access to Subscribed Resources**

In addition to the above, the library subscribes to 41 electronic resources consisting of more than 4,97,000 eBooks, 39,964 e-journals, 1200 case studies, and 8000 digital magazines subscribed through various publishers like Oxford University Press, Cambridge University Press, Wiley, Springer, ProQuest etc. The library also subscribes to statistical databases, conference proceedings, industry reports, company profiles, theses, dissertations etc.

The electronic resources can be accessed from home through a remote access portal called KNIMBUS, shared individually with the students' email IDs. Remote access enables the students to have home access to the resources required for course reading and research.



The access link and the resources subscribed by the library are given in the section on Library Services of this Handbook.

### **iii. Laboratories**

Innovative and Enhanced Teaching-Learning Practices are practised in the labs. With all classrooms equipped with the latest Information and communication technology (ICT) facilities and faculty members being trained in many of these modes, classes at the Pune Lavasa Campus are academically engaging with digital tools like R, Python, Tableau etc. being used to enable the best of learning. With several courses being appended by e-content as developed by the faculty members, the Campus also offers an enriching and meaningful learning experience through field projects, MOOCs, Bloomberg Lab, and other audio-visual learning aids. The programmes combine traditional lectures with computer lab sessions, in which the students work with data to complete the hands-on exercises using programming tools. Computer labs feature client-servers that are well connected with LAN and Wi-Fi and are enabled with pre-installed software.

### **iv. Meditation and Prayer Halls**

One of the Core Values of the University is Faith in God. The University respects the divinity of all religions and celebrates the diversity of faiths of the students and staff. In line with this philosophy, the University has made space for Meditation and prayer halls on the campus.

The Campus has two Meditation and prayer halls, one in each block. The tranquil Meditation and prayer halls are available to all those who wish to spend time in religious fellowship, silence, reflection, and prayer.

### **v. Parking**

The University has allotted more than 4000 square feet space for parking of two-wheelers and four -wheelers with pass and security restrictions. All two-wheelers are provided with security stickers provided by the Office of Safety and Security at the campus.

### **vi. Dining Facilities**

Two spacious canteens are situated in each of the two main campus buildings. The kitchens cater to North Indian, South Indian, and Chinese cuisine, with a seating capacity of 150 and 400 at Management Block and Central Block respectively, offering quality breakfast, lunch, snacks, tea, coffee and fruit juices at reasonable prices to the students and the staff. Two separate Café style establishments, Café Concerto and Cafe by the Valley, are also available for coffee and other delicacies. The aesthetically decorated dining areas host informal get-togethers and open mics on special occasions. A hygienic ambience with quality food at a reasonable price can be enjoyed in these multiple food joints.

## **vii. Learning Commons (Ivy Halls on the campus)**

The Pune Lavasa Campus promotes peer and non-formal learning through fundamental events and areas designed. The learning commons in the Central Block and Management Block lend themselves to varied student learning possibilities, besides being a place to eat and dine. The Campus has particularly designed interactive spaces near the gym, in front of classes, near the cafeteria etc. for students and faculty members alike, to interact. The campus features spaces designed for informal gatherings, where students can freely share, learn, relax, and communicate.

## **viii. Reprographic Centres**

Reprographic Centres are situated on the Ground floor of both the buildings in the campus store. The Campus Store caters to the stationery requirements of the students. In addition to selling stationery, the store offers reprographic services like photocopying, scanning, colour printing, and binding. There is easy access to the centres as they are strategically located on the campus.

## **ix. Meeting Halls**

There is an air-conditioned conference room in the Management Block for guest lectures and a big auditorium in the same venue for larger gatherings, conferences, and workshops as per the needs of the different departments. They cater to the academic and social needs of the campus. Further, the Central Block boasts a well-equipped auditorium for grand occasions and video conferencing. A fully air-conditioned auditorium with hi-tech audio and video facility and a tiered seating arrangement that can accommodate over 200 at a time. An open outdoor auditorium is used for events like Nritta, Bhasha Utsav, and Annual Concerts, where 2000 plus people can gather and enjoy the aesthetics of the events.

## **x. Fitness Centre and Sports**

CHRIST (Deemed to be University) encourages the student community to develop its physical health by actively engaging in sports and games. An exclusive state of the art gyms is available in the Management Block for students and faculty. The sports arena is the outdoor game zone where facilities for basketball, football, cricket, volleyball and throwball are available, with floodlights. There is also an indoor game zone with facilities for table tennis, snooker, carrom, and badminton.

## **xi. Student Residence**

The Pune Lavasa Campus offers University-managed hostel facilities that are designed with all amenities. Hostel accommodations are Wi-Fi-enabled, with 24/7 security surveillance. The canteens provide nutritious food to students residing in the college hostel. We provide well-equipped rooms with hot water and electricity facilities and well-equipped rooms. There is

also a provision for cooking and laundry. The hostel residents benefit from night canteen facilities. Students can also opt for university-rented apartments and villas, as well as accommodation options outside of the university hostels.

## xii. Campus Library

- *Central Library*: Located at Central Block, 1st Floor  
Total Print Collection - 6,100
- *Management Library*: Located at Management Block, 2nd Floor  
Total Print Collection - 4,300

## 1. Library Timings

- **Library Access**: Open 24/7 for students and staff
- **Book Issue/Return Timings**: 8:25 AM - 8:30 PM (Management Block), 8:25 AM - 10.30 PM (Central Block)

Please note that while the library remains open round the clock, the book issue and return services are only available during the above-mentioned hours.

Vacation: Monday-Saturday 08.25 am- 04.30 pm.

The library remains open on all Sundays and Public Holidays.

## 2. Library Catalogue

The library databases can be referenced using the online library catalogue. Students can search for books, journals and other materials available on the library shelf with the help of the library catalogue. The catalogue can be accessed at:

SL No	Campus	Catalogue URL
1.	Pune-Lavasa Campus	<a href="http://lavasalibrary.christuniversity.in/">http://lavasalibrary.christuniversity.in/</a>

The library also has Online Public Access Catalogue (OPAC) terminals at various locations in the library. Information about the library is also made available through OPAC.

## 3. Library Collection

The University library collection includes books, journals, magazines, newspapers, PhD Thesis, MPhil Dissertations, journal archives and other electronic resources.

## 1. Books and their arrangement

The library has a good collection of reading material on the following:

- Textbooks
- Reference books
- Encyclopedia and Dictionaries
- Working Papers
- PhD/MPhil Thesis
- Master's Dissertations
- Bound volumes of Journals
- Braille Books

The arrangement of books is according to the 22nd edition of the Dewey Decimal Classification, a classification scheme followed by all libraries.

The reference books are not for 'issue' and are to be referred to inside the library. The reference books are not issued either for classroom reading/ reference or for reading outside the library.

## 2. Journals and their arrangement

The library subscribes to 454 journals in print across all campuses. The latest issues of journals, magazines and newspapers are displayed on specific shelves regularly. The earlier issues of the journals are made available on request. Visit the library for information regarding the subscribed journals details. The journals and reports are not for loan.

## 3. Electronic collection

All the E-resources subscribed by the library are IP-based and can be accessed anywhere on the campus. Remote Access to the subscribed library resources is also provided. Details of e-resources subscribed are listed on the library webpage.

### I. Online Databases / E-journals

Name of the Databases	URL	Contents	Campus
APA Psycnet	<a href="https://psycnet.apa.org/">https://psycnet.apa.org/</a>	Database on Psychology	Bangalore, Pune, Delhi

Emerald Insight	<a href="https://www.emerald.com/insight/">https://www.emerald.com/insight/</a>	Journals on Commerce and Management. Case Studies	Bangalore, Pune, Delhi
JGATE	<a href="https://jgateplus.com/home/">https://jgateplus.com/home/</a>	Journals across all disciplines	Pune, Delhi
JSTOR	<a href="http://www.jstor.org">www.jstor.org</a>	Academic journals in Humanities, Social Sciences, and Science	Bangalore, Pune, Delhi
Manupatra	<a href="http://www.manupatra.com">www.manupatra.com</a>	Indian-centric legal database covering cases of Supreme Court and all High Court Statutes, Notification, Circulars, etc.,	Bangalore, Pune, Delhi
Proquest ABI/INFORM	<a href="https://search.proquest.com/index">https://search.proquest.com/index</a>	Database on Management	Bangalore, Pune, Delhi
Proquest Research library	<a href="https://search.proquest.com/index">https://search.proquest.com/index</a>	Database on Social Sciences, Humanities and Management	Bangalore, Pune, Delhi
Proquest Theses and Dissertations	<a href="https://search.proquest.com/index">https://search.proquest.com/index</a>	Database on 1.6 million theses	Bangalore, Pune, Delhi
SCC Online	<a href="https://www.sconline.com">https://www.sconline.com</a>	Indian Legal Cases	Bangalore, Pune, Delhi

Sage Journals	<a href="https://journals.sagepub.com/">https://journals.sagepub.com/</a>	Database of Sage Journals subscribed by the library	Bangalore, Pune, Delhi
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## II E-books Collection

The library has access to e-books from the following publishers:

Name of the eBook Publisher	URL	Contents	Campus
Bloomsbury Collection	<a href="https://www.bloomsburycollections.com/">https://www.bloomsburycollections.com/</a>	Collection of eBooks on Social Sciences and Humanities	Bangalore, Pune, Delhi
ProQuest eBook Central	<a href="https://search.proquest.com/index">https://search.proquest.com/index</a>	Multi-Disciplinary eBooks collection	Bangalore, Pune, Delhi
Emerald Insight Management Collection	<a href="https://www.emerald.com/insight/">https://www.emerald.com/insight/</a>	Management	Bangalore, Pune, Delhi
Oxford Scholarship Online	<a href="https://www.oxfordscholarship.com/browse?submittedFilterId=by-availability&amp;t=OSO%3Aalaw&amp;pageSize=10&amp;sort=title&amp;avail_3=unlocked">https://www.oxfordscholarship.com/browse?submittedFilterId=by-availability&amp;t=OSO%3Aalaw&amp;pageSize=10&amp;sort=title&amp;avail_3=unlocked</a>	Multi-Disciplinary eBook collection	Bangalore, Pune, Delhi
Oxford University Press Handbook	<a href="https://www.oxfordhandbooks.com/">https://www.oxfordhandbooks.com/</a>	Multi-Disciplinary eBook collection	Bangalore, Pune, Delhi
OECD Library	<a href="https://www.oecd-ilibrary.org/books">https://www.oecd-ilibrary.org/books</a>	Economics and Business Management eBooks	Bangalore
Springer Engineering	<a href="https://link.springer.com/search?facet-content-type=%22Book%22&amp;showAll=false">https://link.springer.com/search?facet-content-type=%22Book%22&amp;showAll=false</a>	Engineering	Bangalore

World Scientific	<a href="https://www.worldscientific.com/page/holdings/christ-university-india">https://www.worldscientific.com/page/holdings/christ-university-india</a>	Science, Economics eBook collection	Bangalore, Pune, Delhi
Cambridge University Press	<a href="https://www.cambridge.org/core">https://www.cambridge.org/core</a>	Multi-Disciplinary eBook collection	Bangalore, Pune, Delhi
Brill	<a href="https://brill.com/">https://brill.com/</a>	Collection of eBook on the subject of LAW	Bangalore
EBC Reader	<a href="https://www.ebcreader.com/">https://www.ebcreader.com/</a>	Collection of eBook on the subject of LAW	Bangalore, Pune, Delhi
Wiley	<a href="https://onlinelibrary.wiley.com/">https://onlinelibrary.wiley.com/</a>	Multi-Disciplinary eBook collection	Bangalore, Pune, Delhi

### III. E-Magazines

EDZTER is a global digital magazine newsstand. All current affairs magazines like India Today, Outlook, Business Today etcetera are available in EDZTER. ([www.edzter.com](http://www.edzter.com))

#### Access to Electronic Resources - On-campus and Remote Access

All the above e-journals, eBooks and databases can be accessed using the links while on campus. The library provides remote access to the subscribed electronic resources and eBooks to its registered users. Login details are sent separately via mail.

#### Pune Lavasa Campus:

<https://culp.knimbus.com/user#/home>

### 4. Purchase Suggestions

The library welcomes purchase suggestions from students, research scholars, and faculty to develop the library collection. All suggestions should be mailed to the Librarian at [library@christuniversity.in](mailto:library@christuniversity.in). Students should route their library suggestions through their department head and class teacher. As a general rule, the library can hold up to five copies of a textbook and maintain one subscription for a journal. The library does not encourage the purchase of duplicate copies of any material. Where duplication is requested, it must be related to the use of the material.

## 5. Digital Repository

The University's Digital Repository stores scholarly contents like books, monographs, journals, faculty publications, project reports, working papers, theses & dissertations published by students and faculties of the University. The University uses Omeka to store its digital content.

<http://archives.christuniversity.in/collections/browse>

## 6. Library Facilities

### Internet, Computers and Laptop use facility

The library has the DIGI WORLD section for computer and laptop users. All the systems have internet connectivity and wi-fi connectivity is provided for laptop/mobile/tablet users.

### Symposium Hall

The library has symposium halls for group discussions, meetings and presentations by faculties and students. The Symposium Hall can be reserved in advance at the circulation desk. The symposium halls are equipped with additional AC, TV, and Wi-Fi facilities. Students can use the halls for a maximum of one hour.

### Drinking Water, Washroom and Fire Exit

Drinking water and washroom facilities are available in the library. Additionally, there is a fire exit on every floor of the library.

### Property Counter

The library provides lockers for storage of personal belongings during the library hours. Locker keys are issued under the user account and must be returned before leaving the library to avoid a fine.

## 7. Institutional Membership

All campus libraries have an institutional membership with the following institute libraries. Users may request access cards and access the libraries.

- American Center Library
- British Council Library
- DELNET services
- INFLIBNET
- Institute for Social and Economic Change (ISEC), Bangalore



## 8. Circulation of Library Materials

The Library Circulation timings are from 08.30 am- 08.30 pm, Monday-Saturday.

*Borrowing Facility:* Undergraduate students can borrow two books, and postgraduate students can borrow four books at a time. The reading time for the books borrowed is 14 days for undergraduate and postgraduate students; however, for all law students, the reading time is seven days. MPhil, PhD, and Postdoctoral scholars can borrow books for 21 days only. The users are advised to check the library notice board or follow library mails regularly.

*Renewal of Books:* A book may be renewed only once online. Renewal can be done online or through an SMS.

*Library Fine:* For all late returns of books, a fine of Rs.5/- per day is charged. Any fines must be paid using a smart card..

## 9. Library Clearance

For final year students, the issue of books stops a week before the end semester examinations. The students must return the overdue library books and deposit library dues if any.

## 10. Things to Carry while Visiting the Library

**Library Card:** Your ID card is your library card. If you are visiting the library for the first time, please report at the library circulation desk. The staff at the counter will help you scan your ID card at the access gate and allow you inside.

**Library Password:** You need your library password to access certain online resources. You also need a password to renew your books online. Your password is given to you on the first day of your class. Contact the Library Circulation desk for access details.

## 11. Things to Remember while Visiting the Library

- a. An ID card is a must for all library transactions. ID cards are non-transferable.
- b. Users are requested to maintain silence in the library.
- c. University dress code is applicable while visiting the library on all occasions.
- d. Users should ensure that while browsing books, they must replace the books according to the arrangement on the shelf. Staff assistance may be sought for replacing the books.
- e. Users should refrain from removing multiple volumes of reports, journals, and books at once..
- f. The library reading area should be used only for reference and for consulting resource materials.
- g. Use of a mobile phone is prohibited.

- h. Users should fully cooperate with the library staff. If needed, they should contact the Librarian..
- i. Persistent defaulters of library rules will have their library services suspended/withdrawn.
- j. Students may refer to <https://library.christuniversity.in> for the library rules and regulations.

## 12. Library Contact Details

### Email:

Pune Lavasa Campus: [librarian@lavasa.christuniversity.in](mailto:librarian@lavasa.christuniversity.in)

**Chief Librarian:** [librarian@christuniversity.in](mailto:librarian@christuniversity.in)

## 07. Academic Programmes

All programmes follow the semester pattern, except for MBA and Master’s programmes offered in Choice Based Credit System (CBCS) which follow the trimester pattern.

Each semester has 15 weeks for teaching, one week for Mid Semester Examination (MSE) and three weeks for End Semester Examination (ESE). In the case of MBA, each trimester has 10 weeks of teaching, one week for Mid Trimester Examination [MTE] and three weeks for End Trimester Examination (ETE). For the Master’s programmes following CBCS, each trimester has 11 weeks of teaching, and two weeks of End Trimester Examination (ETE).

Programmes with an internship requirement should schedule internships during April, June, December, or as determined by the relevant departments.

## Undergraduate Programmes\_2024-25

SN	Programme
1	BBA (Business Analytics/Honours/Honours with Research)
2	BBA (Honours/Honours with Research)
3	BBA LLB (Honours)
3	BCom (Financial Analytics/Honours/Honours with Research)
4	BSc (Data Science/Honours/Honours with Research)
5	BSc (Economics and Analytics/Honours/Honours with Research)
6	BCA (Honours/Honours with Research)
7	BA LLB (Honours)

## Postgraduate Programmes 2024-25

SN	Programme
1	LLM (Constitutional and Administrative Law)
2	MA (English and Digital Humanities)
3	MBA
4	MSc (Data Science)
5	MSc (Economics and Analytics)
6	MSc (Global Finance and Analytics)
7	LLM (Corporate and Commercial Law)

## Doctoral Programmes 2024-25

SN	Programme Name
1	Doctor of Philosophy (Economics)
2	Doctor of Philosophy (Computer Science)
3	Doctor of Philosophy (Data Science)
4	Doctor of Philosophy (English Studies)
5	Doctor of Philosophy (Commerce)
6	Doctor of Philosophy (Law)
7	Doctor of Philosophy (Management)

Degrees	Semesters	Duration
BSc, BCom, BBA, BCA	8 Semesters	4 Years
BBA LLB, BA LLB	10 Semesters	5 Years
LLM	2 Semesters	1 Year
MA	4 Semesters	2 Years
MBA	6 Trimesters	2 Years
MSc programmes with CBCS	Trimester	2 to 4 Years

The minimum duration of the PhD programme is three years, including the coursework.

- MSc (Economics and Analytics)
- The programme marked is discontinued and not open for admissions. They will continue for the duration of the programme for the students on the roll of the University.

## **INTERNATIONAL PROGRAMMES**

The Office of International Affairs (OIA) was established in 1996 to coordinate the internationalisation efforts of the Institution. The Office coordinates collaborations with international universities and organisations involving faculty and student exchanges, faculty and student virtual collaborations, research and service/extension programmes.

The Office facilitates the following programmes involving students:

### **A. Credit Transfer Programmes**

The students are provided with an opportunity to opt for Credit Transfer Programmes to get international exposure, credits, and degrees from renowned universities across the world. Students can complete two years of their program at CHRIST (Deemed to be University) and then finish their remaining studies at a partner university abroad. (ANNEXURE: 1.4)

### **B. Study Abroad for One Semester**

The students have the opportunity to study abroad for one semester. The tuition fees at these universities are waived for the students. The cost-of-living expenses are to be borne by the students. Students receive their transcripts from the foreign university upon completion of the semester/course/s. Christ University accepts the credits obtained by the students for issuing CHRIST (Deemed to be University) marks cards. (ANNEXURE 1.5)

### **C. Short Duration International programmes**

The programmes offered to the students are mentioned in ANNEXURE 1.6.

### **D. Dual Degree Programmes**

#### **ANNEXURE 1.7**

For more information, contact - Office of International Affairs

*Room No. II Floor, Central Block*

*Email: [oia.lavasa@christuniversity.in](mailto:oia.lavasa@christuniversity.in)*

## **UNIVERSITY STUDIES ABROAD CONSORTIUM (USAC), USA**

University Studies Abroad Consortium (USAC) offers affordable, academic programmes at over 50 locations in 36 countries. Its authentic, non-traditional programme locations are specifically chosen to allow students to immerse themselves in the culture of another country. Combined with high-quality academics, field trips, and internship opportunities, this presents an unforgettable experience. The students can study abroad while enrolled at CHRIST (Deemed to be University).

## Where will you go?

Explore USAC programmes at <https://usac.edu>

## 08. National Education Policy Guidelines (Applicable from 2023 Batch UG)

### Major and Minor disciplines

**Major discipline** is the discipline or subject of main focus, and the degree will be awarded in that discipline. Students should earn the prescribed number of credits (about 50% of the total credits for a Programme with a Single Major and approximately 40% with a minimum of 48 credits of the total credits for a Programme with a Double Major) through core courses in the major discipline.

**Minor discipline** helps a student to gain a broader understanding beyond the major discipline. Courses in the Minor Category are to be interdisciplinary in nature. A minimum credit of 12-24 is required to have a minor in a particular discipline and if the number of credits is less than 12 it will be called as Allied core.

Each undergraduate programme shall have the following course categories in line with the UGC CCFUP

- Disciplinary/Interdisciplinary Major Courses
- Disciplinary/Interdisciplinary Minor Courses
- Multidisciplinary Courses
- Ability Enhancement Courses (AEC)
- Skill Enhancement Courses (SEC)
- Value Added Courses (VAC)
- Summer Internship
- Research Project/Dissertation

The Credit requirements for undergraduate programmes of the university may be as follows:

### Three-Year UG programme

Credits	Single Major	Double Major	Interdisciplinary	Multidisciplinary
Minimum	120	120	120	120
Maximum	132	136	136	136

### Four Year UG programme Credits

Credits	Single Major	Double Major	Interdisciplinary	Multidisciplinary
Minimum	160	160	160	160
Maximum	176	180	180	180

Honours with Research: Students who secure 75% marks and above in the first six semesters and wish to undertake research at the undergraduate level can choose a research stream in the discipline that they have taken as a major leading to the award of undergraduate Honours with Research. The research project/dissertation will be in the major discipline.

A student who enrolls in a double major programme and completes the requirements of the UG Degree (Honours/Honours with Research) programme but wishes also to pursue honours in the second major, can complete the requirements of the second major after the completion of the requirements of the first major honours programmes.

### Categories of Programmes offered

- Single major with Minor: Minimum Credits for Minor: 24 credits
- Double Major with Minor: Minimum Credits for Minor: 12 Credits
- Double Major with Allied Core: Minor courses of a minimum of 6 and less than 12 will qualify as allied core courses.
- Interdisciplinary Programmes
- Multidisciplinary Programmes

The award of degrees will be on fulfilment of the programme requirements and outcomes specified by each programme including the minimum credits specified. Degrees shall not be awarded merely for meeting the minimum credits but based on the successful completion of programme specifications. For example, if a programme requires 132 credits and students have earned only 120 credits, they will not be eligible for the award of their undergraduate degree.

### Students have an option to exit the programme early upon completion of the following requirements:

Students can exit a programme after the first year with a UG Certificate, provided the programme requirements of the first year are completed along with four credits for a vocational course. The requirements of a four-credit vocational course may be fulfilled through an internship for two months.

Students can exit a programme after the second year with a UG Diploma, provided the programme requirements of the first two years are completed, along with four credits for a vocational course. The requirements of a four-credit vocational course may be fulfilled through an internship for two months.

The maximum duration to complete any UG Degree programme would be seven years from the date of first enrolment to the programme.

Students who have exited a programme can re-enter a programme provided they fulfil the requirements of the level they wish to enter at the time of re-entry to the programme.

### **Category of Course and Number of Credits**

#### **a. Core Course**

- These courses will be offered in all semesters.
- These courses usually carry 4 credits each
- Core Courses can have electives referred to as Major Core Elective Courses.
- An additional one to two credits may be allotted for tutorials or practicals.

#### **b. Minor Course**

- Minimum Credits for a Three-year Undergraduate programme will be 12-24.
- For the Single Major programme the credit requirement will be 24 and for Double Major programme it will be 12 credits.
- Minimum Credits for a Four-year Undergraduate programme will be 32.
- Minors offered should be in disciplines other than the Majors.
- Electives can be offered as part of these Courses (earlier known as DSE) called Minor Core Elective Courses.
- Minor courses with less than 6 to 11 credits will be called as allied core.

#### **c. Interdisciplinary and Multidisciplinary Courses (ID&MDC)**

- Minimum requirement is three courses with 3 credits each.
- Two ID/MDCs should be completed before the completion of the second semester.
- A third ID/MDC should be completed through the SWAYAM platform by the end of the Fourth semester.
- The courses will be offered as open elective during block hours in the timetable to enable students to choose from across the department.
- These are Introductory Level Courses offered by each department in their respective discipline.
- Students can only enrol for courses which they have not studied in their 11th and 12th standard.
- Irrespective of the type of the programme ID / MD courses will have to be offered as part of the programme structure.
- Minimum number of students for a course is 20. However, each department may prescribe a number over and above 20.

#### **d. Assessment of Interdisciplinary and Multidisciplinary Courses**

- The assessment will be based on Continuous Internal Assessment
- The approval of the CIA components will be as decided by the department through its BOS.

- In case of failure to complete the course, the course is to be repeated, as per the regulations for Repeat CIA in the immediate upcoming semester.

#### **e. Ability Enhancement Course (AEC)**

- English and Languages will be offered as a two-credit course.
- English will be offered in the First year (First and Second Semester) and Languages will be offered in the Second year (Third and Fourth Semester), except for BBA
- (Decision Science) and programmes offered by the Department of Professional Studies.
- BBA (Decision Science) will offer both English and Languages in the First year.
- Languages will be offered as a basic/foundation course for students without any prior introduction to the language and advanced level for those who have basic desired proficiency in that language or have studied that language in their 11 and 12 standards
- In the case of international languages, if more than 30 hours of instruction is needed in order to prepare the students for international language proficiency exams, additional hours of instruction can be offered beyond the regular course hours without the addition of credits and with a special fee.

#### **f. Skill Enhancement Courses (SEC)**

- Minimum requirement is three courses with 2 to 3 credits each.
- To be offered in the first three semesters.
- Courses as part of CAPS, Choir, NCC, Peer Education, CSA and SWO will be included under Skill Enhancement Courses

#### **g. Value Added Courses (VAC)**

- Total minimum credits assigned for the value-added courses will be six (6).
- These courses will be offered in the first four semesters.
- Four credits will be assigned to Holistic Education, with one credit each assigned to each of the first four semesters.
- One credit each for Environmental Science in the first semester and Understanding India in the second semester is assigned.
- The above-mentioned courses except HED will be offered online with regular assessment.

#### **h. Research Project / Dissertation:**

- To be pursued in the 4th year of the UG programme, equivalent to 12 credits. Students who do not undertake a research dissertation will have to complete 3 courses of 12 credits in lieu of a research project / Dissertation.

#### **i. Vocational Education and Training:**



- For students exiting with a UG certificate/UG Diploma, a two-month internship for 4 credits will have to be completed during the summer vacation of the first/second year.

#### **j. Summer Internship /Apprenticeship (2 - 4 credits)**

#### **k. Bridge Course: Introductory level non-credit course**

- To be included as part of the programme structure.
- Based on the requirements of the programme, departments can offer bridge courses.
- Students are to be identified based on their proficiency level in the discipline.
- Attendance will be mandatory but will not form part of the aggregate attendance.

#### **l. Assessment for Bridge courses**

- The assessment will be based on Continuous Internal Assessment
- It will be a pass/fail course without credits
- Supplementary exam in the ongoing semester and submission of marks to the Office of Examinations
- Bridge course will appear in the transcript but will not be included in the calculation of CGPA.

Credits earned by the students are to be uploaded to the Academic Bank of Credits, after every semester or academic year.

#### **Minimum credits for Core Courses in Majors**

Type of Programme	Three Year UG	Four Year UG Honours/ Honours with Research
Single Major	60	80
Double Major	48	64
Interdisciplinary	60	80
Multidisciplinary	60	80

### **09. Assessment Rules**

Assessment is based on the performance of the student throughout the semester.

#### **A. Credit Structure**

Normally 15 hours of classroom teaching in a semester is considered as one credit for theory courses.

## 1. Undergraduate Programmes

- a. Courses with 30 theory hours per semester, earn 2 credits.
- b. Courses with 45 theory hours per semester earn 3 credits.
- c. Courses with 60 theory hours per semester earn 4 credits.
- d. Practical Courses as a part of a Core/Elective theory courses earn 1 credit for every 30 hours.
- e. Dissertations/Practical equivalent to one course will earn the candidates not more than 4 credits.

## 2. Postgraduate Programmes

- a. Courses with 30 hours per semester earn 2 credits.
- b. Courses with 45-50 hours per semester earn 3 credits.
- c. Courses with 51 hours and above per semester including practical earn 4 credits.
- d. Dissertations/Practical equivalent to one course earn 4-6 credits.

Note: Total credits may vary from programme to programme.

## B. Examinations and Assessments

### 1. Assessment pattern of various courses with 50% for Continuous Internal Assessment and 50% for End Semester/ End Trimester Examinations.

**Continuous Internal Assessment:** Continuous Internal Assessment (CIA) is marked out of 90 marks which are then converted to out of 50 marks including 5 marks for attendance.

The breakup of 90 marks is as follows:

- CIA 1: 20 marks
- CIA 2: 50 Marks
- CIA 3: 20 marks
- Attendance: 05 marks

Attendance Percentage	Marks
95%-100%	05 Marks
90%-94%	04 Marks
85%-89%	03 Marks
80%-84%	02 Marks
76%-79%	01 Mark

**CIA 1 and CIA 3** are conducted by the respective faculty in the form of different types of assignments. Students need to complete the assignments within the time stipulated by the course instructors concerned for considering the assignment for evaluation and award of marks.

## CIA II- Mid-Semester Examination (MSE)

From the academic year 2023-24, a minimum of 75% attendance in each course is an eligibility requirement to write the Mid Semester Examinations of that course. This requirement is applicable for all the courses taught across all the years, including the final year courses of the academic year 2023-24. In case a student fails to meet the minimum attendance requirement in a course/s, he/she can apply for a repeat Mid Semester Examination in that course/s with the prescribed fee.

Candidates who do not appear for the MSE due to valid reasons or detention are given a chance to repeat the MSE. Such students can apply online, and permission is granted by the Controller of Examination (COE) in consultation with the HOD/Dean concerned based on the attendance and valid supporting documents for the absence.

- There will be a reduction of 15% in the weightage of marks for each repeat course MSE.
- If the student does not take the MSE then an entry denoted by an asterisk (\*) is made in the marks card stating that the candidate did not appear for the MSE.
- During the course of the study, students from programmes of four or five-year duration can repeat MSE three times, for programmes with three-year duration, the number of repeat chances is two and for programmes with two years duration the number of repeat chances is only one.
- Students absenting from the MSE due to deputation on university-sponsored/permitted programmes, with prior information to the Office of Examinations, are exempted from the reduction in the weightage of marks, asterisk (\*) notation in the marks card and also in the restriction regarding the number of chances to apply as decided by the Controller of Examinations (COE).
- The duration of MSE is two hours for both the regular and the repeat examinations.
- The Hall Ticket with the timetable and room allotment is compulsory for taking both the regular and repeat MSE. The Ticket can be downloaded from the student Knowledge Pro (KP) ERP account.
- The Dress code of the University shall be followed during the examination days.
- Evaluated answer scripts are distributed in the class by the respective course instructors. Corrections, if any, are to be done within 24 hours after receiving the answer script.
- Students must preserve all MSE answer sheets and present the same to the COE in case of any discrepancy in the marks.
- Grievances if any can be brought to the notice of the mid-semester grievance redressal committee under each department.
- Marks awarded to the students for CIA are displayed in the KP student account within a week after the last date of submission of marks by the faculty. In case of any discrepancy, the student should inform the course teacher concerned, immediately for correction of marks awarded.

## **End Semester Examinations (ESE)**

The ESEs for theory as well as practical courses are held at the end of the semester of the programme.

### **Eligibility for admission to the ESE:**

- a. A student must have at least 85% of the attendance in aggregate at the end of the semester.
- b. The Director of Student Services is satisfied with the character and conduct of the student.

### **Assessment for Practical Courses**

- a. The assessment may be in continuous mode or continuous and comprehensive mode.
- b. For courses with both continuous and comprehensive assessment, ESE will have a minimum required percentage as prescribed by each programme.
- c. For courses with independent practical components/projects, the assessment pattern may vary from programme to programme.

### **Supplementary Examinations (for the 2023 batch and previous batches)**

- a. A student who fails in one or more courses of the ESE in any semester is permitted to appear for the supplementary examinations in the subsequent semester.
- b. A Repeating student is permitted for a maximum of only three available chances including the first chance with the same syllabus/curriculum. If the student does not clear the course in three available chances, subsequent attempts will be based on the syllabus/pattern as applicable to the course for the relevant academic year.
- c. The Maximum duration to complete a programme for the NEP batch is seven years after enrollment in a programme
- d. A student seeking to appear for the repeat examination shall apply through their Knowledge Pro (KP) student login within the last date notified for submission of applications.
- e. All the notifications regarding supplementary examinations will be announced on the University website at least 30 days before the commencement of the examinations.
- f. Students who are in the final semester of the programme and have a backlog of the courses in the penultimate semester may take up a special supplementary examination held at the beginning of the last semester.
- g. Final-year Students with backlogs in odd semesters will be given another chance to pass the courses in the odd semester supplementary examinations held in the month of April-May.

- h. Final-year students failing in the final semester courses can repeat those courses in the special supplementary examination which will be held immediately after the announcement of results.
- i. Those students mentioned in clauses (f) and (g) are not eligible for the convocation of the corresponding year. However, they will be provided with a provisional degree certificate, consolidated marks card and transfer certificate on request after the announcement of results.

### **Supplementary Examinations (2024 batch onwards)**

A student who fails in one or more courses of the ESE in any semester is permitted to appear for the immediate supplementary examinations during the beginning of the subsequent semester.

- a. Students who do not pass the courses in the immediate supplementary examinations will get the next chance only after one year along with the regular odd/even semesters
- b. A Repeating student is permitted for a maximum of only three available chances including the first chance with the same syllabus/curriculum. If the student does not clear the course in three available chances, subsequent attempts will be based on the syllabus/pattern as applicable to the course for the relevant academic year.
- c. The Maximum duration to complete a programme for the NEP batch is seven years after enrollment in a programme.
- d. A student seeking to appear for the repeat examination shall apply through their Knowledge Pro (KP) student login within the last date notified for submission of applications.
- e. All the notifications regarding supplementary examinations will be announced on the University website at least 30 days before the commencement of the examinations.
- f. Final-year Students with backlogs in odd semesters will be given another chance to pass the courses in the odd semester supplementary examinations held in the month of April-May.
- g. Final-year students failing in the final semester courses can repeat those courses in the special supplementary examination which will be held immediately after the announcement of results.
- h. Those students mentioned in clauses (f) and (g) are not eligible for the convocation of the corresponding year. However, they will be provided with a provisional degree certificate, consolidated marks card and transfer certificate on request after the announcement of results.

## **Evaluation Results and Promotion Policy**

- a. Evaluation of answer scripts in ESE for both UG and PG is centralised.
- b. Semester results are announced within 15 days from the date of the last examination.
- c. Students can access the results and download their marks card from their respective Student KP Accounts.
- d. The minimum pass mark for each course is 40% aggregate for ESE+CIA with a minimum of 40% in ESE separately.
- e. For PG programmes, the students who score 40% or more in individual courses but fail to get 50% aggregate at the end of the programme are considered as failed in the programme. Such candidates can improve their marks by repeating any of the courses.
- f. Application for original transcripts and attestation shall be through the Knowledge Pro Account after paying the prescribed fees. Documents can be collected from the Office of Examinations after two working days from the date of application.

Note: Certain PG programmes will have different assessment rules and students may contact their respective departments for clarifications.

### **Promotion Policy for UG and PG Programmes except School of Law (UG)**

**Promotion (movement) to the immediate succeeding of Semester/Trimester within the same academic year shall not have any precondition, except for students who have been detained at the end of the particular Semester/Trimester for want of attendance or any other reason.**

- a. Promotion (movement) to the Semester /Trimester of the second academic year unless otherwise stipulated by the particular Programme Regulations shall be permitted only if the student has successfully completed at least 50% of the number of courses including practical courses if any in the Semester/Trimester of the first academic year.
- b. Promotion (movement) to the Semester/Trimester of each academic year unless otherwise stipulated by the particular Programme Regulations shall be permitted only if the student has successfully completed at least 50% of the total number of courses including practical courses of the cumulative semesters of the previous academic year/s.
- c. Students with backlogs in the first year will not be promoted to the third year in the case of UG programmes.

### **Promotion Policy for School of Law (UG)**

- a. The student should pass all the courses of the first year to be promoted to the third year.

- b. The student should pass all the courses of the first and the second year to be promoted to the fourth year.
- c. The student should pass all the courses of the first, second and third year to be promoted to the fifth year.
- d. Promotion (movement) to the Semester of each academic year unless otherwise stipulated by the particular Programme Regulations shall be permitted only if the student has successfully completed at least 50% of the total number of courses including practical courses of the cumulative semesters of the previous academic year/s.

### **Regulations for repeating CIA for improvement**

- a. Students who have completed all the semesters of their programme but have failed to graduate due to low scores in CIA in a particular course in any of the semesters can apply for CIA repeat, which is notified in July and December on the University website.
- b. Students who are in the final semester but have failed any of the courses in the previous semesters due to low scores in CIA can apply only for CIA repeat, which is notified in November on the University website.
- c. Students who pursue the programmes with GATE policy (BTech, BArch, BBALLB, & BALLB) are permitted to apply for CIA repeat in the subsequent semester if they failed in any of the courses in the previous semesters due to low scores in CIA.
- d. The applicants should submit the duly filled form personally to the examinations.
- e. After the verification of all the documents, payment of the fees by the applicant, the application will be forwarded to the office of the Dean concerned for further action.
- f. The maximum number of courses allowed for the CIA repeat at a time is two. The repeat course will follow a tutorial system of 30 hours in duration not exceeding 30 days during which the entire repeat CIA process is expected to be completed.
- g. The maximum time spent on a day for the CIA repeat tutorial is only 2 hours.
- h. If a course has been revised or replaced by another in the changed syllabus, the student shall be required to complete the course syllabus applicable to him or her.
- i. In CIA repeat, the applicant must complete all three components of the CIA under the supervision of a tutor assigned by the department.

### **Re-evaluation/Re-totalling**

- a. Re-evaluation of answer scripts shall be permitted for undergraduate and postgraduate programmes.
- b. Re-evaluation is available for both regular and Supplementary examinations.
- c. Students seeking re-evaluation or re-totalling shall apply through student KP login within the prescribed date.
- d. Photocopy of answer scripts shall not be provided to the student; however, COE has the discretion to extend the facility based on the merit of the case. In such cases,

students can only view the answer script in the presence of the COE after paying the prescribed fees.

- e. If there is a change in marks resulting from re-evaluation, the student shall be given the benefit of the higher marks awarded, before or after such re-evaluation. Also, the fee paid for revaluation will be refunded to such students.
- f. In the case of re-totalling, the re-calculated marks will be final.
- g. The result of re-evaluation/ re-totalling will be normally announced within one month from the last date of application.

## Grading Scheme

**Grading System:** Grades are awarded based on absolute grading. The University follows a 4-point grading system. However, the final transcripts will also show grading on a 10-point scale.

Percentage	Grade	Grade point (10 Point scale)	Grade point (4-Point scale)	Interpretation
80-100	O	10	4	Outstanding
70-79	A+	9	3.6	Excellent
60-69	A	8	3.2	Very Good
55-59	B+	7	2.8	Good
50-54	B	6	2.4	Above Average
45-49	C	5	2	Average
40-44	P	4	1.6	Pass

**Assessment pattern of the courses in the following programmes with 70% marks for Continuous Internal Assessment (CIA) and 30% marks for End Semester Examination (ESE)**

- BCom (Financial Analytics)
- BBA (Business Analytics)
- BSc (Data Science)
- BSc (Economics and Analytics)
- BBA (Business Analytics/Honours/Honours with Research)
- BBA (Honours/Honours with Research)
- BCom (Financial Analytics/Honours/Honours with Research)
- BSc (Data Science/Honours/Honours with Research)
- BSc (Economics and Analytics/Honours/Honours with Research)
- MSc (Economics and Analytics)
- MA (Digital Humanities)
- MSc (Global Finance and Analytics)



The above-mentioned programmes follow a pattern with 70% marks for internal assessment (marked out of 90 marks which is then converted to out of 70 marks including 5 marks for attendance) and 30% marks for End Semester except for courses offered under the category of second language which follows 50% marks each for CIA and ESE.

The end semester examinations shall be conducted for 2 hours and evaluated out of 50 marks which are then converted to out of 30 marks.

**The pass criteria** for the successful completion of programmes shall be as follows.

- a. Minimum of 40% aggregate marks in the CIA (excluding the attendance) of a course
- b. Minimum of 40% in the ESE/ETE of a course.
- c. Minimum 50% aggregate in each Semester

Students who do not achieve the minimum semester course- aggregate of 50% shall have a chance to improve one or more courses from the failed semester during the supplementary examinations. These can be courses where the student has scored more than 50% or less than 50%. The student can choose either the CIA or ESE/ETE of a course for improvement or both. In case of an improvement attempt, the assessment in which the student has scored higher will be considered.

A student who fails to get a minimum of 40% in CIA, shall repeat the CIA in the immediate successive semester/trimester.

**All other rules and regulations, including the Grading System are the same as the other programmes of the University with 50% weightage each for CIA and ESE.**

**Regulations for repeating CIA (For programmes with 70% marks for CIA and 30% marks for ESE)**

- a. Students who have failed one or more courses in a trimester or semester due to low marks in CIA can apply for a CIA repeat of the failed courses immediately after the results are announced.
- b. The application for the same can be downloaded from the Knowledge Pro login of the student.
- c. The applicants should submit the duly filled form to the office of examination personally.
- d. After the verification of all the documents and payment of the fees by the applicant, the application will be forwarded to the office of Dean concerned for further action.
- e. The maximum number of courses allowed for a CIA repeat at a time is only two.
- f. The repeat course will follow a tutorial system of 30 hours in duration not exceeding 30 days during which the entire repeat CIA process is expected to be completed.

- g. The 30 hrs include tutorials, assignments, and assessments as per the CIA pattern to ensure student learning.
- h. The maximum time spent on a day for CIA repeat tutorial is only 2 hours.
- i. If a course has been revised or replaced by a change in syllabus, the student shall be required to complete the course syllabus applicable to him or her.
- j. In CIA repeat, the applicant must complete all three components of the CIA under the supervision of a tutor assigned by the department.

#### **4. Assessment pattern for MBA programme**

The MBA programme follows a pattern of 70% marks for continuous internal assessment and 30% marks for the End Trimester examinations.

- a. Continuous Internal Assessment (CIA) for all courses (other than courses fully under departmental evaluation): 70%
- b. End Trimester Examination (ETE): 30%

#### **Continuous Internal Assessment (CIA)**

Continuous internal Assessment carries a weight of 70% including the class participation marks (15 marks).

Class participation is assessed through different methods daily and an indicative list for measuring class participation is as follows:

- a. Multiple Choice Questions (MCQs)
- b. Problem-solving and submissions during class
- c. Template-based assessment by scribes during case discussions
- d. One-minute managerial decision-making activity (individual or group) based on business context, variables and constraints
- e. Reflective diary writing
- f. Discussion forums on LMS
- g. Roleplay
- h. Peer review
- i. Group discussions

The CIA Distribution across a trimester will vary from course to course and follow any one of the three models for 30 hours, 3 Credit Courses and the details will be mentioned in the Course plan by the respective faculty members.

Model 1	Model 2	Model 3*
CIA 1: 25 marks - Submission of Marks on Week 5	CIA 1: 15 marks - Submission of Marks on Week 5	CIA 1: 15 marks - Submission of Marks on Week 5
-	CIA 2: 25 marks - Submission of Marks on Week 8	CIA 2 - 15 Marks Submission of Marks on Week 8
CIA 2: 30 marks - Submission of Marks on Week 11	CIA 3: 15 marks - Submission of Marks on Week 11	CIA 3.1 - 10 Marks CIA 3.2 - 15 Marks Submission of Marks out of 25 on Week 11

Marks scored by the students for CIA will be displayed in the student login within a week after the last date of submission of marks by the faculty. Any discrepancy shall be informed immediately to the faculty concerned for correction of marks.

### **End Trimester Examination (ETE)**

ETE is conducted for 2 hours and evaluated out of 50 marks which will be converted to a score out of 30 marks.

The pass criteria for the successful completion of the programmes shall be as follows.

- Minimum of 40% aggregate marks in the CIA of a course
- Minimum of 40% in the ETE of a course.
- Minimum of 50% aggregate in each Trimester

Students who do not achieve the minimum semester course aggregate of 50% shall have a chance to improve in one or more courses from the failed semester during the supplementary examinations. These can be courses where the student has scored more than 50% or less than 50%. The student can choose either the CIA or ETE of a course for improvement or both. In case of an improvement attempt, the assessment in which the student has scored higher will be considered.

A student who fails to get a minimum of 40% in CIA, shall repeat the CIA in the immediate semester.

## Grading scheme

Percentage	Grade	Grade Point (10-point Scale)	Grade Point (4 Point Scale)	Interpretation
80-100	O	10	4	Outstanding
70-79	A+	9	3.6	Excellent
60-69	A	8	3.2	Very Good
55-59	B+	7	2.8	Good
50-54	B	6	2.4	Above Average
45-49	C	5	2	Average
40-44	P	4	1.6	Pass

Note: 10 hours of classroom teaching in a trimester is considered as one credit for theory courses.

All other regulations regarding assessment and evaluation are the same as the other programmes of the University.

### Supplementary Examinations for MBA Students

- a. Students failing in any Trimester (up to 4 trimesters) can take up the supplementary examinations in the subsequent semesters.
- b. Students failing in the 5 trimesters can take up the special supplementary examinations held immediately after the announcement of results.
- c. Students failing in the 6 Trimester can take up the special supplementary examinations held in the month of May. Such students are not eligible for the convocation of the corresponding year but will be provided with a provisional

degree certificate, consolidated marks card and transfer certificate on request after the announcement of results.

- d. A special supplementary examination will be held in the month of February for the final-year students to clear their backlogs of the previous trimesters.

### **Promotion criteria for MBA Students**

Students with more than 2 backlogs in the first year are not eligible for promotion to the second year. All other regulations pertaining to assessment and evaluation are the same as the other programmes of the University.

### **Regulations for repeating CIA for improvement (MBA Programme)**

- a. Students who have failed in one or more courses of a trimester/semester due to low marks in CIA can apply for CIA repeat of the failed course/s immediately after the announcement of results of the particular trimester/semester.
- b. The application for the same can be downloaded from the Knowledge Pro login of the student.
- c. The applicants should submit the duly filled form to the office of examination personally.
- d. After the verification of all the documents, and payment of the fees by the applicant, the application will be forwarded to the office of the Dean concerned for further action.
- e. The maximum number of courses allowed for CIA repeat at a time is only two.
- f. The repeat course will follow a tutorial system of 30 hours (10 contact hours and 20 hrs in library) in duration not exceeding 30 days during which the entire repeat CIA process is expected to be completed.
- g. The 30 hrs include tutorials, assignments, and assessments as per the CIA pattern to ensure student learning.
- h. The maximum time spent on a day for CIA repeat tutorial is only 2 hours.
- i. If a course has been revised or replaced by another in the changed syllabus, the student shall be required to complete the course syllabus applicable to him or her.
- j. In CIA repeat, the applicant has to complete all three components of the CIA under the supervision of a tutor assigned by the department.

### **Assessment pattern for trimester postgraduate programme MSc (DS)**

The postgraduate programme follows a pattern of 50% marks for continuous internal assessment and 50% marks for End Trimester examinations.

- i. Continuous Internal Assessment (CIA) for all courses (other than courses fully under departmental evaluation): 50%
- ii. End Trimester Examination (ETE): 50%

## **Continuous Internal Assessment (CIA)**

Continuous internal Assessment is assessed through different components.

### **End Trimester Examination (ETE)**

ETE is conducted for a duration of 3 hours and evaluated out of 100 marks which will be then converted to a score out of 50 marks.

The pass criteria for the successful completion of the programmes shall be as follows.

- Minimum of 40% aggregate marks in the CIA of a course
- Minimum of 40% in the ETE of a course.
- Minimum of 50% aggregate in each Trimester

Students who do not achieve the minimum semester course aggregate of 50% shall have a chance to improve in one or more courses from the failed semester during the supplementary examinations. These can be courses where the student has scored more than 50% or less than 50%. The student can choose either the CIA or ETE of a course for improvement or both. In case of an improvement attempt, the assessment in which the student has scored higher will be considered.

A student who fails to get a minimum of 40% in CIA, shall repeat the CIA in the immediate semester.

### **Promotion criteria for trimester postgraduate programmes**

Students who do not achieve the minimum semester course aggregate of 50% are not eligible for promotion to the second year. All other regulations pertaining to assessment and evaluation are the same as the other programmes of the University.

### **Evaluation for PhD programme**

The PhD degree will be awarded by CHRIST (Deemed to be University), Bengaluru, to the scholars who successfully complete a six-month PhD coursework designed by the University. The coursework includes general research methodology courses such as Foundations of Research and Research Writing, Research and Publication Ethics, domain-specific research courses such as Methods in Research, department-specific research courses, and research proposal defence. Additionally, they must carry out comprehensive research work, participate in and present their findings at national and international conferences/symposia,

publish in refereed journals, and participate in and/or present at doctoral colloquia. After successfully completing these requirements, the scholars shall defend their PhD synopsis in front of a committee consisting of an external subject expert, their supervisor, Research Advisory Committee (RAC) members, and a representative of the Centre for Research, followed by the completion of the public viva-voce examination of the thesis.

### **Evaluation of PhD thesis**

The PhD degree will be awarded by CHRIST (Deemed to be University), Bengaluru, to the scholars who successfully complete a six-month PhD coursework designed by the University. The coursework includes general research methodology courses such as Foundations of Research and Research Writing, Research and Publication Ethics, domain-specific research courses such as Methods in Research, department-specific research courses, and research proposal defence. Additionally, they must carry out comprehensive research work, participate in and present their findings at national and international conferences/symposia, publish in refereed journals, and participate in and/or present at doctoral colloquia. After successfully completing these requirements, the scholars shall defend their PhD synopsis in front of a committee consisting of an external subject expert, their supervisor, Research Advisory Committee (RAC) members, and a representative of the Centre for Research, followed by the completion of the public viva-voce examination of the thesis.

### **Evaluation of PhD thesis**

The thesis evaluation is conducted in accordance with University PhD regulations. The scholar is invited to attend a viva voce examination upon receiving two positive adjudication reports of their thesis.

### **Progress Reports and Doctoral Colloquia**

Doctoral candidates must submit two bi-annual progress reports of their research each year and four quarterly RAC reports, signed by the supervisor and RAC members. Evaluation of the PhD synopsis defence is conducted only after the candidate completes at least two publications related to the topic of the thesis in a Scopus- or Web of Science-indexed journal, or a refereed/indexed journal approved by the Centre for Research, and presented at least two papers at national or international conferences. Scholars are also expected to attend at least one colloquium per semester (every six months) and present their research progress. The evaluation of the doctoral colloquium is documented.

### **Cancellation of PhD registration**

PhD registration of the scholar shall be cancelled under any of the following circumstances:

- Unsatisfactory progress and failure to implement corrective measures suggested by RAC. The RAC may recommend cancellation for specific reasons.
- False declarations or fraudulent claims regarding eligibility.
- Non-payment of prescribed fees within the specified or extended time.
- Non-completion of the prescribed coursework.
- Engagement in unethical research practices or academic dishonesty, including plagiarism.
- Failure to comply with mandatory requirements under the University regulations.
- Failure to submit the PhD thesis for evaluation within the specified or extended time.
- Failure to appear for the viva voce examination.

### **C. Award of Certificate for all Programmes**

Students who complete the programme in full will be awarded the degree certificate during the Convocation held in the month of May and in the month of December.

Students who complete the programme in full by passing the supplementary examination held in between the two convocations shall be issued a consolidated marks card, provisional degree certificate and transfer certificate on request.

The Degree Certificate shall be issued only during the University Convocation relevant to the academic year.

Students who fail to collect the degree certificates during convocation may collect the same from the office of examination after paying the prescribed fine.

### **D. Facilities for Differently Abled Students**

- Differently abled students will be given compensatory time of maximum 20 minutes per hour, subject to the submission of medical documents to the Office of Examinations.
- Applications for compensatory time shall reach the Office of Examinations at least 2 weeks prior to the commencement of the examination.
- Students who need the support of scribes shall bring the scribe by themselves.
- The details of the scribe shall be submitted to the Office of Examinations in advance and the eligibility of the scribe will be decided by the Office.
- Students having neurodiversity, speech, hearing and visual impairment and problems with muscular movement and coordination can request for accommodations and exam support after producing documentation from approved



and reliable test centres. The request must be made at least 2 weeks prior to the commencement of the said examination.

Contact details:

Exams.lavasa@christuniversity.in

### **E. Open Elective Courses for 2022 batch of UG students (Except for programmes in which open electives are integrated into the curriculum)**

Starting from the academic year 2023-24, the university has decided to discontinue the availability of open electives. Students belonging to the 2022 batches who have not fulfilled the minimum requirement of two open electives are required to fulfil this criterion opting for either of the following options.

- a. By completing the necessary courses through recognized online platforms such as SWAYAM or any other platform approved by the university. Students may only select courses outside their discipline that have been approved by the university from these online platforms.
- b. Students who have previously registered for a course but were unable to complete it in the previous semester now have the opportunity to repeat the same course in the CIA repeat mode for regular courses. To avail of this option, students should reach out to the office of examinations or the academic office at their respective campuses.

### **Rules for Exemption from Open Elective courses offered by the University based on Performance in Extracurricular events of the University.**

- a. Students selected by the University for its Specified Extra-curricular activities/events mentioned below may be considered for exemption from one of the Open Electives Courses.
  - i. University Choir
  - ii. University Volunteer Team
  - iii. University Sports Teams of Football (A&B), Basketball (A&B), Volleyball (A), Hockey (A), Cricket (A), Throwball (A), Tennis (A) and Handball (A). Both male and female student teams are eligible for the full strength of the team, including reserves.
  - iv. Peer Education Programme (PEP)
  - v. Student Welfare Office (SWO)
  - vi. Centre for Social Action (CSA)
  - vii. National Cadet Corps (NCC)
  - viii. University Wind and Brass Orchestra

- I. Participation in only one of the activities/events listed is considered, even though the student may be involved in more than one activity.
- a. Students who are in the second year must have already completed one of the open elective courses to avail of this scheme.
  - b. Students who fail in their performance earning a Grade of 'D' are not exempted but the students may have to repeat the activity/event to improve their performance, subject to their re-selection.
  - c. Students seeking credit based on their participation in any of the aforementioned extra-curricular activities/events shall register with the Office of Examinations at the beginning of the academic year, latest by Mid-August through the respective offices. The addition of names in the list after registration is not permitted.
  - d. The coordinating Department/Centre/Office of the respective activity/event shall monitor every student of its group and submit to the Office of Examinations a score sheet (marks card) during the last 10 days before the close of the even-semester.

The criteria for judging the performance for the specified activities are as follows -

- Attendance
- Punctuality
- Initiative
- Leadership
- Skill
- Delivery

The Department/Centre/ Office of the activity/event concerned will set the relevant parameters to measure the content of each given criterion depending on the need and application of the activity/event and assess the performance of every student objectively.

Students must earn at least 20 Points out of 50 to get a C Grade. Grading is under

Total Score	Grade
30 and above	A
25-29	B
20-24	C
Below 20	D

The examination rules and requirements may undergo minor modifications to accommodate the exigencies created by any pandemic or unforeseen circumstances, which will be notified separately.

## **Interdisciplinary and Multidisciplinary Courses (ID&MDC) 2024-25 batch onwards**

Interdisciplinary and Multidisciplinary Courses are Introductory Level Courses offered by each department in their respective discipline. Students can only enrol for courses outside their discipline and preferably from the disciplines which they have not studied in their 11th and 12th standard. Three courses each carrying 3 credits is a minimum requirement for all undergraduate programmes.

Out of the three courses, two ID/MDCs should be completed before the completion of the second semester and the third ID/MDC should be completed as instructed by campus authorities by the end of the Fourth semester.

Registration of the IDC/MDC will be through the KP login of the students with 60 seats available for theory courses and 30 seats for practical-oriented courses.

### **Assessment of Interdisciplinary and Multidisciplinary Courses**

1. The assessment will be based on Continuous Internal Assessment
2. The approval of the CIA components will be decided by the department through its BOS.
3. In case of failure to complete the course, the course is to be repeated, as per the regulations for Repeat CIA in the immediate upcoming semester.

### **Value Added Courses (VAC) 2023-24 batch onwards.**

1. The total minimum credits assigned for the value-added courses will be six (6).
2. These courses will be offered in the first four semesters.
3. Four credits will be assigned to Holistic Education, with one credit each assigned to each of the first four semesters.
4. One credit each for Environmental Science in the first semester and Understanding India in the second semester is assigned.
5. The above-mentioned courses except Holistic Education will be offered online with regular assessment in online mode.
6. Passing these courses is mandatory to be considered passing for the semester.

## **Provision to avail the extra credits over and above the credits from the regular curriculum (Applicable to students from all Programmes)**

Undergraduate students from the 2022 batch and postgraduate students from the 2023 batch onward can earn additional credits by taking extra courses offered by the University or approved online courses from recognized MOOC platforms. Additional credits can also be earned through co-curricular activities approved by the University and managed by various University centres (please contact the respective centre heads for more details).

The maximum number of credits that can be earned through additional courses is 6 credits per semester. The extra credits will be mentioned in the final transcripts over and above the credits earned from the regular curriculum.

The additional credits will not be counted for the calculation of GPA/CGPA. However, it will be added to the total credits earned and will be accounted for the Academic bank of Credits.

## **Policy for Entry and Exit into Bachelor and Master Level Programmes**

The Exit and Entry provisions are made in accordance with the National Education Policy 2020 to offer flexibility to students pursuing Bachelor and Master-level programmes at CHRIST (Deemed to be University). These provisions allow students to enter and exit programmes based on their academic needs and personal circumstances. Students may enter programmes by meeting prescribed eligibility and admission requirements and may exit programmes by fulfilling the minimum requirements leading to an award of a Certificate, Diploma, Postgraduate Diploma, Degree or Degree with Honours/Honours with Research. Those who exit the programmes without fulfilling the requirements will be eligible to receive the marks card without an award. The Entry and Exit process will be under the general supervision of the Registrar (Academics). The detailed guidelines are provided in the knowledge pro student portal.

## **10. Holistic Education**

Holistic education, guided by our vision of Excellence and Service, reflects our institutional commitment to achieving comprehensive human development for the greater good of society. Initially, holistic education was launched to blend intellectual competence-academic skills, professional skills, info-tech awareness, creativity, and objectivity, realised through academic brilliance and regular and day to day classroom. This Best practice has fostered the fulfilment of individual and social responsibility among the students and faculty of Christ University by promoting personal growth in character development, moral integrity, value awareness, spiritual growth, emotional balance, courage and conviction,

communication skills, goal setting, physical development, vitality, and sportsmanship. Further, it has led to the development of healthy interpersonal relationships between individuals, thereby creating a better society through teamwork, leadership skills, and empathy with a growing sensitivity towards social problems. It has also contributed significantly to the realisation of responsibility towards the conservation of the environment, commitment to preserve our rich cultural heritage, knowledge of the Indian constitution and good citizenry.

### **History of Holistic Education Development:**

Holistic education was initiated as part of the strategic planning process in the late 90s of the then Christ College and extended to Christ University and has emerged as an evolutionarily rich best practice of the institution.

### **Philosophy of Holistic Education:**

The rationale is to enable an individual to go beyond mere acquisition of knowledge but transcend to higher realms of humane understanding and service that one is capable of. Holistic education aims to empower our teachers to imbibe “What it means to live fully as a human being” and to translate the same to the students, parents, and the society at large by going through a very experiential analysis of human life. The process is to take them through various aspects of personal, interpersonal, and societal dimensions of human life. The topics covered under the programme are an attempt to enrich the lives of both faculty and students of Christ University alike, to fully realise the institutional and contribute effectively to dynamic society.

Email: [holistic.education@christuniversity.in](mailto:holistic.education@christuniversity.in)

### **Institutional Level Coverage of the Topics 2024**

SEM	PERSONAL SKILL	INTERPERSONAL SKILL	SOCIETAL SKILL
I Sem Ug	1.Integrity and Accountability 2. Personal Well Being	1.Team Building 2.Accepting Differences	1.Civic Sense 2.Responsible Use of Social Media

II Sem Ug	1. Managing Freedom 2. Deanery Topic	1. Respect for Others 2. Deanery Topic	1. Gender Sensitization 2. Deanery Topic
III Sem Ug	1. Positive Attitude 2. Deanery Topic	1. Empathy 2. Deanery Topic	1. Peace 2. Deanery Topic
IV Sem Ug	1. Resilience 2. Deanery Topic	1. Art of Forgiving 2. Deanery Topic	1. Multi-Cultural Competency 2. Deanery Topic
Post Graduate Programmes			
I Sem	Minimalism 2. Deanery Topic	1. Respect For Others 2. Deanery Topic	1. Gender Sensitization 2. Deanery Topic
II Sem	1. Integrity & Accountability 2. Deanery Topic	Reciprocity 2. Deanery Topic	1. Multi-Cultural Competency 2. Deanery Topic

## **11. Regulation for Student Code of Conduct**

### **Policy**

CHRIST (Deemed to be University) is founded on its Mission to be “a nurturing ground for an individual's holistic development to make an effective contribution to the society in a dynamic environment." The University is deeply committed to upholding its Value Systems and strives hard to imbibe in its students the institutional Core Values of Moral Uprightness, Love of Fellow Beings and Social Responsibility apart from developing excellence in their academic pursuits. The students as beneficiary stakeholders of the University are expected to conduct themselves in a worthy manner in due recognition of the prescribed Code of Conduct which shall include the General Code of Conduct, Code of Academic Integrity, the Code of Conduct for using the University Resources and Code of Conduct under University Regulations. The prescribed Code of Conduct shall be as provided in the Regulation for Student Code of Conduct, which shall be duly displayed on the website of the University as well as in the Student Handbook provided to all the students.

### **Regulation**

The Regulation for Student Code of Conduct shall be applicable to and binding on all the students of the University across all its Campuses, irrespective of their level of study. The Student Counsellors and the Class teachers shall be responsible for monitoring the students for effective observance of the Regulation. Any serious disobedience or repeated non-

observance of the prescribed Code of Conduct, as may be reported, shall be deemed to be misconduct liable for initiating appropriate disciplinary action against the concerned student/s in the manner specified by the University. Students who are found guilty of serious misconduct or whose presence is detrimental to the order and discipline at the Campus are liable to be expelled.

### **General Code of Conduct**

- a. Students should maintain decorum, discipline and harmony at all times, both inside and outside the Campus and shall not do or act in any manner that will disrepute the University.
  - i) Respect and maintain physical boundaries with your peers and close friends.
  - ii) Students should avoid inappropriate gestures on Campus.
- b. Students while on Campus are expected to have decent and modest attire and must follow the special dress code if any as may be specified by their faculty of study. Security/ Faculty or Authorities of the University can restrict student entry to campus for noncompliance to the below-listed requirements.
  - i) The normal dress code for the students shall be formal trousers and shirts for boys along with a tie and salwar kameez with dupatta for girls. Exceptions may be permitted on particular occasions by the Director's office.
  - ii) The campus allows CHRIST T-shirts with plain blue or black jeans on Saturdays. Distressed, tight jeans are strictly prohibited.
  - iii) Wearing a T-shirt, low-waist pants, cargo pants, jeans, sleeveless tops, transparent, and tight attire are considered inappropriate and not entertained on campus, and during professional visits organised by the University.
  - iv) Students must maintain decent hairstyles. For boys: hair to be neatly groomed and trimmed. Flashy hairstyles and hair colouring is not permitted on campus for all.
  - v) Strictly avoid body piercing, ear studs and tattooing.
- c. Students must respect their teachers; greet them when they meet them in or out of the University campus.
- d. Students should be seated in their respective classrooms at the commencement of the class/stroke of the bell and must maintain calmness while waiting for the teacher.
- e. Students must rise when the teacher enters the classroom, and remain standing till they are directed to sit, or till the teacher takes his/her seat.
- f. When the attendance roll is called, every student must rise and answer to his/her name or register number.
- g. Students shall not use Mobile phones inside the classrooms/office locations (or in its adjunct areas including corridors/staircases) and shall keep their Mobile phones in 'switched off' condition while inside the Classroom, Library or in any of the University offices
- h. Loitering of students in the corridors of the University buildings or sitting on the steps of the staircase or the steps of the portico of the University during lecture or free hours is not permitted. Students are expected to make use of the library during free periods.

- i. Students while in the Campus must wear their identity tag to be on display to the security or to any other authority concerned at all times. The Identity Card/Tag issued by the University is not transferable and must be kept in the safe custody of the students. The student must maintain the ID card in good condition until the end of the course.
- j. Gathering or crowding at the main gate or in front of any of the offices of the University is not permitted and hence must be avoided.
- k. Students while using the Lifts must follow the queue system, should not overcrowd and should as far as possible give priority of entry to Staff and physically handicapped fellow students.
- l. Students driving their vehicles inside the campus and Lavasa city must maintain moderate speed and take extreme care to road discipline, and should not cause any injury or accident to the passers-by.
- m. Students should not possess or carry any arms and/or life-threatening objects - dangerous material, such as explosives, crackers, inflammable liquids etc. Banned substances such as cigarettes, tobacco products, drugs or other such substances are strictly prohibited.
- n. Students should strictly follow the instructions or orders that may be issued by the University from time to time.

### **Code of Academic Integrity**

CHRIST (Deemed to be University) emphasises 'academic integrity' regarding any writings, assignments or research work produced by its students. All such academic productions must be one's own original and should neither be copied nor translated from any other source and presented as original work. Any reference made to third party publications in the work produced must be duly acknowledged in accordance with the guidelines that may be provided by the Department of study. Any breach of Academic Integrity including plagiarism shall result in rejection of the work produced apart from other punitive actions.

The following are the recommended citation formats:

- Humanities and Social Sciences: APA 7th ed. or Modern Language Association (MLA) 9th ed.
- Sciences and Engineering: IEEE Editorial Style Manual
- Law: Bluebook, 21st ed.
- Commerce and Management: APA 7th ed. or Harvard Referencing
- Presenting an already existing idea or source as one's own or new is known as plagiarism.



The following constitute plagiarism in academic work:

- Copying from another print or electronic source without appropriate acknowledgement
- Presenting another person's work as one's own.
- Using another person's ideas, terms, concepts, work without proper acknowledgement or documentation.
- Submitting one's own prior work without documenting and citing its prior use.
- Plagiarism, if reported or found, will attract punishment as per the University rules and regulations related to academic integrity.
- Along with plagiarism any other form of academic dishonesty such as academic misconduct, collusion, cheating, fabrication, duplicate submission, improper computer use, improper online use, misrepresentation will incur consequences as outlined in the University Policy on academic integrity.

### **Code of Conduct for using the University Resources**

The University Resources from the perspective of the students will mean and include the entire Campus and the facilities provided therein such as Classrooms including its fixtures and fittings, Audio/Video Systems, Laboratories, Library, Information Technology (IT) Resources, Gym, Canteens/Cafeteria, Hostels/Residences and Halls, Auditorium, Lifts etc. Students while using any of the University Resources must demonstrate a sense of ownership and shall diligently observe the usage guidelines prescribed in respect of each of the said Resources. The student shall neither misuse nor cause any deliberate damage to any of the University Resources. Some of the illustrative Code of Conduct specified in this regard shall include:

- Students shall not deface any part of the Campus (including the walls, windows, doors, floors or other spaces within or outside the buildings, lifts, gym etc.) with any writings, pastings, drawings, and colouring or by any other means whatsoever.
- Students shall not carry or consume any food, eatables or beverages within any of the University facilities including Classrooms, Gym, Auditoriums or Offices.
- Students are responsible to switch off the ACs, Fans, Lights and other Classroom amenities while not in use.
- Students while using the Library/Knowledge Centre must follow the queue and maintain strict silence. The library reading area should be used only for reading and /or for reference purposes only. Any book or reading material taken for reference must be replaced after use at the same place from where it was taken.
- Students while using the IT Resources of the University must follow the 'IT Code of Conduct for End Users' issued by the Office of Information Technology.

- Students residing in the University Student Halls should strictly follow the specified timings for entry/exit and shall not entertain any fellow students or outsiders in their Room without express consent of the Warden.

## **Code of Conduct under University Regulations**

The students are bound by and obliged to follow the instructions contained in various Regulations of the University as may be applicable. Students are supposed to be aware of the relevant Regulations and take care not to get involved in any of the misconduct stated therein. Some of the notable Regulations of the University in this regard shall include (a) Regulation on Examination Code of Conduct for Students (b) Regulation for Prevention and Control of Ragging (Revised) 2019 (c) Regulation for Prevention and Control of Substance Abuse and (d) Regulation for Prevention, Prohibition and Redressal of Sexual Harassment

## **Student Conduct Issues**

In order to ensure well-being and security of our Academic community, the following offences will attract strict disciplinary action:

- Forgery or Attempt to Forgery
- Dress Code Violation
- Disrespectful and usage of Abusive Language/conduct in campus
- Gambling/ Bullying /ragging/ manhandling/ morphing
- Online/Cyber Bullying
- ID card mishandling (e.g., not wearing, forging, possessing a fake ID, misuse)
- Attempt to steal/ theft on campus/class.
- Fake/doctored Medical Certificates
- Sexual harassment/ Sharing Intimate Photographs
- Substance abuse (peddling or carrying banned substances on campus/possession of banned substances/ consumption of alcohol, tobacco, vape or any other banned substances)
- Spreading/ circulating/ grouping against the university/ department/s/authority/s/ staff member/s by any student/s through any medium of communication with intent to disrespect the dignity or reputation of the institution/ staff members will invite serious consequences.
- Physical altercations both within the campus and outside the campus/ student/s fighting are strictly prohibited.
- Police/Criminal cases

Involvement in the above-listed activities will not be tolerated, and appropriate disciplinary measures will be taken as per the institutional policies and regulations. These measures may include, but are not limited to fines, suspension, expulsion, and legal action depending on the severity of the offence. Further the decision of the Director, Student Services on the recommendation of the Disciplinary Committee will be final.

Students must familiarise themselves with the institution's student code of conduct and regulations to ensure a harmonious and inclusive environment for everyone. It is essential to respect the rights and dignity of fellow students and maintain responsible and ethical behaviour throughout the academic journey.

### **Sensitivity in Performances: Rules**

All participants involved in street plays, skits, and other performances organised by CHRIST (Deemed to be University) or conducted on the University campuses must adhere to the following rules. These rules aim to foster an environment of inclusivity and respect by refraining from the use of sensitive words that could be derogatory or offensive towards individuals or groups based on their race, ethnicity, religion, gender, sexual orientation, or any other characteristic:

- a. All street play/skits/other performances' participants must refrain from using any language/words/expressions that could be deemed discriminatory or insensitive towards any individual or group.
- b. Sensitive words or slurs that target a particular group or individual should not be used in any context.
- c. Any participant who is found to be using sensitive words/expressions in violation of this policy during a performance will be immediately asked to stop by the director of the play or the organiser of the event.
- d. The director of the play or the organiser of the event should ensure that the script of the play is reviewed and revised to avoid the use of any sensitive words.
- e. The organisers should encourage the use of inclusive language in the script and should take steps to ensure that the language used is respectful towards all individuals and groups.
- f. The organisers should provide training to all participants on using inclusive language and avoiding sensitive words.
- g. Any complaints regarding the use of sensitive words or any such acts should be addressed immediately by the organisers of the event and appropriate actions should be taken to prevent any such instances from happening again.
- h. In case of complaints or violations, a report on the complaint/violation along with the action taken and/or further recommended action should be submitted to the

Director of Student Services in case of Bangalore Central Campus and to the respective Campus Deans in case of other University Campuses.

- i. The organisers should create a safe and inclusive environment for all participants and ensure that the street play is conducted in a respectful and dignified manner.

## **Monitoring Committee for Code of Conduct**

### **Monitoring Committee for Code of Conduct**

In addition to the proximate monitoring of the Code of Conduct specified in the preamble of this Regulation, to ensure institutional governance of the Code there shall be a Committee in every Campus of the University for monitoring the conduct of the students concerning the prescribed Code of Conduct.

- a. The Committee shall consist of five members including the Chairperson who shall be the Director (Student Services) in the Central Campus and the Campus Director/Dean in other Campuses.
- b. The Committee members shall consist of two Senior Teachers, a Senior Student Counsellor nominated by the Chairperson, and a Student Representative nominated by the Student Council. The nominated Student Counsellor shall also be the Secretary of the Committee.
- c. All the nominated members shall have a tenure of two years at a time and shall not be re-nominated in continuity.
- d. The Committee shall meet as many times as it may deem necessary but at least twice a year.

### **The functions of the Committee shall include:**

- a. Monitoring the compliance of the Code of Conduct by conducting periodic/random observations and by visiting/discussing with the Departments and Centres.
- b. Interpreting the Regulations deriving the Code, assessing its pros and cons, and suggesting measures for its improvement and/or compliance.
- c. Obtaining feedback from the Heads of the Departments and Centres on Code of Conduct compliances - Gathering data on levels of compliance with the Code and disclosing the specific related indicators.
- d. Periodic review and modification of the prescribed Code of Conduct based on the feedback and applicable statutory provisions.
- e. Creating awareness/knowledge dissemination about the Code of Conduct and the significance of its compliance by conducting training programs, seminars, etc.

- f. Establishing channels of communication through the University website, to ensure that any student can seek or provide information regarding compliance with the Code of Conduct including difficulties or impracticality thereof.
- g. Considering and resolving complaints about any particular Code of Conduct duly ensuring the confidentiality of complaints processed at all times.
- h. Ensuring the accuracy and fairness of any proceedings commenced, as well as the rights of the students allegedly involved in possible breaches.
- i. Evaluating overall compliance with the Code of Conduct with reference to different aspects of the Regulation and evolving plan of action.
- j. Preparing an annual report of its actions, making the recommendations it deems appropriate to the Vice Chancellor

### **Instructions to Students appearing before the Regulatory Committees of the University**

- All University information discussed in various committees/bodies and inquiry proceedings is deemed to be confidential and should not be used in violation of the privacy of others; Disclosure or publication in any media report/ proceedings of the University's inquiry proceedings or committees either by the parties involved in the proceedings or others without prior approval or permission amounts to misconduct.
- Misuse or misappropriation of any University information published on the University website, or any report/records amounts to misconduct.

#### Student Code of Conduct Monitoring Committee

<i>S N</i>	<i>Campus</i>	<i>Name of the Chairperson</i>	<i>Contact Person</i>	<i>Email ID/Contact No</i>
1	Pune Lavasa Campus	Dr Fr Lijo Thomas	Ms Arpita Ghosh	arpita.ghosh@christuniversity.in 912066753872

\*Note: The Regulation on Student Code of Conduct is available on the University website under Student Life

Link: <https://christuniversity.in/regulation-on-student-code-of-conduct>

### **Identity Card**

Every student is also issued a wearable ID card which needs to be worn by all students whenever they are on campus. Entry into the campus/ buildings/classrooms will not be permitted without the wearable ID card, which should be visible.

Handing over the ID cards to others is strictly prohibited. The University will not be responsible for any loss due to inappropriate handling of the ID cards. Students are expected to always carry the ID card with them till the completion of their course.

## General Regulations

An instruction day, in general, is divided into two sessions, the forenoon session of four periods and the afternoon session of two periods. Attendance is marked at the commencement of each period. Latecomers, therefore, though may be permitted to attend class by the teacher concerned, will not be given attendance.

- a. Any survey/ interview on the campus can be conducted only with the prior permission of the University. For conducting surveys/interviews in one's class which are part of curricular requirements, the prior permission of the class teacher or the course teacher is required. For conducting surveys/interviews at one's School prior written approval of the Dean of the School is required. For conducting University-wide surveys/interviews, prior approval of the Registrar is required in the case of Bangalore Central Campus and of the respective Campus Directors in the case of other Campuses of the University. Any surveys for external organisations/agencies/individuals whether it is at the level of the class, department, school, or University, with permission of the respective Campus Director.
- b. The use of the internet by the students on the campus is expected to be for their academic enrichment.
- c. Use of mobile phones inside the buildings, including corridors is strictly prohibited. If any student is found using a phone it may be confiscated and returned on completion of their course.
- d. Tests are held periodically in every subject. Attendance-cum-progress report of every student is available at [www.christuniversity.in/kp](http://www.christuniversity.in/kp). Parents can access it and monitor the performance of their children using the individual password given to every student. Parents may also obtain the username and password by emailing [sysadmin.lavasa@christuniversity.in](mailto:sysadmin.lavasa@christuniversity.in).
- e. Students must not join any club or society or be involved in any engagement off-campus that would interfere with their studies without the prior permission of the Director.
- f. Students are not permitted to play any sports or join cultural teams against CHRIST (Deemed to be University).
- g. Students are forbidden to organise or attend any meeting within the University or collect money for any purpose or circulate among the students any notice or petition of any kind or paste it on the University notice board without the written permission of the Director.
- h. Active participation in politics is not compatible with the academic life of students and as such students are expected not to indulge in any public activities, which are of a political nature.

- i. Students are highly discouraged to make complaints in a body or present any collective petition but are welcome to present their case, if any, either individually or through their proper representatives.
- j. Students are advised and encouraged to abide by the dress code specified by the University/Department.

## **Leave Regulations**

- a. Students with a minimum of 85% attendance are permitted to write the End Semester Examination (ESE). Approved leave applications will be considered only if overall attendance is above 75% on the last instruction day of the respective semester.
- b. The minimum attendance requirement as per the university norms is 85%. Students who fail to meet the required percentage of attendance shall be detained in the current semester and shall have to repeat the semester before being further promoted. Furthermore, they shall have to apply for a detention certificate from the Office of Admissions within the stipulated time as prescribed by the Director's office.
- c. Students appearing for supplementary examinations can claim their attendance for medical reasons with the prior approval of the Coordinator of Examination.
- d. Students who are detained due to a shortage of attendance will be considered for re-admission only once during the course of their study at the University.
- e. Students shall not take a leave of absence from classes without the prior approval of the HoD/Class Teacher.
- f. Students who remain absent from classes continuously for two weeks or more without written approval from the Director of Student Services will be considered to have dropped out of the University.
- g. Students can avail of leaves only using the forms available at the Office of Student Services. These are namely forms for Co-curricular/Extra-curricular/Departmental activities/Medical reasons or Placements. The details on the types of leaves that students may avail in the course of their study are mentioned in the leave guidelines shared with the respective Dean/HoD/Class teacher.
- h. Any type of leave application (Co-curricular/Extra-curricular/ Departmental activities/Medical reasons or Placements) has to be submitted within the due date for submission of such forms (kindly check the forms for the number of days within which students must submit the forms).
- i. It is expected of the student to maintain integrity in matters of leave. Any false claims will be outrightly rejected.
- j. NRI students who have to apply for renewal of their VISAs may collect due approval from their class teacher and later upon rejoining classes can submit Co-curricular/Extra-curricular/ Departmental activities form along with copies of the

pages of the expired VISA as well as the renewed VISA. The student must ensure that the form is submitted within the deadline for submissions.

## **Fee Regulations**

The fee shall be paid for the full year during the admission process. The mode of fee payment for new students is through online transfer or NEFT. Existing students must pay their fees through their student account.

Absence with or without leave from the University shall not be an excuse for non-payment of fees on or before the prescribed date.

Students are expected to pay the fee for the next higher class and to clear all their dues including fines for breakages or damages before collecting the admission ticket for the even End Semester Examination or the third and sixth End Trimester Examination.

## **Cancellation and Refund Policy**

The Cancellation Regulation is based on UGC Guidelines in this regard as contained in UGC (Institutions Deemed to be Universities) Regulations, 2019

Application form for Cancellation/Withdrawal must be made in the prescribed form duly signed by the student and the parent and should be submitted with the original fee paid receipt and other documents received from the University.

Refunds may be considered only in respect of Academic Course Fee. No refund shall be allowed in respect of Application Fee and Admission Registration Fee.

The University in view of its strict Attendance Regulation does not normally admit any student to any course after the commencement of classes and hence the seats of cancelled admission shall remain unfilled at all times thereafter. Admissions to all courses will close prior to the commencement of classes.

Students seeking cancellation of admission at least seven (7) days prior to commencement of classes (as per the announced date) shall be eligible for a refund of 100% of the Academic Course Fee subject to deduction of processing charges of 10% of the Course Fee or Rs.15000/- whichever is lower.

Students seeking cancellation of admission either up to six (6) days prior to or after the commencement of classes (irrespective of whether the student attended any class or not) shall be permitted a refund during the first 30 calendar days from such commencement and shall be in percentage as herein stated.

## **Detention Guidelines:**

Students who are detained due to the following reasons:



- a. Shortage of attendance
- b. Failure to meet the subject progression policy

In the above cases, the students shall follow the policy:

- a. Students must complete the detention formalities within 15 days of the notification.
- b. Failure to comply with the above point will result in default cancellation of admission by the admission department.
- c. No fee will be refunded in any such cases
- d. Students who complete the formality with due process must report back to campus in the due semester 3 days before the commencement of the particular semester.
- e. Failure to comply with the above point (d), the admission office will revoke the admission within 5 working days of the commencement of the semester
- f. A student voluntarily cancelling the admission due to detention is not eligible to get the fee refund.
- g. Students who are already detained earlier in the duration of their studies and so happen to be detained again in any of the following semesters, the student's admission stands cancelled. The student is allowed to be detained only once in their entire duration of the study.

## **Issue of Certificates**

Applications for Bonafide, Address Proof, Date of Birth, Tuition Fee, No objection or Character certificates are to be made through the student's Knowledge Pro (KP) account. A fee shall be charged for every certificate. All certificates are issued only 48 hours after the request. Duplicates are not normally issued.

Degree Certificate, Transfer Certificate (TC) and Consolidated Marks Card will be issued to students who complete their programme within the normal programme period. Students who complete the programme after the normal period should apply for these certificates separately.

- a. TC will not be issued to students who discontinue from a programme.
- b. An application for the TC should be made to the Office of Admissions after completing the process of cancellation/ discontinuation of admission.
- c. TC will not be issued if a student has any due to the University by way of fees, fines, breakage charges, books from the library, NCC kit etc.
- d. Students applying for certificates, testimonials and other documents must contact the Office of Admissions or email to [certificate.request@christuniversity.in](mailto:certificate.request@christuniversity.in)

## Using Meeting Halls and Auditorium

- a. Students can book venues for conducting seminars, guest lectures and department events at the academic office. The equipment required for the programme should be clearly mentioned in the email.
- b. The request should be made at least one week before the event; the allotments are on a first come-first served basis.
- c. Students must use the venues only during the stipulated time as approved by the office.
- d. All electric and electronic equipment are to be handled ONLY by the personnel assigned for the purpose.
- e. The green rooms and auditoriums should be vacated within half an hour after the programme ends.
- f. Materials for the programme can be brought in only after 06:00 pm on the previous day of the programme.
- g. Departments are responsible for the auditorium during the booked duration. In the event of any damage occurring during the booked duration, the department concerned will be held responsible.
- h. Air-conditioning in the large Auditoriums is switched on only half an hour before the actual start of the programme.
- i. Any additional requirements (audio/video/lights) should be informed to the venue-in-charge not less than one week prior to the programme.
- j. Any additional requirements can be hired only through University-approved suppliers.
- k. Display of publicity material can be put up only in the specified places.
- l. No material should be attached or pasted to any of the walls/ surfaces/ floors/surroundings within or outside the auditorium.
- m. Use of mobile phones and unauthorized wireless equipment in the auditoriums are strictly prohibited and liable for confiscation in case of violation.
- n. Eatables/beverages are not permitted in the auditorium foyer.
- o. Explosives, crackers, inflammable liquid or fire should not be used in and around the auditorium.
- p. The coordinators concerned will meet the technical staff of the auditorium two days prior to the programme with the schedule of the programme and should brief them about the logistics, for the smooth and professional conduct of it. Audio/Video clipping for the use of the programme should be handed over to them well in advance for the trial run.
- q. Rehearsals are not permitted in the auditorium.

## **12. Regulation for Redress of Grievances of Students 2019**

### **Policy**

CHRIST (Deemed to be University) recognises the need for reasonably considering all types of grievances of its students and for its speedy redressal. The Mechanism for Grievance Redressal will depend on the nature of the Grievance. All Grievances will be considered on their merits and will be enquired into by the Department and or the Official concerned who will take necessary steps to resolve the issues within a reasonable time frame. If the matter is not resolved at the initial reference level it may be referred to an Appellate authority specifically constituted for the purpose whose finding and report shall be the final resolution to the grievance. Although the Policy is being already implemented effectively by Christ University Regulation for Grievance Management – Students and Staff – 2015 the same is replaced by this Regulation duly guided by the provisions contained in the University Grants Commission (UGC) (Redress of Grievances of Students) Regulations, 2019 to the extent it applies to CHRIST (Deemed to be University) as a unitary Institution. The Regulation has been evolved exhaustively and independently to ensure effective Grievance redressal of students enrolled, persons/students who applied for admission but were not enrolled.

CHRIST (Deemed to be University) for the purpose of this Regulation has been referred to as 'Institution' or as 'University'.

Grievances relating to Gender (including sexual harassment) as covered by relevant Guidelines of the UGC including the SAKSHAM Report and the Ragging grievances (of students) within the meaning of the Anti-Ragging Regulation of the University (framed as per applicable UGC Guidelines) will be resolved by the Committee/s under the respective Regulations and will not be covered under this Regulation.

### **A. Regulation for Grievance Redressal-Students 2019**

This Regulation shall be applicable to all the students enrolled for Programmes in any Campus of the Institution in respect of Grievances specified herein and shall be effective from 01 June 2019.

Student Grievances may be personal or in common and may relate to Academic Issues, Staff-Related Issues or Organisational Issues.

### **2. Authorities for Redressal of Personal Grievances of Students Enrolled:**

The Process of Personal Grievances Redressal in the University shall have three authorities – The Centre for Counselling and Health Services (CCHS), The Departmental Student Grievance Redressal Committee (DSGRC) and the Central Student Grievance Redressal Committee (CSGRC) which shall be the final Appellate Authority.

Contact Person: Department Counsellor

Office, Email Id. Phone: Published in the Knowledge Pro ERP

Regulation and other information: On the website under the tab Student life:

<https://christuniversity.in/grievance-redressal>

\*Note: The Regulation for Redress of Grievances of Students is available on the University website under Student Life

Link: <https://christuniversity.in/grievance-redressal>

## **13. Student Development**

### **Student Welfare Office**

The Student Welfare Office (SWO) is a student collective that serves as a nurturing ground for the holistic development of students by creating platforms and spaces for students to discover and hone their leadership abilities, skills, talents, attitudes and values. SWO creates platforms around institutional activities and cultural and art forms. It also helps to inculcate various life skills such as leadership qualities, knowledge building, team spirit and time management, utilising peer-mentoring strategies. Cultural activities organised by SWO help in the overall growth of an individual and develop various graduate attributes.

The Student Welfare Office works to realise the following objectives

- To nurture interpersonal and social skills, leadership abilities, talents, attitudes, and values in students
- To develop the faculty of aesthetics and intercultural understanding and dialogue among students through the promotion of diverse cultural expressions in Art, Music, Dance, Literature and Theatre.
- To develop global citizenship and a life-long commitment to the vision, and values of the University
- To provide a platform to enhance and enrich students' talents and develop them holistically, making them better citizens and members of communities of which they will be part of.

The SWO functions in six different wings. These are specifically designed in the best manner possible to aid and develop the skill sets and talents in the respective areas.

### **University Volunteer Body**

The University Volunteer Body is a team of students who plan and execute various University-level events such as Darpan, Blossoms and Inbloom which are intra and inter-university cultural fests. The University Volunteer Body is often called the backbone of campus life. The members of this body undergo formal and informal training programmes in many aspects including leadership skills, teamwork, time management, problem-solving and

life skills. Students get opportunities to interact with like-minded individuals with a zest for volunteering from across disciplines, departments and schools, University officials, and renowned guests from different walks of life which act as remarkable opportunities for symbiotic, social and personal growth.

## **University Cultural Team**

The University Cultural Team is a group of students with similar interests in the fields of aesthetics and performance such as Art, Stage, Theatre and Literature coming together, interacting, and forming teams. The Cultural Team is selected after the participation of students in Darpan, an Intra-University Talent Search in which they showcase their different talents. The Team with students from different departments and cultural backgrounds also undergoes leadership training. It represents the University in various Inter-University/Inter-College Cultural Fests across the country thereby getting wider and more competitive opportunities to hone their talents and bring laurels to the University and their fellow students.

## **The University Choir**

The University Choir has teams in each of the University campuses singing in choral harmony. The Choirs comprise students who share a passion for music and come from various cultural backgrounds. Bangalore Central Campus Choir team with its 150 members is the largest in the city of Bangalore and one of the largest in India. Annual auditions are held for selection to the choir team. The choir members go through extensive and constant training to enhance their singing abilities. Magnificat held in December and Sound Curry in February/March are annual events organised by the choir members who give spectacular musical performances. Through Magnificat, the Choir teams create platforms for different choirs from across India and abroad for musical performances.

## **Campus Dance Team**

The University dance team brings life to all the events of the University through marvellous dance performances. The students go through auditions conducted in Indian classical and contemporary dance forms to join the dance team. *Nritta*, the University Dance Day, organised by the Campus dance team, is the most anticipated event of an academic year in the University. Students go through rigorous dance training and are given opportunities to choreograph dance pieces for various events to enhance their dancing and choreographing skills and abilities.

Location: SWO Office, Next to Management Block Auditorium

Email: [sw0.lavasa@christuniversity.in](mailto:sw0.lavasa@christuniversity.in)

## Student Council

The purpose of the Student Council is to promote the quality of student life within and outside the University. It is a support system for the holistic development of the students and works in liaison with the University Administration and leadership, and Centres/Departments of the University.

The Student Council functions under the supervision of the Director of Student Council, duly coordinated by the Faculty Coordinators of the Student Council from each School and Campus, appointed by the Vice Chancellor and who report to the Vice Chancellor.

### Objectives

- a. To imbibe and inculcate among the students the Vision, Mission, Core Values and Graduate Attributes of the University.
- b. To provide constructive feedback on various aspects of campus life - academic programmes, general discipline, library facilities, maintenance of the campus and other student services and facilities.
- c. To suggest the means for improving the academic quality and standards and the research culture among students.
- d. To suggest and implement student projects for their holistic development.
- e. To identify, assess, evaluate, and suggest the student perspectives in the development of arts and culture, sports and games, and other curricular and extracurricular activities involving student participation.
- f. To identify and suggest methods of enhancing student life, student conduct and discipline.
- g. To assist the anti-ragging committee in ensuring ragging-free student life
- h. To assess and improve the potential for student placements and facilitate internships.
- i. To create and encourage an environment for healthy and effective use of student service facilities and suggest methods for its improvement.
- j. To assist and promote student endeavours such as the Centre for Social Action (CSA), National Cadet Corps (NCC), Student Welfare Office (SWO), Centre for Academic and Professional Support (CAPS) Sports and Games Team and Peer Education Programme.
- k. To help interlink students, faculty members, staff, and management of the University to effectively forge a strong academic community.
- l. To help establish and maintain continuous and effective interaction with the alumni of the University.
- m. To help the students to develop and sustain the Christite spirit through various activities.

## **Constitution of the Council**

The Student Council is constituted of representatives of students chosen from all the Undergraduate (UG) and Postgraduate (PG) Programmes of the University. The Student Council is constitutive of two levels of Councils: the University Student Council and the School Student Council.

The University Student Council is the apex student body. The number of members in the University Student Council may vary every academic year based on the new programmes introduced by the University. The University Student Council also includes one representative each from CSA, NCC, SWO, CAPS, Peer Education, International students, Cultural Team and Sports and Games Team of the University, nominated by the Directors/Coordinators of the respective Centres or Offices.

The School Student Councils are the supporting bodies constituted under each School and consist of two representatives from each class of the School with a minimum strength of 40 students. If the number of students in a class is 40 or less only one member is represented and in case of class strength of more than 40, two members represent a class, a male and a female student.

The Student Council acts as a responsible and collaborative body contributing to the Vision, Mission, Core Values and Graduate Attributes of the University and refrains from being an association or a bargaining agency of the students. The Vice Chancellor may dissolve the Council at his discretion at any time prior to or during its functional duration.

## **Member Nomination Procedure and Tenure**

Any student fulfilling the eligibility criteria such as academic performance, percentage of attendance, participation in events and activities of the department, demonstrates holistic skills and enjoys good standing among the peer community is eligible to apply to be a member of the School Level Student Council. Membership Application form is to be submitted by the interested students to their respective class teachers along with a statement of purpose, a copy of the attendance and marks card of the previous semesters. The Class Teachers in consultation with their respective Head of the Department (HoD) concerned evaluate the application and submit a list of four candidates to the Faculty Coordinators of the School Student Council. The faculty coordinators review the applications and interview the recommended candidates along with an outgoing member of the University Student Council. Based on the personal interview and other achievements, two candidates are selected by the Faculty Coordinator to represent the School Student Council from each class.

All School Student Council members who fulfil the eligibility criteria in terms of academic performance, attendance, and performance as a School Council member, are eligible to apply for the membership of the University Student council. The applications are to be submitted to the respective faculty Coordinator along with a statement of purpose, contributions as a

School member, participation in events and activities of the School and a copy of the attendance and marks cards of the previous semesters. Faculty coordinators verify the application forms, academic documents and contributions as School members based on the log of all the School Student Council members maintained by the outgoing University Student Council members. All shortlisted candidates will be interviewed personally by the faculty coordinator. Based on the interview and other achievements members are selected as per the requirement for each School in consultation with respective HOD's and class teachers.

The normal tenure of membership is one year and is renewable based on fresh nomination. Nomination of Senior Students to the Council of the ensuing year takes place in the month of February/penultimate month of every academic year, i.e., Fresh nomination of the students who are moving to the following year of study. Nominations of the students from the first year of study will take place in the month of July every year or the second month after the month commencement of course instruction for the first semester. At the end of every year, the incumbent Student Council hands over its functions to the new Student Council, for the ensuing year, on the Student Council Day.

## **Orientation and Training**

During the first or the second weekend after the commencement of course instruction at the beginning of an Academic Year, the newly inducted members of all the campuses are given an orientation. This orientation is for a period of two days. This is also attended by the Faculty Coordinator and Faculty Representatives of the Council from all the Schools. Attendance for the orientation is compulsory and absence results in automatic termination of the member and a new member is appointed for the post unless the absentee has informed the Faculty Coordinator in advance through an email and the reason for absence is valid and approved by the Faculty Coordinator.

## **Schedule of Meetings**

The University level Student Council meets every month with the Director of the Student Council and the Faculty Coordinators to discuss the proceedings of the Council and convey suggestions based on the feedback received to improve the quality of life on the campuses. A meeting of the Council with the Vice chancellor is held once a semester. The meeting convened by the Director of the Student Council with the approval of the Vice chancellor, is also attended by the Pro-Vice Chancellor, Registrar, Deans and Student Council Staff Coordinators, apart from the University Council members. The Vice Chancellor may invite any other faculty/student to the meeting if he deems it necessary. The University Student Council Coordinator along with the Council members from respective Schools present the suggestions and give feedback from the School Student Councils.

The School Student Councils meet at least once a month, attended by the respective faculty coordinators. The minutes of the meetings including the feedback/suggestions from the



School Student Councils are presented at the meeting of the University Student Council by the representative student member.

Attendance for the meetings is compulsory and absence for two consecutive meetings without prior information and valid reasons results in termination of the member and appointment of a new member for the post.

#### **FREE BUS SERVICE:**

CHRIST (Deemed to be University) Pune, Lavasa Campus provides a free of cost, drop and pick-up service to and from Pune and Lavasa every Sunday. The Students and staff are encouraged to make use of the facility while adhering to the rules and regulations that are mentioned in ANNEXURE 1.8.

This bus policy is effective for the Year 2023-24 i.e., from 4 Aug 2023 to 31 May 2024. Last Revision: 10 August 2023.

### **Policy on Students with Special Needs**

In keeping with its policy of providing accessible, equitable and inclusive education, the University admits students with special needs for its various academic programmes and strives to provide and promote meaningful access to educational opportunities. The University is committed to maintaining a campus environment that is conducive to students with special needs.

The University gives need-based fee concessions to students with special needs.

The care of the students with special needs is the responsibility of all the faculty members, students and non-teaching staff. However, the counsellors in coordination with the Centre for Social Action (CSA) provide necessary support to these students.

The University follows an alternative pattern of evaluation for students with spastic/speech disorders/disabilities which is included in the section on examinations of this Handbook.

### **14. Fee Concession and Scholarships**

The University is committed to accessible, equitable and inclusive education for all in line with its Vision, Mission and Core Values. Hence, apart from cross-subsidizing most of its programmes, the University also offers fee concessions, fee waivers, and fellowships to deserving students coming from socio-economically disadvantaged backgrounds.

## **Fee Concession: For Continuing Students of Undergraduate and Postgraduate Programmes**

CHRIST (Deemed to be University) supports deserving students from economically backward families by extending fee concessions for their studies. The fee concession is granted based on the request from the student and parent/guardian. The amount of concession allowed depends on the socio-economic background of the student, attendance and academic performance in the previous semester(s).

Fee concessions are given as per the following rules and procedures.

- Fee Concession is generally not available for self-financing programmes BEd, BHM, BTech, BArch, BBA, BCA, BCom (Professional / International Finance / Honours), BA LLB (Honours), BBA LLB (Honours), MBA, MCom, MSc, MCA, MTech, MArch, MA (Media and Communication Studies), MA (International Studies), However, exceptional cases may be considered.
- Students who desire to avail of fee concession must apply in the prescribed form, available in the Knowledge Pro ERP account of the student within the period notified through email. Filled forms should be submitted to the HOD/Co-ordinator of the department/School concerned. In the case of students from BSc and BA triple major programmes, they should be submitted to the Department incharge of the programme.
- All aspects of the application form must be correctly and properly filled. All the documents including the copies of the marks card and attendance report of the previous semester(s) should be attached. Incomplete or incorrect forms will be rejected.
- Students are expected to show integrity and sincerity in reporting data furnished in the application form.
- Application forms shall not accepted after the last date for submission of the application by the students to the class teacher/HOD.
- Mere submission of the application does not entitle one to fee concession. Students must, therefore, be ready to make fee payments in full within the due date specified in case of rejection of the application.
- The Offices of the Dean process the application duly approved by the Dean of the School concerned and submit the consolidated list to the Scholarship and Fellowship Support Cell (SSC) along with the hard copy of the applications.
- Scholarship and Fellowship Support Cell (SSC) which is located in Room No 206, Second Floor, Central Block, Bangalore Central Campus, informs the eligible students who have been granted the fee concession by email and guides them further.
- Based on the decision taken on Fee Concession, a 'Fee Concession Voucher' will be issued to the students through the Scholarship and Fellowship Support Cell (SSC)

- The student must produce the 'Fee Concession Voucher' to the Office of Accounts, Central Block and obtain the revised demand slip for the balance payable amount. The 'Fee Concession Voucher' issued will not be valid in case of failure to pay the fee on or before the due date for payment of a fee.

Email: [scholarship.support@christuniversity.in](mailto:scholarship.support@christuniversity.in)

## **14.1 UNIVERSITY/ INTERNAL SCHOLARSHIPS**

CHRIST (Deemed to be University) offers scholarships to encourage outstanding performers in academics and extracurricular activities.

### **Eligibility**

All students other than First years are eligible to apply for the scholarship.

### **Merit Scholarship**

A student with a brilliant academic record (having secured first class in all the previous semesters and 70% aggregate, with a minimum of 85% attendance) is eligible to apply. The scholarship per student can vary between Rs 3,000 to Rs 10,000 according to their eligibility for each class.

Scholarships are provided for students who excel in sports, co-curricular and extra-curricular activities. A student with a good academic record (without any arrears) who satisfies the attendance requirements of 85% and who is actively associated with CSA /NCC /ACC /SWO /CAPS /Student Council /Sports or Department related activities of the University or represented the University outside and has sufficient proof to support his/her application, is eligible.

Only the certificates which mention the prize won are to be enclosed. The scholarship per student can vary between Rs 2,000 to Rs 10,000 for winning in National level, State level or Regional level (inter-collegiate or inter-university) activities. Eligible students must submit the filled-in application form available in the Knowledge Pro (KP) ERP Student Account within the period notified through email. Filled-in forms with support documents should be submitted to the respective Directors/Coordinators on or before the date specified.

Scholarship Support Cell (SSC) informs the eligible students who have been granted the scholarship on a specified date along with further details.

## **14.2 EXTERNAL SCHOLARSHIP**

### **Scholarship and Fellowship Support Cell**

In keeping up with the Vision of CHRIST (Deemed to be University) in providing quality equitable and accessible education to all, irrespective of their socio-economic status, the University has established the Scholarship and Fellowship Support Cell.

The Scholarship and Fellowship Support Cell is aimed at providing information, support and guidance to the Bachelor, Master and Doctoral students on the application process for the Scholarships and Fellowships available from the University, the Alumni Association and external organisations.

The internal scholarships and fellowships are provided by the University and the Alumni Association. External organisations, to name a few like Goldman Sachs, and Ernst & Young collaborate with the University to provide scholarships to students who are visually challenged and economically disadvantaged.

The external scholarships and fellowships are provided by the Government of India, the State governments, Regulatory bodies such as the University Grants Commission (UGC), All India Council for Technical Education (AICTE), Ministry of Tribal Affairs, Ministry of External Affairs, Ministry of Minority Affairs, Karnataka Labour Welfare Board and philanthropic or community-based organisations.

The Scholarship and Fellowship Support Cell of the University is a dedicated unit supported by non-teaching staff from different offices of the University to guide students to apply for these scholarships. The Cell functions under the Office of Registrar and shares information on available scholarships and fellowships periodically with the students through email and guides and supports them through the application process. It also processes the applications received on the National Scholarship Portal (NSP) and State Scholarships Portals (SSP) and coordinates with the offices concerned for timely approval of the scholarship applications.

The Scholarship and Fellowship Support Cell encourages the students, the alumni, members of the public and the organisations providing scholarships and fellowships to email the information on scholarships available to the Scholarship and Fellowship Support Cell so that the Cell can help more students obtain the benefit of those scholarships and make higher education more equitable and accessible.

For information and support on the scholarships, the students and organisations that wish to extend scholarships can write to the Scholarship Support Cell on

[office.director-lavasa@christuniversity.in](mailto:office.director-lavasa@christuniversity.in)

## **15. Requirements for International Students**

(Not Applicable to Students Holding OCI/PIO Card and Students from Nepal and Bhutan)

Every International student should hold a valid Passport, Student Visa and residential Permit. No International Student is permitted to attend classes at the University without a valid Passport, Student Visa and Residential Permit.

International students arriving on a new student visa are required to register with the Foreign Regional Registration Office (FRRO) within 14 days of their arrival on the e-FRRO online portal < [https:// indianfrro.gov.in/ eservices/ home.jsp](https://indianfrro.gov.in/eservices/home.jsp) >. In the case of Pune Lavasa campus, the students are to contact the Office of International Affairs on [isc.admission@christuniversity.in](mailto:isc.admission@christuniversity.in) who will then process the needful documentation at the respective campuses.

Bonafide letters/Certificates can be collected from the Office of International Affairs.

The International Students should visit their registered accounts on the e-FRRO portal for messages/communication from the FRRO for further action concerning their Residential Permit application.

If there are any changes in the residential address of the international student during their stay in India, the new address should be updated on the e-FRRO online portal within 14 days of the change of address.

A copy of the Residential Permit obtained from the FRRO should be deposited by the international students at the Office of International Affairs of the University.

Application for the renewal of Student Visa and Residential Permit should be made well in advance to avoid a fine of US \$ 300/-. If the renewal of the student Residential Permit is not done within three (3) months post-expiry of the Residential permit, such a student may be deported to his/her country by the Government authorities concerned.

In case the international students, post-expiry of the Residential Permit, fail to renew their Residential permit during their course period, such students may be deported to his/her country by the Government authorities concerned.

For any matter related to FRRO or registrations or any other related queries, international students are encouraged to reach out to the Office of International Affairs or send an email to [isc.admission@christuniversity.in](mailto:isc.admission@christuniversity.in) in case of any queries.

## **16. Regulation for Prevention and Control of Ragging (Revised) 2019**

### **Relevant Provisions of the Regulation Policy:**

“RAGGING in all its forms is a Criminal Offence and shall be completely banned in this institution (CHRIST (Deemed to be University) including in its departments, constituent units, all its premises (academic, residential, sports, kiosks, cafeteria and the like) whether located within the campus or outside and in all means of transportation of students whether public or private. The Institution shall take strict action including but not limited to cancellation of admission and/or criminal proceedings against those found guilty of ragging and/or of abetting ragging whether actively or passively or being part of a conspiracy to promote ragging, as provided in Regulation for Prevention and Control of Ragging (Revised) 2019 of CHRIST (Deemed to be University) and the burden of proof shall lie on the perpetrator of alleged ragging and not on the victim. An offence of Ragging may be charged either on a written complaint by the affected or on an independent finding of the Anti-Ragging Squad.

The University is bound /guided by the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions 2009 though the Regulation of the University shall be applicable and binding on all its students”.

## **Clause 1 Meaning of and what Constitutes Ragging**

For the purpose of this Regulation ‘Ragging’ constitutes any one or more of the following acts with or without intent to derive sadistic pleasure or showing off power, authority or superiority by any student/s over any fresher or any other student.

- Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness, a fresher or any other student.
- Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or raises fear or apprehension thereof in any fresher or any other student.
- Asking any student/s to do any act or to perform something which such student/s will not in the ordinary course, and which has the effect of causing or generating a sense of shame or embarrassment to adversely affect the physique or psyche of any such student/s.
- Any act by a student or students that prevents, disrupts or disturbs the regular academic activity of a fresher or any other student.
- Exploiting the services of a fresher or any other student by any student/s for completing one's own academic tasks.
- Any act of financial extortion or forceful financial burden put on a fresher or any other student.
- Any act of physical abuse including all variants of it such as sexual abuse, homosexual assaults, stripping, forcing obscene/lewd acts, gestures, causing bodily harm or any other danger to health or person.
- Any act or abuse by spoken words, emails, posts, and/or public insults including deriving perverted/sadistic/vicarious pleasure from actively or passively participating in the discomfiture meted out to any fresher or any other student.
- Any act that affects the mental health and self-confidence of a fresher or any other student.
- Any act of physical or mental abuse (including bullying or exclusion) targeted at another student (fresher or otherwise) on the grounds of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background.

## **Clause 4 Prevention and Mentoring**

Freshers Party, if permitted, shall be held only on working days on university premises and under the supervision of the class teachers of the participating classes and shall maintain the code of conduct as may be specified. No freshers' party shall be held without the prior approval of the Director's Office.

No Senior Student is normally supposed to visit the hostel room/ residence of a Fresher or to invite a Fresher to that of his/her without valid reasons and its violation as may be assessed by the Anti-Ragging Squad shall be considered as proof of ragging against the Senior Student.

## **Clause 7 Procedure to register the Complaint by the affected.**

Any student affected by or subjected to Ragging must lodge a written complaint in person or by email (from his/her university mail ID) to any member of the Anti-Ragging Squad as displayed in the website/Student Handbook or to the Director of Student Services or the Head of the Department (in that order of priority) within three working days of the incident duly citing the date, time and place of the incident, name and details of the student/s involved and the nature/act of ragging.

Where the affected student is not able to present the complaint in person for any justifiable reason, it may be lodged by the parent/guardian.

## **Clause 8 Punishment for Ragging**

- a. Depending on the nature and gravity of the offence and in consideration of the findings and Report of the Anti-Ragging Squad, the Anti-Ragging Committee shall award punishment to those found guilty of ragging.
- b. In addition to the punishment as stated, the Anti-Ragging Squad or the Anti-Ragging Committee may also order administrative and/ or reformatory steps such as change of Class/Section, mandatory counselling in-house or by approved agencies etc.
- c. The guilty shall be liable for the punishments as may be decided by the ARC on the recommendation of ARS as guided/indicated in Annexure 4 hereto which shall include any one or more of:
  1. Cancellation of admission.
  2. Suspension from attending classes.
  3. Withholding/withdrawing scholarship/fee concession and other benefits.
  4. Debarring from appearing in any test/examination or other evaluation process.
  5. Withholding results.
  6. Debarring from participation and/or representing the University in any competition, fest sports or other such events.
  7. Suspension/expulsion from the hostel.
  8. Rustication from the University for a period of up to 4 semesters.

9. Expulsion from the University and consequent debarring from admission to any other institution.
  10. A Fine of up to Rs.100000/-
  11. In the case of offences of a very serious/grievous nature, referring the case to the Police, in addition to any other punishment.
  12. Collective punishment where the offence is committed collectively by a group or by a class making it difficult or not possible to identify specific persons.
- d. Any punishment awarded under this Regulation shall be independent of the penal proceedings undertaken by the Police or the Local Authority based on the FIR, if any, filed by the University and shall be binding on the guilty notwithstanding the decision taken by the Police or the Local Authority on the FIR so filed.
- e. The decision of the Anti-Ragging Committee on the punishment shall be final and binding.

#### Anti-Ragging Squad Committees 2023-24

<i>S N</i>	<i>Campus</i>	<i>Name of the Chairpers on</i>	<i>Contact Person</i>	<i>Email ID/Contact No</i>
1	Pune Lavasa Campus	Dr Fr Justin Varghese	Ms Arpita Ghosh	ars.lavasa@christuniversity.in 912066753872

\*Note: The Regulation for Prevention and Control of Ragging is available in the University website under student life

Link: <https://christuniversity.in/anti-ragging-cell>

## **17. Regulation for Prevention, Prohibition and Redressal of Sexual Harassment**

### **Policy**

The University has a zero-tolerance policy towards sexual harassment and shall provide for timely and adequate compliance with the directions in this regard contained in the UGC Regulation.



## Regulation

### 1. Applicability and Commencement

This Regulation shall apply to all Students, Employees (irrespective of their Tenure, Position, Designation or Gender) and Visitors (in whatever capacity) of the University in all its Campuses /workplaces and shall come into effect retrospectively from June 2015.

### 2. Definition

In this Regulation, unless the context otherwise requires, all the terms specified or contemplated herein shall have the same meaning and interpretation of such term/s as contained in Section 2 of the UGC Regulation except where differently specified. For immediate reference, the definition of certain important terms is reproduced in the Schedule hereto.

### 3. Authorities

To ensure effective administration of the objectives of the Regulation, the University shall have the following Authorities duly constituted with the approval of the Vice Chancellor.

#### a) Internal Complaints Committee (ICC)

The Internal Complaints Committee shall be the primary authority responsible for dealing with and adjudicating any complaint or grievance in the nature of sexual harassment and shall function with full autonomy and power to make recommendations and/or to pass punitive orders in accordance with this Regulation.

<i>S N</i>	<i>Campus</i>	<i>Name of the Chairperson</i>	<i>Email ID/Contact No</i>
1	Pune Lavasa Campus	Prof Mehak Vohra	mehak.vohra@christuniversity.in 912066753824

#### b) Internal Complaints Appellate Committee (ICAC)

There shall be constituted an Internal Complaints Appellate Committee chaired by the Vice Chancellor or his nominee to dispose of any appeal by either of the parties involved against the findings/recommendations/orders of the ICC.

No appeal shall be considered unless received within 15 days of the communication of the decision of the ICC to the concerned Party/ Parties.

## **4. Complaint of Sexual Harassment and Enquiry Procedure**

### **1. Complaint Procedure**

An aggrieved person is required to submit a duly signed written complaint to the ICC as early as possible after the grieving incident but not later than three months from the date of the incident and in case of a series of incidents within a similar time frame from the date of second such incident.

In the case that such a complaint cannot be made in writing, the Presiding Officer or any Member of the ICC shall render all reasonable assistance to the person for making the complaint in writing.

Provided further that the ICC may, for the reasons to be recorded in writing, extend the time limit not exceeding one month, if it is satisfied that the circumstances were such which prevented the person from filing a complaint within the specified period.

Any unreasonable delay in reporting the incident will be considered by the ICC as a failure on the part of the aggrieved in determining the grievousness of the complained grievance and/or the intent of the aggrieved.

Friends, relatives, Colleagues, Co-students, Psychologists, or any other associate of the victim may file the complaint in situations where the aggrieved person is unable to make a complaint on account of physical or mental incapacity or death.

In the absence of immediate availability of any of the members of the ICC, the complaint by the student may be notified through the Batch Counsellor or the Head of the Department and by any other person through the Dean or Director concerned who shall immediately forward the same to the ICC without recording any comment or opinion. The date of such notification shall be deemed to be the date of submission of the complaint to the ICC.

### **2. ICC Enquiry Procedure**

- a. The ICC upon receipt of the Complaint, shall get the same scrutinised by reference to a Select Committee of Members of ICC specifically constituted by the Presiding Officer. The Select Committee within 7 working days of such reference shall examine and report on the Complaint to the Presiding Officer with regard to its veracity, if needed by summoning the Complainant and/or by making independent preliminary enquiries. The Select Committee in its Report shall clearly state the reason/s that has led to its decision on the veracity of the Complaint. The independent enquiry referred to may include examining evidence from CCTV Cameras installed by the University and the opinion about the general behavioural traits of the complainant/ offender from discrete sources.
- b. The Presiding Officer on the basis of the report of the Select Committee, if the Complaint is to be further enquired, shall as soon as possible send Notice to the Respondent with a copy of the Complaint seeking his/ her appearance before the ICC along with his/her response in writing on a specified date which shall not be later than

- 7 working days from date of the Notice. Notice will also be sent to the Complainant for his/ her presence on the specified date. If the case needs urgent attention the Notice period may be reduced at the discretion of the Presiding Officer.
- c. If the Select Committee is not convinced of the veracity of the complaint and has so reported, the Presiding Officer shall as soon as possible send Notice to the Complainant with a copy of the Report of the Select Committee seeking his/her appearance before the ICC along with his/ her response in writing on a specified date which shall not be earlier than 7 working days from date of the Notice. If the case needs urgent attention the Notice period may be reduced at the discretion of the Presiding Officer.
  - d. Enquiry/Hearing by the ICC shall be conducted dispassionately by following normal judicial practices and if warranted the Parties may be allowed to produce documentary evidence/witnesses in support of his/her claim or defence, as the case may be. However, either Party shall not be allowed to be represented by any third party including an Advocate.
  - e. The ICC may hear and/ or cross-examine the Parties either independently or in joint presence as may be deemed fit by the Presiding Officer.
  - f. If the Respondent does not appear on the specified date of the Hearing the ICC may post the Hearing to the same day of the subsequent week and if the Respondent once again fails to appear, the ICC may proceed to decide the Case on an Ex-Parte basis.
  - g. Either Party on appearance, if seeks time to defend his/her case, he/ she may be allowed time up to not more than 7 days at a time and no such extension of time shall be permitted more than twice.
  - h. If the Party does not appear on such extended dates the ICC may proceed to decide the Case on an Ex-Parte basis against such Party.
  - i. The ICC shall complete the enquiry proceedings within a maximum period of 45 days from the date of receipt of the Complaint and within the next 7 working days shall submit its report with recommendations to the Vice Chancellor with a copy to both the Parties to the Complaint.
  - j. The Vice Chancellor shall choose to act on the recommendation of the ICC on expiry of 15 days from its receipt unless an Appeal against the same is filed as per this Regulation.
  - k. At any time prior to or during the enquiry process the Aggrieved (Complainant) may seek conciliation of the matter, in which case, the ICC may facilitate such resolution of the complaint by conciliation between the Parties and on the basis of documented reconciliation signed by the Parties, all the enquiry proceedings of the ICC shall be dropped.
    - i. Provided that no such conciliation shall be encouraged in consideration of any monetary payment
    - ii. Provided further that notwithstanding such conciliation if the ICC is of the opinion that the conduct of the employee or the student (as respondent) as the case may be, is a serious misconduct/ act of indiscipline under the Code of Conduct and

Ethics/Disciplinary Rules prescribed by the University it may recommend for appropriate punitive action under Clause 6 (a) or 6 (b) of this Regulation or the Vice Chancellor may suo moto take such action. Any such action taken shall be independent of this Regulation and there shall be no Appeal allowed.

#### I. Frivolous Complaint

- i. If any Complaint filed under this Regulation on its scrutiny/ independent enquiry is found to be false, untrue or malicious by the Select Committee and is so concluded by the ICC based on its enquiry proceedings the Complainant shall be liable to be punished as if the offence was perpetrated by the Complainant and shall be in accordance with clause 6 of this Regulation.
- ii. Provided that mere inability to substantiate a complaint or provide adequate proof thereof shall not by itself be sufficient reason for concluding the complaint as frivolous.
- iii. Provided further that the malicious intent of the Complainant must be substantiated by appropriate supporting evidence.

### 5. Punishment and compensation

- Any employee of the University found guilty of sexual harassment shall be punished in accordance with the Employment Regulations and the prescribed Code of Conduct.
- Where the respondent student is found guilty of sexual harassment, depending on the severity of the offence ICC shall recommend/award any one or more of the following punishments.
- Withhold the student privileges such as access to the library, auditoria, and halls of residence, vehicle parking, scholarships, fee concession, and identity card.
- Suspend or restrict entry into the campus for a specific period.
- Award reformatory punishments like mandatory counselling and/or community services.
- Debar from writing the Semester Examination.
- Expel and strike the name off of the rolls of the institution, including denial of readmission, if the offence so warrants.
- In the following circumstances and on that basis the aggrieved may be entitled to monetary compensation as may be appropriately determined and recommended by the ICC subject to approval of the Vice Chancellor. The compensation so payable shall be recovered from the offender.
- Mental trauma, pain, suffering and distress caused to the aggrieved person.
- Loss of career opportunity due to the incident of sexual harassment.
- Medical expenses incurred by the victim for physical and psychiatric treatment.

### 6. Confidentiality Responsibility of ICC

- i. With reference to any complaint enquired into by the ICC under this Regulation, it shall ensure that the identities as well as the complaint details of the aggrieved party

or the offender shall be kept strictly confidential by every member of the ICC and shall never be kept in the public domain either during or after the process of the enquiry.

- ii. As provided in Section 16 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013, no personal or other information with regard to any complaint received and enquired and/or disposed off by the ICC shall be furnished or shared under the Right to Information Act 2005.

## **7. General Provisions**

These General Provisions shall apply to this Regulation in entirety irrespective of whether or not it has been specifically stated under its different Clauses or other relevant Regulations of the University.

- a. Sexual Harassment shall be deemed misconduct by any employee or visitor of the University and if proven, appropriate punitive action shall be initiated against the perpetrator.
- b. Sexual Harassment by any student shall be a deemed violation of disciplinary Rules of the University and if proved appropriate punitive action shall be initiated against the perpetrator.
- c. All Academic and Administration heads of the University located in all its workplaces shall be accountable for the compliance of this Regulation.
- d. All communications and Notices under this Regulation shall be served at the address of the recipient as registered with the University and except for the filing of a complaint by the aggrieved Party electronic communication from and to the registered email address shall be a recognised mode.
- e. Document or Documentation referred to in clauses 2 (k), 3(a) (7), 3(b)(6) and 9(i) shall include Minutes of Meetings, Records of Complaints and Disposals, Reports/Orders of the ICC, Minutes of Meetings, Minutes of Conciliation, Reports of ICAC, Annual Reports to UGC and any other document as may be specified. All the said documents shall be prepared in specified formats and shall be kept as 'classified' in the custody of the Presiding Officer and shall be accessible only to authorised persons.
- f. If the Aggrieved person opts to file the complaint directly to the State Machinery of Police prior to or after referring the matter to the ICC, no proceedings under this Regulation shall be pursued except that the University at its discretion may exercise its right as specified in Proviso (ii) of Clause 2(k). The ICC in such a case shall be authorised to share in confidence all related information concerning the complaint to the Police without any prior or later reference to the Aggrieved or the Offender.
- g. Any matter concerning the subject of this Regulation not specifically stated herein shall be guided/ governed by the relevant provisions as contained in the UGC Regulation. Schedule of Definitions of Important Terms

- h. 'Campus' means the location or the land on which the University and its related institutional facilities like libraries, laboratories, lecture halls, residences, halls, toilets, student centres, hostels, dining halls, stadiums, parking areas, park-like settings and other amenities like health centres, canteens, Bank counters, etc., are situated and also includes extended campus and covers within its scope places visited as a student of the University including transportation provided for the purpose of commuting to and from the institution, the locations outside the institution on field trips, internships, study tours, excursions, short term placements, places used for camps, cultural festivals, sports meets and such other activities where a person is participating in the capacity of an employee or a student of the University.
- i. 'Employee' for the purpose of this Regulation shall mean, a person, as defined in the UGC Regulation and may also include any visitor to the University as a Research Supervisor, Consultant, Auditor, Audit Assistant, or for any other purpose whether employed or not.

'Sexual Harassment' means: An unwanted conduct with sexual undertones if it occurs or which is persistent and which demeans, humiliates, or creates a hostile and intimidating environment or is calculated to induce submission by actual or threatened adverse consequences and includes any one or more or all the following unwelcome acts or behaviour (whether directly or by implication), namely:

- a. Any unwelcome physical, verbal, or non-verbal conduct of a sexual nature
- b. Demand or request for sexual favours
- c. Making sexually coloured remarks
- d. Physical contact and advances; or
- e. Showing pornography
- f. Anyone (or more than one or all) of the following circumstances, if it occurs or is present in relation or connected with any behaviour that has explicit or implicit sexual undertones.
- g. Implied or explicit promise of preferential treatment as quid pro quo for sexual favours
- h. Implied or explicit threat of detrimental treatment in the conduct of work
- i. Implied or explicit threat about the present or future status of the person concerned.
- j. Creating an intimidating offensive or hostile learning environment
- k. Humiliating treatment is likely to affect the health, safety, dignity or physical integrity of the person concerned.
- l. 'University Community' shall mean and include all its employees as defined including casual, part-time contracted or full-time, its Service Providers, and its Associated persons such as external members of the Board of Studies, Academic Council and Board of Management.

- m. 'Victimisation' means any unfavourable treatment meted out to a person with an implicit or explicit intention to obtain sexual favour.
- n. 'Workplace' means the Campus or Campuses of the University including.
- o. Any department, organisation, undertaking, establishment, enterprise, institution, office, branch, or unit which is established, owned, controlled or wholly or substantially financed by funds provided directly or indirectly by the University.
- p. Any sports institute, stadium, sports complex or competition or games venue, whether residential or not used for training, sports or other activities relating thereof in the University.
- q. Any place visited by the employee or student arising out of or during the course of employment or study including transportation provided by the University for undertaking such journey for study in the University.

\*Note: The Regulation for Prevention, Prohibition and Redressal of Sexual Harassment is available on the University website under Student Life

Link: <https://christuniversity.in/internal-complaints-committee>

## **18. Regulation for Prevention and Control of Substance Abuse**

### **Policy**

CHRIST is committed to maintaining all its Campuses, Work Locations and Residences free of health hazards for all its participating stakeholders to provide an environment that is free from tobacco, alcohol and/or other substances. 'Substance' abuse harms students, threatens the safety of the academic environment, disrupts the educational process and defeats the very purpose of education. There shall be adequate mechanisms for creating awareness of the ill effects of addiction to smoking, alcohol, and substance usage as well as for its early detection and treatment facilitation. There shall be reasonable opportunity given with parental intervention, for the affected students to rehabilitate themselves and to recover from the problem. Any student/member of faculty or staff of the University who indulges in causing/encouraging the consumption of or acting as a conduit for storage, distribution or supply of banned substances whether directly or indirectly shall be liable to be summarily expelled from the University and wherever felt expedient shall be referred for prosecution under the Narcotic Drugs and Psychotropic Substances Act, 1985.

#### Disciplinary Committee for Prevention and Control of Substance Abuse

<i>SN</i>	<i>Campus</i>	<i>Name of the Chairperson</i>	<i>Contact Person</i>	<i>Email ID/Contact No</i>
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1	Pune Lavasa Campus	Dr Fr Lijo Thomas	Ms Arpita Ghosh	<a href="mailto:counsellor.lavasa@christuniversity.in">counsellor.lavasa@christuniversity.in</a> 912066753872
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\*Note: The Regulation for Prevention and Control of Substance Abuse is available on the University website under Student Life

Link: <https://christuniversity.in/curegulationsonsubstanceabuse>

## **19. Centres**

### **1. Centre for Academic and Professional Support (CAPS)**

The Centre for Academic and Professional Support (CAPS) provides services with the main aim to bridge the gap between classroom-based theoretical learning and career-based practical knowledge. The Centre focuses on providing resources and support for academic and professional development, across all disciplines. These services are extended to students, faculty members, and researchers of the University. Most of the services are free or at a nominal cost. However, no services are denied to students who cannot afford the fee.

CAPS realises its objectives through the following programmes and services.

#### **A. Communication Lab:**

The Communication Lab helps students *improve their Academic and Professional speaking or writing skills*. The lab offers anytime anywhere online learning space to challenge their analytical or critical writing skills, learn how to construct grammatically correct sentences, or writing a research proposal and much more. It follows assessment practices that go beyond the conventional classroom, text-based or memory-based testing.

#### **B. Training and Workshops**

CAPS offers training and workshops to students to equip them with this and many more skills to make them employable. It uses peer trainers and tutors to bring specific skills to the classroom on Personal Branding, Presentation skills, Academic Writing skills, facing interviews and the like. It also offers personalised one-on-one mentoring on academic and professional competencies.

#### **C. Connect Wide**

Through Connect Wide the Centre offers blended learning through events and brings in experts from various industries to enhance group learning.



## **D. Psychometric Assessments**

The Psychometric Assessments Wing of the Centre conducts tests to help the students gain a better understanding of their strengths and aptitudes in order to equip them with skills that are essential for a prosperous future and preferred career.

CAPS offers numerous options for learning and serving by providing volunteering and internship opportunities to the students. CAPS volunteering services are offered as an open elective called 'Rendering Academic and Professional Support' (Level-1, 2, 3) focussing on skill enhancement. With a motto of optimising learning and harnessing expertise, CAPS channelises the existing resources within the University to foster holistic development.

*Location: Second Floor CAPS office - Central Block*

*Email: [caps.lavasa@christuniversity.in](mailto:caps.lavasa@christuniversity.in)*

## **2. Centre for Digital Learning (CDL)**

The Centre for Digital Learning at CHRIST aims at harnessing and sharpening the talents and skills of the students and the teaching faculty. The centre was established in 2018 with the purpose of serving as a pedagogical intervention in the University. The studio, which is an in-house production unit, is a wing of CDL. The Centre is responsible for standardising documents based on the branding policy of the institution before it goes to the public. CDL approves and suggests modifications in content, design and execution of content as to keep with the brand policies of the University. Throughout the academic year teachers are trained and supported by the CDL Studio in Pre-production, production, and postproduction of their digital sessions.

The Centre also lends its support in documentation of events through photography and video coverage of major events in the campus.

Email ID: [cdl.lavasa@christuniversity.in](mailto:cdl.lavasa@christuniversity.in)

## **3. Centre for Counselling and Health Services (CCHS)**

The Centre for Counselling and Health Services (CCHS) is a student and faculty support service, providing emotional and psychological support, medical first aid and basic health services. CCHS helps students to adapt to the dynamic environment and harnesses the best of their resources, enabling them to achieve their academic, personal and emotional goals.

The services provided by the Centre are professional activities wherein the counsellors and medical team strive to create a safe and congenial atmosphere for the students and staff. The Centre has a calendar of activities to promote healthy behaviour and positive living skills.

Each School, depending on the student strength, has one or two counsellors assigned to them. The Counsellors are available from 9.00 am to 4.30 pm on weekdays and 9.00 am to 1.00 pm

on Saturdays, while the Health Centre facilities are available from 6:30 am to 6.00 pm on weekdays and 7:30 am to 1:15 pm on Saturdays. Students have free access to the dedicated counsellors during the working hours, to overcome their personal and psychological stress in learning and other related areas. During the pandemic, many services were adapted to suit online mode of delivery.

It is common knowledge that unresolved problems can impact a student's academic performance and personality development. The Centre endeavours to provide a nurturing environment wherein students are empowered to face life's challenges while achieving their academic goals.

The major activities of the Centre include:

### **Induction Counselling:**

This is an interactive session with the counsellor, during which the new students who are admitted to the University and their parents/ guardians are oriented to the Campus Culture and Academic Practices followed at the University.

### **Psycho-Education Sessions:**

CCHS conducts several interactive sessions for all the first- year Undergraduate students to equip them to sail through the new phase of life and prominent issues of youth like managing relationships, self-esteem, body image etc. and motivating them to make healthy choices in life. These sessions also help the student become familiar with their batch counsellor and develop a rapport with them.

### **Peer Education:**

Peer Education is an important student intervention of the Centre. The students who are specially trained as Peer Educators work as volunteers alongside the counsellors, run life-skill based initiatives and also take the lead in organising and implementing awareness programmes.

Students selected from among the second-year undergraduate programmes to be Peer Educators undergo a Certificate Course on Peer Education to enable them to reach out to fellow students effectively.

The Peer Educators undergo intensive training on topics like Life skills, Inclusiveness and Personal Safety through lectures, role plays, interactive sessions, group projects, field trips and mentoring sessions.

### **Academic Counselling:**

The counsellors regularly monitor the attendance pattern of each student and invite them to discuss the reasons that keep them from attending classes. The counselling team consistently collaborates with the academic departments to identify slow learners and less motivated students and arranges remedial tutorials and peer learning. Counsellors also meet students who have underperformed in their End Semester Examinations, to assess their study habits and areas of difficulty and mutually arrive at strategies to overcome them efficiently.

### **Awareness Programmes:**

Enrichment programmes are organised by CCHS to create awareness on healthy lifestyle behaviours, disability challenges, substance abuse, positive mental health, personal safety, first aid and relevant health-related topics. These sessions provide an open platform for students to share their opinions and experiences, which influence their health and well-being.

### **Personal counselling:**

The Counselling approach by CCHS involves both walk-in (voluntary) counselling and the referral of the students by the faculty. Regular student-counsellor interactions enable inclusiveness to the student life at the University. Students often approach the counsellors for solace with any stressors or problems.

### **Special mentoring for International and NRI Students and Students with Disability**

Counsellors help in providing a warm and welcoming environment for the international students, NRI students and students with disability by reaching out to them in various ways. Multicultural counselling services are provided for the International and NRI students. Students with disabilities receive individual support from the Counsellors, starting from the time of admission, extending through their course.

### **Parent meetings:**

The Centre organises two parent meetings every academic year, involving faculty and senior members of the University, including the Vice Chancellor and the Registrar. These are interactive sessions aimed at collecting constructive feedback from the parent community.

The Centre conducts a number of programmes aspiring to fulfil the Graduate Attributes defined by the University. Regular interactions enable inclusiveness to student life at the University, making the students feel nurtured and cared for.

### **Community outreach programme:**

The outreach programme is a new initiative by CCHS counsellors and nurses, designed keeping the Vision, Mission, Core values and Graduate Attributes as the guidelines to empower and support the Housekeeping Staff, Supervisors and Security Staff. The team

conducted empowerment programmes for these staff. It also collects feedback and explores support for job opportunities for family members, tuition fee support for their children, Self-Help Group enlisting, medical care access, and financial literacy.

#### **First Aid and Basic Health Care:**

The University has Health Centres in strategically placed locations on all its campuses. These Centres administer prompt first aid and basic health care services as needed on campus, while raising awareness on current and relevant health concerns in and around the CHRIST community, with the aim of enhancing the overall health and productivity of the students, teaching, and non-teaching staff, by ensuring good health and providing basic medical care. In case of emergencies requiring further care, the patient is promptly transported by the Health Centre team, through the University ambulance, to the nearest tertiary care hospital.

The Health Centre organises periodic relevant Health Awareness Programmes and disseminates health information and advice especially in the event of an outbreak of any disease.

In addition, the Health Centre organises health checks for its Housekeeping and Security Staff along with interactive sessions on nutrition, lifestyle diseases and women's health and hygiene.

Location: Pune Lavasa Campus,  
**Room # 1102, First floor, Central Block**  
[cchs.lavasa@christuniversity.in](mailto:cchs.lavasa@christuniversity.in)  
<https://lavasa.christuniversity.in/center/O/CCHS>  
**+912066753872**

#### **4. Christ Info Tech**

CHRIST-Infotech is the software research and development wing of CHRIST University, Pune Lavasa Campus. It operates with ambitions, ideas and mission in the field of Information Technology and Data Science. We offer cutting-edge solutions across a range of fields, including machine learning/artificial intelligence, mobile application development, website designing and web-app development. It has already completed a few projects from India and abroad. We help organisations in adopting a cutting-edge digital perspective in the most dependable and cost-effective manner possible. We help you overcome technological obstacles and feel less overwhelmed by your digital transitions. We are happy to offer internships to deserving students, and work hard to help the bright students' progress.

Location:

Centre for Digital Learning, I Floor, Management Block

## 5. Human Resource Development Centre (HRDC)

CHRIST (Deemed to be University) deems it essential to develop its Human Resources of Faculty and staff to make them dynamic and growth oriented by creating a climate that can continuously identify, bring to surface, nurture and use the capabilities of people.

In this regard, the Human Resource Development Centre (HRDC) was established in the year 2020. The HRDC is empowered to assess the performance of the various HRD Units and to initiate Quality Improvement measures in their functional areas. The Centre will also review and advise on the performance of the HRD Units engaged in the training and management development of the Faculty and Staff of the University.

CHRIST largely follows the guidelines issued by UGC and in order to adopt, synchronise and improve Human resource training, the Human Resource Development Centre (HRDC) was established in the year 2020. The Centre brings under its common umbrella the CUASC and all other Centres of CHRIST (collectively referred to as HRD Units) engaged in HRD initiatives.

### Objectives:

- a. The Centre will help its teaching and non- teaching staff (employees) to develop their personal and organisational skills, knowledge and abilities with reference to their respective role in the University.
- b. HRDC shall endeavour to develop an organisational culture that will inculcate a healthy interpersonal relation among the employees, observation of protocol, self-motivation, quality in work execution and a sense of institutional belonging.
- c. HRD functions at CHRIST will be monitored by the Human Resource Development Centre (HRDC) and shall include job oriented training, career progression and advancement, effective performance enhancement, counselling and mentoring and organisational adaptation for all regular employees of the University.

The HRDC in pursuance of the aforesaid general objectives of HRD shall focus on the following activities executed through dedicated HRD Units:

- a. Organising outcome-based blended learning programmes (induction/orientation/refresher courses and other professional development programs) for teachers and non-teaching Staff of the University.
- b. Organising programmes on theme-based topics like Academic leadership, Technology Enhanced Learning, Disaster Management, Gender Sensitization, IPR, Social Connect Programme and Learning Outcome Based Education including evaluation.
- c. Organising specially designed programmes in IT for new entrants as well as for in-service teachers and support staff.

While guiding and monitoring the activities of HRD Units the HRDC shall inter-alia consider:

- i. Significance of education in general and higher education in particular, in the global and Indian contexts.
- ii. Linkages between education and economic and socioeconomic and cultural development, with particular reference to the Indian polity.
- iii. Requirement of basic skills of teaching at the university level to achieve goals of higher education with reference to latest developments in various subject disciplines.
- iv. Role perception of teachers and support staff in the University system with reference to the Institutional Vision and Mission

Location: Faculty Bay 1120, First Floor, Central Block,  
Phone:91 2066753876

## **6. Centre for Placements and Career Guidance**

Started in the year 1997, the Centre for Placements and Career Guidance facilitates students to explore the world of employment. The Centre takes initiatives to explore new career avenues for undergraduates and postgraduates through visits to new companies and unexplored sectors. The Centre focuses on the professional development of students and trains them to pursue the career of their choice. The Centre also helps students in career planning through career counselling where they get an insight about themselves in terms of their interests, aptitudes, and abilities. Campus recruitments are organised between September and March. The recruitment process usually starts with a pre-placement talk in which the organisation gives the students information on the job profile, CTC, job location etc. It is followed by the selection process, i.e. written test/ group discussion/personal interviews etc. Student placement representatives from each class provide assistance throughout the recruitment process.

Objective: The objective of the Centre is to assist students in their process of identifying job opportunities and employers in their selection processes.

### **Organisational Structure**

- i. The Centre is headed by the Director of Student Services.
- ii. The Placement Coordinators of the Centre in different campuses and Schools report to the Director-Student Services apart from reporting to their respective Directors and Deans.
- iii. Student Placement Representatives are appointed by the respective HODs/ Faculty Placement Coordinators from every class. The Student Placement Representatives act as mediators who exchange information between the Centre and the students with regard to placement-related activities.
- iv. The Placement Officers act as the point of contact between the recruiting Organizations and the University for placement-related activities.

## Functions of Placement Office

- Create awareness about career opportunities and career guidance.
- Invite firms/organisations for campus recruitment.
- Coordinate training sessions to help students prepare for interviews.
- Coordinate with various departments of the University with regard to placement activities.
- Delegate work to student placement representatives.
- Students may contact their respective Placement Officers for necessary advice or assistance.
- The Centre through its Placement Officers acts as a source of information for job openings in various organisations.

## Placement Process

- a. Student registration online - KnowledgePro (KP)
- b. Meetings with student Placement Representatives to plan for campus drives and understand student needs and expectations.
- c. Invitation to organisations to conduct campus placements
- d. Update organisations on profiles of students including academic performance, skill sets etc.
- e. Information to students on the profiles of visiting organisations, job profiles, location, eligibility criteria, compensation offered etc.
- f. Arrangements for smooth facilitation of campus recruitment drives
- g. Pre-placement presentation/talk to students by organisations
- h. Recruitment process consisting of written test, group discussions and interviews.
- i. Announcement of selected list/issue of offer letters
- j. Follow up on the date of joining.

## Training and Development

Training for the final year students of various programmes is conducted in the areas of soft skills, personality development and logical reasoning. Some of the reputed MNCs have also been actively involved in training and related activities apart from recruiting the final year students. Many of the students have benefitted from such programmes especially on interview skills, interview etiquette, communication and body language, effective communication skills, professional dressing, corporate etiquette, video conferencing, resume writing, group discussions, and personal / LinkedIn branding.

## General Instructions for Campus Placements

- a. Students studying in final year undergraduate and postgraduate courses wishing to be considered for programmes of the placement services should register online in their Knowledge Pro account.

- b. Registered students who are permitted by the respective Deans or HODs in terms of attendance or discipline would be allowed for the placement process.
- c. Students should carry at least two (2) hard copies of their CVs and Marks Cards in a folder along with three (3) passport size photographs and ID card for the process.
- d. Students should be on time for the placement process, and latecomers are not entertained.
- e. Dress code for the process is strictly formal.
- f. Leaving in between the process is not encouraged except that a student has the option not to take part in the process after the initial presentation is made by the company/organisation.
- g. Once a student is selected by an organisation, as a rule, he/she will not be allowed for further attempts in other organisations. Students are expected not to violate this requirement. .
- h. Registered students are expected to stay in touch with their respective class Student Placement Representative on a regular basis. The Student Placement Representative will in turn report to the Placement Officer and the Faculty Placement Co-ordinator.
- i. Registered students are also expected to refer to their KP account login page for placement notifications.
- j. Registered students who are called for a campus selection process should make a serious attempt to secure the job offers and should not take the selection process casually. Rejection of pre-placement offer letters by the student will not be entertained.

**Location of the Placement Offices:**

Room # 1, Faculty Cabin, Management Block, Ground floor,  
Phone: 020- 6675-3896.

**7. Centre for Research**

Centre for Research facilitates doctoral programmes of the departments of the University, Postgraduate Diploma in Research and Post-Doctoral fellowships. The Centre supports the departments in the following ways:

- a. Coordinating the coursework for PhD programmes.
- b. Facilitating PhD proposal presentations.
- c. Coordinating Doctoral Colloquia.
- d. Organising continuous training for supervisors.
- e. Coordinating and conducting the Synopsis presentations of PhD Scholars
- f. Conducting Viva Voce Examinations for PhD Scholars.
- g. Assisting in the appointment of Post-Doctoral Fellows.
- h. Reviewing PhD thesis for quality and adherence to academic standards.
- i. Assisting PhD scholars to navigate through the stages of the PhD programme.



- j. Coordinating Post-Doctoral Seminars.
- k. Facilitates the ethics review of proposals.
- l. Reviews the coursework curriculum of academic research programmes from time to time.

Location: Faculty Bay 1112, First Floor, Central Block,

Phone: 91 2066753878

Email: [research.lavasa@christuniversity.in](mailto:research.lavasa@christuniversity.in)

## **8. Centre for Social Action**

Centre for Social Action (CSA) is the development action wing of CHRIST (Deemed to be University) with a clear mandate to coordinate social sensitization programmes for students and undertake community development projects for marginalised communities. CSA provides students with an opportunity for practical engagement with these challenges and issues, in a critical framework based on values of equity and social justice that recognizes the imperative for development in terms of material needs as well as other dimensions of human well-being. CSA addresses the issues related to child rights, socio-economic development of women, youth and farmers, community mobilisation and environmental/climate change issues.

### **Vision and Mission of CSA**

The Vision and Mission of CSA are in tune with the Vision, Mission, and Core Values of the University.

**Vision:** Every student is aware, sensitive, and empathetic and contributes to sustainable changes in society.

**Mission:** CSA is a centre for promoting volunteerism and enabling students to develop as socially responsible citizens through developmental initiatives.

### **Programmes and Projects of CSA**

**Child Sponsorship Programme:** Also called 'Educate a Child Sponsorship Program', is the flagship programme of CSA, where children belonging to poor and marginalised families from Lavasa Villages are sponsored every year exclusively by the students and staff of the University. The sponsorship is for their education and life skills development. Volunteers of CSA assist them in their studies throughout the year. Nutrition, health care and life skills development opportunities are provided in addition to various enhancement programmes.

**Children's Activity Centre (CAC):** CAC is an intricate system of providing value education to underprivileged children, and consequently sensitising student volunteers about the ground realities of those from the economically weaker sections of the society. Student Volunteers conduct sessions and take tutoring classes for the sponsored children so- as-to improve

learning levels and cognitive skills of the children. Classes are conducted on life skills, soft skills, personality development etc. Major events like talent day and sports day are also conducted by the students for the sponsored children. Students from various departments take part in such activities.

Exposure Programmes for Social Sensitization: CSA volunteers are taken to Villages communities and social institutions. They are given exposure to the poor and marginalised sections of society like children and women in distress, children and persons with disabilities. The rural visits make students aware of the rural realities. It gives an opportunity to witness and interact with different stakeholders regarding rural issues, urban developmental issues, educational support programmes, life and conditions of slums, Self Help Groups, Child Nutrition and Health Care, land development activities, waste management etc. Students are given exposure to rural realities and encouraged to realise their roles as “agents of change” in the society.

Observation of Important Days: Important days such as International Women’s Day, World Environment Day, and World AIDS Day etc are observed by CSA volunteers. These days are occasions to educate the students and the general public on issues of concern, to mobilise public will and resources to address local and global problems, and to celebrate and reinforce achievements of humanity. This creates awareness among the student community and motivates them to get involved in social developmental initiatives.

Drishti: “Drishti” means ‘The Vision’, the theatre team of the Centre for Social Action, was born with the mission of spreading awareness about various social issues in the University and in a larger framework, the society, regarding burning social issues, through different forms of theatre. The team reaches out to the students and the public by performing street plays on social issues in institutions, college campuses, villages, slums, NGOs, shopping malls and so on. Child Rights, Women Empowerment, Environment, Road Safety, De-addiction, and Mental Health are some of the themes on which street plays are being performed.

Media and Communication Team: The Media and Communication (M&C) wing of the Centre for Social Action is mainly involved with the documentation of all events in CSA. It is the link that connects all Christites, CSA volunteers and Social Work facilitators. M&C Wing holds discussions upon contemporary issues and ventures out on photo-walks around the city documenting the lives of people which is also displayed in photo-exhibitions. The Wing comprises a cohesive team of pupils who work together in the background for all activities of CSA. The team publishes an annual magazine ‘We Care’, which contains articles, poems, cartoons, posters, essays, etc pertaining to various social and development issues to create awareness among the student community. The team also updates the CSA blog, produces short documentaries, facilitates photo-walks and anchors interactive group sessions on contemporary social issues through a forum called “Chat over Coffee” (COC).

Prayatna: Prayatna is the wing of CSA that aims at addressing environmental issues as a strong platform. With the main focus on sensitising Christites and other citizens, CSA volunteers and students of the University, with the support of academic and non-academic departments create awareness about environment and climate change issues among the student community. Paper recycling, handmade recycled paper products, organic and food composting, biogas and waste-water treatment and recycling units have been set up to promote zero waste and sustainable environment in the campus.

Solid Waste Management Programme: Centre for Social Action implements a waste management programme in the University campuses, thereby creating zero waste and environmentally sustainable campuses. Livelihood option for low-income households has been created in the process. Paper recycling, handmade recycled paper products, organic and food composting, water treatment and recycling and biogas units are functioning in the campus. A unit called “Parivarthana” is established to promote and market handmade recycled paper products made from recycled paper and materials by women from low-income groups.

Service-Learning: In collaboration with various departments of the University, this attempt is to integrate academic learning with community service as a pedagogical tool. The practice would enable students to learn their subjects effectively and also develop a service-oriented mentality. Service-Learning helps students undertake developmental activities at the institution and the community level which enrich their academic learning process. CSA coordinates capacity building programmes with respect to Service-Learning for students and faculty members of the University.

Community Development Projects: At present, CSA, through its development programmes, has its footprints in the rural and tribal areas in Maharashtra (Pune), the community development programmes are primarily child focused with emphasis on sustainability of the benefits accrued by the children and their communities. This is achieved through components such as Early Childhood Care and Education, Health and Hygiene, establishing strong and sustainable Community Based Organizations, Livelihood Promotion and Environmental Awareness and Protection.

## **A. Eligibility**

All Undergraduate/Postgraduate students are eligible to enrol as volunteers.

## **B. Certificate of Participation**

Students who have volunteered regularly and consecutively for two years are awarded a Certificate of Appreciation from the Centre for Social Action (CSA). This is to recognize their services to the society by involving themselves in various social development activities of CSA.

Location: Faculty Bay 1021, First Floor, Central Block,

Phone: 91 2066753915

Email: [csa.lavasa@christuniversity.in](mailto:csa.lavasa@christuniversity.in)

## 9. Holistic Education and Development (HED) Cell

Holistic education is a representation of the vision of CHRIST (Deemed to be University) 'Excellence and Service' in tune with its mission statement.

CHRIST (Deemed to be University) is a nurturing ground for an individual's holistic development to make effective contribution to the society in a dynamic environment guided by the core values: faith in God, moral uprightness, love of fellow beings, social responsibility, pursuit of excellence and graduate attributes of the University. Holistic education covering three basic skills personal, interpersonal, and societal is imparted to the students of I and II-year UG programmes and to the students of I year PG programmes. Holistic education is imparted at two levels: Institutional level and School level. At the institutional level, 21 topics are designed and trained through a team of about 85 Institutional level trainers and at School level, 15 specific topics in the three different skills are identified by each School and training is imparted through a team of about 30 trainers from each School at the beginning of both odd and even semesters to the teachers who in turn engage the students on a regular basis during the semester.

Email: [holistic.education@christuniversity.in](mailto:holistic.education@christuniversity.in)

## 10. Internal Quality Assurance Cell (IQAC)

The Internal Quality Assurance Cell at CHRIST (Deemed to be University) was established on 03 November 2003. The prime task of the IQAC is to develop a system for conscious, consistent, and catalytic improvement in the overall performance of the University. For this, during the post-accreditation period, it channels all efforts and measures of the Institution towards promoting its holistic academic excellence.

### A. Objectives

The primary objectives are:

- a. Developing a system for conscious, consistent, and catalytic action to improve the academic and administrative performance of the Institution.
- b. Promotion of measures for institutional functioning towards quality enhancement through internalisation of quality culture and institutionalisation of best practices.
- c. Ensuring timely, efficient, and progressive performance of academic, administrative, and financial tasks.
- d. Relevance and quality for academic and research programmes.

- e. Equitable access to and affordability of academic programmes for various sections of society.
- f. Optimization and integration of modern methods of teaching and learning.
- g. Assuring and enhancing the credibility of evaluation procedures.
- h. Ensuring the adequacy, maintenance and proper allocation of support structure and services.
- i. Sharing of research findings and networking with other Institutions in India and Abroad.

## **B. Functions**

- a. Development and application of quality benchmarks/parameters for various academic and administrative activities of the Institution.
- b. Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- c. Arrangement for feedback response from students, parents, and other stakeholders on quality-related institutional processes.
- d. Dissemination of information on various quality parameters of higher education.
- e. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- f. Documentation of the various programmes/activities leading to quality improvement.
- g. Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
- h. Development and maintenance of institutional databases through MIS for the purpose of maintaining /enhancing the institutional quality.
- i. Development of Quality Culture in the Institution.
- j. Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of National Assessment and Accreditation Council (NAAC), to be submitted to NAAC.
- k. Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement.
- l. Ensure internalisation of the quality culture.
- m. Ensure enhancement and coordination among various activities of the Institution and institutionalise all good practices.
- n. Provide a sound base for decision-making to improve institutional functioning.
- o. Act as a dynamic system for quality changes in the Institution.
- p. Build an organised methodology of documentation and internal communication.

IQAC is constituted with the Vice Chancellor as the Chair, with heads of academic and administrative offices, senior teachers, a student, an alumnus and representatives from the

industry and distinguished educationalists as members. Apart from the members, special invitees from the Centres and Departments also attend the meetings of IQAC.

Email: [iqac@christuniversity.in](mailto:iqac@christuniversity.in)

## 11. Sustainable Development Goals Cell

The Sustainable Development Goals of the United Nations (UN) is a framework to ensure a sustainable future, the Seventeen Goals provide a blueprint to diverse global challenges such as poverty, gender discrimination, lack of infrastructure, quality education, climate change, conflict, and hostilities, etc.

The aim of the SDGs is to collaborate and mobilise efforts towards these challenges and as an institution of Higher Education with a global outlook, CHRIST (Deemed to be University) is committed to the achievement of the target through effective teaching, research, and collaborative learning. Advancing the principle of 'leave no one behind', the initiatives of the institutions is vital to achieving the Sustainable Development Goals as they serve as incubators of new ideas and solutions to issues we collectively face. The Vision of the Institution in itself focuses on Excellence and Service which is indicative of the institution's collective consciousness towards the well-being of all.

Email: [sdg@christuniversity.in](mailto:sdg@christuniversity.in)

## 12. Teaching Learning Enhancement Cell (TLEC)

The primary mission of the Teaching Learning Enhancement Cell at CHRIST is to support and enhance teaching, learning, and assessment in Higher Education within the framework of the University's emphasis on holistic development. The Cell was conceptualised in 2015 as a part of the Office of Examinations to work towards improving the teaching, learning and assessment practices of the University. It was formally constituted as the Teaching Learning Enhancement Cell in 2018.

TLEC is currently working on the adoption and implementation of Outcomes Based Education and is reviewing the teaching, learning, and assessment practices that are followed by the various departments across CHRIST (Deemed to be University). The Cell also works on conceptualising, designing, and organising workshops that would enhance our practices.

### Objectives

- a. Support the development of outcome-based curricula across disciplines
- b. Develop policy documents for curriculum, teaching, learning, and assessment for the University
- c. Review the teaching, learning, and assessment practices of the University
- d. Conduct workshops on teaching, learning, and assessment for in service faculty

- e. Undertake research on higher education

### **13. Office of Alumni Engagement**

CHRIST (Deemed to be University) ever since its inception has been nurturing and fostering the association of its Alumni namely Christ University Alumni Association (CUAA). The Association functioning hitherto as a wing of the University has now been formally registered as a Trust under the Indian Trust Act as an empowered independent body. This has necessitated the establishment of a dedicated office of the University to facilitate essential oversight of the association activities for its legitimacy and to ensure timely communication/directions as may be necessary from the perspective of the University. The University has therefore established an Office of Alumni Engagement (OAE) with effect from April 2021 headed by the Pro-Vice Chancellor

#### **Objectives**

- a. Keep a roster of our alumni/ae and their pertinent database and develop a standardised organisational structure and coordination of all the alumni chapters and bequests towards the welfare of the university, subject to the approval of the University.
- b. Let the alumni/ae acknowledge their gratitude to their Alma Mater, promote a sustained sense of belonging, interest, and loyalty
- c. Provide a forum for alumni/ae to exchange ideas on academic, cultural, and social issues of the day by organising and coordinating the reunion and such other engagements with the alumni.
- d. Effectively employ the talents, energies, and contributions of the alumni/ae to constructive ends for the university and with the office of alumni engagement
- e. Create a system to seek the support of alumni/ae for curricular and extracurricular activities, internships, placements, and corporate relations.
- f. Disseminate information and establish regular communication with the alumni/ae through quarterly newsletters and other communications to create alumni/ae synergy with the University.
- g. Any other activity to promote better alumni engagement and progress of the university by making creative contributions in the form of gifts, device.

### **14. Office of International Affairs**

At CHRIST (Deemed to be University) internationalism signifies awareness, tolerance and understanding; to learn languages, discover cultures; and to develop personally and professionally. The international office empowers, informs and advises the staff and the students in matters related to globalisation by adding a flavour of internationalisation. The international office is entrusted to manage not just academics but play a vital role in

maintaining the relationships and welfare of its Global Students and faculty who thrive on exchanging ideas as their core commitment.

Location: Room No.1209, II Floor, Central Block

Email: [oia.lavasa@christuniversity.in](mailto:oia.lavasa@christuniversity.in)

## **15. Office of IT Services**

### **IT Services**

The IT Services Department at Christ University endeavours to provide effective and prompt service, so-as-to achieve total satisfaction to all members in the university. As a team, IT initiated the implementation of operation standards in all its tasks to upgrade the Service quality. Processes and objectives have been defined to optimise its operations. Documentation and analysis methods have been initiated by the team for continued Service improvement.

### **Services offered by the IT Team:**

#### **IT Infrastructure Setup and Maintenance**

IT Infrastructure is well designed to handle student and staff strength. Usage of IT services like knowledge pro (KP), Learning management systems (Moodle), Digital learning sessions and other IT related activities are extensive due to which infrastructure upgrade is done to handle the load efficiently. New higher end Servers are in place and Internet bandwidth has been doubled for effective usage. To support the staff and students, the IT Services Support system has been implemented to focus and support the effective use of all the services and infrastructure.

#### **IT Support**

The Team offers Hardware/ Software/ System/Network/Wi-Fi support to all users in Christ University by carrying out various activities at the appropriate time. It has also initiated the implementation of various processes to meet the requirement of quality system support and maintenance. Network security enhancement is enforced by implementing Network access privileges only to the staff and students. A Support Request handling tool is in place to automate the infrastructure support requests from staff and students. This is to track and make sure that all requests are handled in time by the IT Infrastructure Support staff. The Support request module -incorporated in Knowledge Pro is for the staff and students to register issues related to all the Services provided by the University. This is tracked and coordinated by the IT department to make sure that requests are effectively addressed within 24 hours. Escalation matrix is implemented up to the top level of the management to enhance the efficiency of the support system. A dedicated team is handling and monitoring IT Support requests.



## **Website and Social Media Content Management**

Christ university website has been redesigned to improve the aesthetic appeal and the interface. Website's content management is monitored by the dedicated members of the team who coordinate with various departments to update latest contents like News and events, details about academic programs, faculty members, syllabus, and evaluation systems. The IT Services team also maintains exclusive pages for exam alerts and support services. Content management of Social Media sites like Facebook, YouTube, Instagram, Twitter, Blogger are managed and maintained by the team. Photos of all the events are updated in the storage site - Flickr for the staff and students to refer.

## **ERP - Knowledge Pro**

ERP is enhanced with new features facilitating online solutions for the academic needs of the staff, students, and parents. New features and tools are added in KP as per request from various departments in consultation with the management. A dedicated team works on the campus for the development and monitoring of our ERP software. KP training and implementation is handled and monitored by the IT team.

## **Digital Training Team**

Digital learning training team is a part of the IT Services department with the responsibility to assist and train staff and faculty in IT related activities. The team also trains faculty members to prepare and implement Online Certification courses using Moodle - The Learning Management System. Training materials are prepared by the team for Moodle and useful Digital tools which are being distributed.

## **University Email ID**

Every student is provided with a CHRIST (Deemed to be University) email ID with unlimited storage space. The University webmail is provided to all the students to communicate with their classmates, faculty, and office members. University notices and circulars are sent only to the University email ID of the students. The students are required to use only the University email id to communicate with the University faculty and offices. As a matter of policy, the University responds to emails sent by students from their University email ids and does not respond to emails sent by students from their personal email ids.

## **Learning Management System (Moodle)**

Students can access the Learning management system - Moodle 24/7 for online Digital learning. On premises implementation of this service is to facilitate Online Audio Video Sessions / Course Materials - Ebook, PPT, PDF, Documents, spreadsheets/ Online assignment submission/ Discussion Forums / Online Exams etc, for Students.

## Online Teaching-Learning and Meeting Platforms

The online Teaching-Learning and meetings are held on Cisco WebEx, Microsoft Teams, Google Meet and Zoom platforms. The students are required to use their university email ids to log into these platforms for all university related activities.

## SMS

Important information that needs to be communicated immediately to the students and staff is also sent by SMS to their mobile numbers registered with the University.

## Information Security Policy

As part of information security policy, the Office of IT Services monitors the network usage by the students. The students of the University are strictly prohibited from engaging in any of the following acts:

- a. Causing a security breach to either CHRIST (Deemed to be University) network or any other network resources, including, but not limited to, accessing data, servers, or accounts to which they do not have authorised access; circumventing user authentication on any device; or sniffing network traffic, etc.
- b. Causing a disruption of service to either CHRIST (Deemed to be University) or other network resources, including, but not limited to, ICMP floods, packet spoofing, denial of service, heap or buffer overflows, and forged routing information for malicious purposes, etc.
- c. Violating copyright law, including, but not limited to, illegally duplicating, or transmitting copyrighted pictures, music, video, and software.
- d. Exporting or importing software, technical information, encryption software, or technology in violation of international or regional export control laws.
- e. Intentionally introducing malicious code, including, but not limited to, viruses, worms, Trojan horses, email bombs, spyware, adware, and keyloggers.
- f. Port scanning or security scanning on a production network unless authorised in advance by Information Security.
- g. Sending Spam via email, text messages, pages, instant messages, voice mail, or other forms of electronic communication.
- h. Forging, misrepresenting, obscuring, suppressing, or replacing a user identity on any electronic communication to mislead the recipient about the sender.
- i. If the students are found engaging in any of the prohibited activities listed above, the University may initiate disciplinary actions including restricting access to the campus network.

## Other services maintained and monitored by IT Team:

- a. Mobile applications
- b. Intranet Databank – for students to download eBook, articles and study materials.
- c. Online Databases - For students to access books, articles, journals and research publications.
- d. Repository – This Service assists students in the preparation of examination providing questions banks of the previous years.
- e. E-journals - This service provides members of the university access to e-journals for research, self-learning and preparations for assignments and presentations.
- f. Library Services – Provides online library catalogue to search books, new book arrival details, Online renewal/reservations, SMS, and email alerts for all transactions.
- g. Email services for staff and students. Personal mail IDs will be provided to the staff and students. Group mail ID is available class wise to enhance effective communication.
- h. Departmental events, conference facilities and online tests for placements are supported and assisted by the IT team.
- i. Audio Video facility in the classrooms

## **16. Office of Strategic Planning and Implementation**

Strategic Plan Office is responsible for formulating academic strategy of the University and its constituent departments/schools, The Strategic Plan employs a bottom-up approach thereby providing an opportunity to departments/schools to set their own goals and identify the required resources for implementation of the plan.

Currently Strategic Plan for the Plan Period 2018-23 (SP 2018-23) is in operation and in its third year of implementation. Based on the experience of the first two years of implementation of the plan, few strategic goals have been modified for the year 2020-21. Certain goals have been included in the plan owing to more focus on the online teaching-learning environment to make it more student centred.

SP 2018-23, a five-year plan, consists of two parts. First part (Part1) provides goals in relation to “Mega Trends” and the second part provides for deployment of the plan (Part 2).

The Office also conducts annual academic audits of all the departments based on metrics used by NAAC, national and international ranking agencies for quality assessment. The Academic audit is conducted during the month of April every year. The University has developed its own audit instrument for the academic and administrative audits. Key quality indicators such as Curriculum Development, Teaching-Learning, Academic Community, Research, Consultancy and Extension, Infrastructure and Learning Resources, Student Support and Progression are covered for auditing.

The audit committee, by collection and analysis of data submitted by departments/schools, makes recommendations to enhance quality in all aspects of higher education.

Audits of administrative departments and various centres of the University are also being audited annually.

At the end of the academic audit, a comprehensive Report of the audit is submitted to the Vice-Chancellor for necessary action.

Email: [strategy@christuniversity.in](mailto:strategy@christuniversity.in) ; [audit@christuniversity.in](mailto:audit@christuniversity.in)

## **17. National Cadet Corps (NCC)**

The University has NCC Army and Air Force Wings open for both male and female students. NCC Army Wing at Pune Lavasa campus is under the 36 Maharashtra Battalion of the Maharashtra NCC Directorate.

The Christ University NCC almost every year produces high achievers who have participated in the Republic Day and Thal Sainik Camps at Delhi, Inter Directorate Sports Shooting Championship, Vayu Sainik Camp and Youth Exchange Programmes to Russia, UK, Kazakhstan, Sri Lanka, Nepal and Vietnam. The NCC of the University also has a record of producing cadets, on a regular basis, who join the prestigious Indian Armed Forces. The NCC trains the cadets to be physically fit, mentally strong and serve the nation in varied contexts. It also serves as a platform to stimulate the spirit of patriotism among the youth and instil a sense of respect for the Indian Defence Forces.

The NCC is an excellent platform to hone one's skills in leadership and acquire opportunities to serve the nation and the world. The NCC conducts parades on Saturdays between 01.30 pm and 05.30 pm. The regular parades include training in drill, map reading, weapon training, nation building, first aid, disaster management, leadership, personality development, life skills etc. It also has parades marked out for firing practice, social service and adventurous activities like trekking, rock climbing, mountaineering, etc. All cadets are expected to attend at least one camp-Combined Annual Training Camp organised by the NCC. NCC Wings organise summer and winter adventure programmes in different parts of the country.

All passionately committed and able-bodied students are encouraged to join the National Cadet Corps.

NCC is a credit bearing Elective Course, offered only to the enrolled NCC cadets of the University UG programmes. The University was the first to offer NCC as an elective course from 2014.

***Location:***

## 18. CHRIST Consulting

CHRIST Consulting is a results-driven business consultancy centre that aims to design and deliver exceptional solutions to achieve organisational objectives. The services rendered are majorly anchored around establishment of a collaborative network between the corporate world and academia. The consortium is a dynamic family of 1100 teaching faculty and 800+ Research Associates coming from various departments of CHRIST, employing their areas of expertise in serving varied corporate clientele.

In the past three years, we have engaged in a variety of projects like training corporate executives, development of psychometric assessments, lab-based projects to measure physical properties of minute machine parts and spray drying wet components of medication, government projects like training of police personnel, gender capacity building and developing education curriculum for wards of prison inmates.

A competent consortium of 85 student interns from all campuses managed by campus SPOCS supports the faculty in delivering consulting projects effectively. CHRIST Consulting also conducts training master classes, events and accreditations for externals and internal faculty. We also run CHRIST Consulting Expert Connect - a platform that assists student mentees find mentorship from 90+ seasoned industry mentors from across specialisms, located in various parts of the world. CHRIST Consulting models inter-departmental collaboration thereby strengthening the culture of consulting across campuses and providing live project and industry exposure to student interns.

CHRIST Consulting follows the PRIME Model which stands for Precision, Rigour, Innovation, Multidisciplinary and Excellence which is the guiding principle of our university. Located on every campus, the centralised Consultancy cell can be reached on [consultancy@christuniversity.in](mailto:consultancy@christuniversity.in).

**Film:** <https://youtu.be/dNnY8wC3Rr0>

**LinkedIn:** [CHRIST Consulting | LinkedIn](#)

## 19. Research and Development Cell

The Research and Development Cell, aligned with the UGC Guidelines notified on August 4, 2023, is governed by the Research and Development Advisory Council. This Cell oversees all existing research-related Centres and Cells, ensuring comprehensive coordination and strategic management. It includes several specialised committees: the Finance and Infrastructure Committee, the Research Programme and Policy Development Committee, the Collaboration Committee, the Product Development, Monitoring, and Commercialization Committee, and the IPR, Legal, and Ethical Matters Committee. Together, these committees

work to advance research initiatives, manage resources, foster collaborations, and address intellectual property and ethical considerations.

*Email: [associate.director.rdc@christuniversity.in](mailto:associate.director.rdc@christuniversity.in)*

## **20. Centre for Competitive Exam**

The centre for competitive exams intends to train students for various competitive exams in government as well as the corporate world. It serves as a catalyst to begin their preparation for competitive exams in the early phase. The centre works at an institution level with one in-charge, four department coordinators and vibrant student body. The centre considers its mission to create students of global consciousness with national character.

### **Location:**

CAPs office, Second Floor, Central Block

## **21. Centre for Experiential Learning**

At Christ (Deemed to be) University, Lavasa, Pune, where we always strive for excellence in a holistic manner, having a Center whose prime objective is to provide an environment to experience and learn through a platform for self expression will only add more value. The Centre since its inception in November 2022, has organised workshops, trainings and talks for students and faculty. The objective is to engage participants in a constructive and positive manner, wherein learning happens through experience of doing. All trainings is conducted using the Expressive Arts.

### **Location:**

Room No 1102, First Floor, Central Block

## **22. Department of Physical Education**

The Physical Education Department plays a crucial role in shaping students' overall development by focusing on their mental, social, and emotional growth through participation in sports and physical activities. It aims to instil qualities such as responsibility, independence, and tolerance while nurturing a strong sense of morality and citizenship among students.

The vision of the Department of Physical Education is to provide a holistic nurturing ground, abundant with opportunities to grow on the field whilst transforming into a better individual who is able to contribute to the society in a meaningful manner. Through engaging in various sports and exercises, students not only improve their physical fitness but also learn valuable life skills such as teamwork, leadership, and resilience. The department provides a supportive environment where students can explore their potential, build self-confidence, and develop

healthy habits that they can carry forward into their lives.

*Location: Sports office, Ground Floor, Central Block – Next to Trinity entrance*

## **20. Campus Clubs**

### **1. Avian Allies (Birders' Club)**

Avian Allies is a haven for those who harbour a passion for birds and bird watching. Whether you're just starting out or experienced under your binoculars, the Club offers a plethora of nature walks, birding trails, enlightening discussions and hands-on workshops that are designed to deepen your understanding of the avian world. Beyond the joy of bird watching, our objectives encompass broadening awareness of local bird species, facilitating connections within the birding community, sharing vital information for bird conservation and instilling a sense of environmental consciousness.

*Email Id: [avianallies.lavasa@christuniversity.in](mailto:avianallies.lavasa@christuniversity.in)*

### **2. Fine Arts Club**

The goal of the Fine Art Club is to establish a nurturing environment where individuals driven by a passion for diverse forms of art can find solace and alleviate stress through creative expression. By infusing the campus with the essence of artistic expression, the club introduces novel dimensions to its atmosphere. The central aim of the club revolves around involving students in a spectrum of fine art activities. It aspires to cultivate a fervent desire to bring forth artistic expressions from young minds and promote awareness regarding fine art.

*Email Id: [fineartsclub.lavasa@christuniversity.in](mailto:fineartsclub.lavasa@christuniversity.in)*

### **3. Green Thumb: The Organic Farming Club**

The University Organic Farming Club is a dynamic student-led group dedicated to advancing sustainable agriculture and food systems, offering hands-on experience in organic gardening on campus and promoting environmental stewardship through workshops, guest lectures, and field trips. This vibrant community fosters discussions on topics like composting, biodiversity, and soil health, while also engaging in community outreach to spread the value of sustainable living. By cultivating a shared passion for eco-friendly practices and healthy lifestyles, the club not only enriches the academic environment but also equips members with practical skills for a sustainable future, making a tangible impact on campus and in the broader community.

*Email Id: [organicfarming.lavasa@christuniversity.in](mailto:organicfarming.lavasa@christuniversity.in)*

#### **4. Inheritio Club**

The Inheritio Club is a university-level student organisation that specialises in mentoring and providing practical experiences related to family business inheritance, startup ventures, marketing, and overall business orientation. The club aims to impart knowledge and cultivate an entrepreneurial mindset among students, equipping them with valuable insights into managing family businesses, launching startups, and developing a comprehensive business acumen. Our mission is to foster an entrepreneurial mindset among students, providing them with invaluable insights into managing family enterprises, launching startups, and developing a holistic understanding of business operations. Through mentorship and hands-on experiences, we empower students to navigate the complexities of entrepreneurship and excel in the ever-evolving business landscape. Join us to gain the knowledge and skills needed to succeed in the world of business.

*Email Id: [inheritioclub.lavasa@christuniversity.in](mailto:inheritioclub.lavasa@christuniversity.in)*

#### **5. Campus Radio**

The Lavasa Campus Radio gives the students an online platform to show their skills and talents through Literature, Music and a platform to provide awareness about events, news and trends at the Lavasa campus. Through this, the students can explore their skills and talents not under a spotlight but through online communications.

*Email Id: [radio.lavasa@christuniversity.in](mailto:radio.lavasa@christuniversity.in)*

#### **6. Lavasa Trekkers**

Nestled in Pune's educational hub, Lavasa Trekkers Club unites outdoor enthusiasts for adventures and exploration. We organise treks to scenic spots like Western Ghats and Torna Fort, promoting nature connection and camaraderie. More than trekking, we focus on fostering relationships, teamwork, and a healthy lifestyle. Whether a novice or expert, our inclusive community welcomes all. Experienced leaders provide guidance and support, ensuring memorable experiences for every member.

*Email Id: [lavasa.trekkers@christuniversity.in](mailto:lavasa.trekkers@christuniversity.in)*

#### **7. MacGuffin Film Club**

The primary focus of the club is to provide an informative and educational platform for students and faculty to engage with diverse cinematic experiences. Our objective is hosting



movie screenings with an emphasis on educational and informational content, encouraging critical thinking and cultural awareness. We offer a platform for students and faculty to engage with diverse cinematic experiences without commercial constraints.

*Email Id: [filmclub.lavasa@christuniversity.in](mailto:filmclub.lavasa@christuniversity.in)*

## **8. Martial Arts Club**

Martial Arts Club is a vibrant community dedicated to the art of Judo, offering a dynamic platform for individuals of all skill levels to learn, grow, and excel in this traditional Japanese martial art. Club seeks to inspire individuals to embrace the philosophy of Judo, lead active and fulfilling lifestyles, and contribute positively to their communities through the practice of this ancient and revered martial art.

*Email Id: [judoclub.lavasa@christuniversity.in](mailto:judoclub.lavasa@christuniversity.in)*

## **9. Matrix - The Philosophy Society**

The Philosophy Society will serve as a forum for exploring philosophical questions, fostering intellectual curiosity, and encouraging open-minded discussions. It will provide a structured environment for individuals to delve into various philosophical traditions and contemporary issues. It aims at engaging in discussions and events through various forms and techniques of reading philosophy.

*Email Id: [philosophysociety.lavasa@christuniversity.in](mailto:philosophysociety.lavasa@christuniversity.in)*

## **10. QuestReach**

QUESTREACH empowers both faculty members and students by providing comprehensive support to achieve significant publication milestones. With a focus on securing two papers annually in prestigious databases like Scopus or Web of Science, this initiative enhances the academic standing of faculty while also nurturing the research skills of students. Through mentorship, resources, and collaboration opportunities, QUESTREACH ensures that both faculty and students are equipped with the skills and knowledge needed to thrive in their research endeavours. This inclusive approach not only benefits individuals but also strengthens the academic community as a whole.

*Email Id: [research.lavasa@christuniversity.in](mailto:research.lavasa@christuniversity.in)*

## **11. Readers Club**

The readers club provides ample opportunities for the students and faculty to exchange ideas and discuss books and authors. It tries to create awareness about new books and journals in the library. Provide a platform for all club members to read, write, review, and present. Also,

get guidance from outsiders, which means authors, poets, writers, entrepreneurs, or any other eminent personalities to read, write, and present.

*Email Id: [readersclub.lavasa@christuniversity.in](mailto:readersclub.lavasa@christuniversity.in)*

## **12. Solace Circle**

Solace Circle aims to foster personal and academic growth, create a safe and inclusive environment, encourage open discussions, uphold confidentiality, build a supportive community, provide empathy and support, develop skills, establish a feedback mechanism, and promote overall well-being.

*Email Id: [solacecircle.lavasa@christuniversity.in](mailto:solacecircle.lavasa@christuniversity.in)*

## **13. The Crossroads**

The Crossroads Club aims to become a nurturing ground for individuals dedicated to providing a warm and welcoming environment that fosters a culture of giving and caring. We are committed to providing support and assistance to communities, particularly those residing in orphanages and old-age homes, who may not have access to basic resources along with bridging gaps and fostering a sense of belonging.

*Email Id: [crossroads.lavasa@christuniversity.in](mailto:crossroads.lavasa@christuniversity.in)*

## **14. Varsity E Club**

Varsity Esports: Building More Than Gaming Skills - At Varsity Esports, we transcend the boundaries of traditional gaming clubs, aiming to create a vibrant community that not only thrives on competitive gameplay but also places a significant emphasis on holistic development. Our club is a unique fusion of passion for gaming, strategic thinking, inclusivity, leadership development, industry relevance, and the exciting realms of programming and game-making.

*Email Id: [varsityeclub.lavasa@christuniversity.in](mailto:varsityeclub.lavasa@christuniversity.in)*

## University Anthem

March on Christites, march on  
With heads held high and hearts so strong,  
March on Christites, march on  
With a steady tread and a cheerful song,  
March on, Christites march on.

With Excellence our goal  
We walk the wheel of time Striving for the greatest  
In body, heart and mind.  
The flame we hold aloft  
A beacon shining bright, Leading by example,  
Where darkness we bring light.

Service is our Motto  
As we strive to change the world,  
We seek the book of knowledge,  
As life begins to unfurl.  
As we go through life,  
The star of Heaven our guide,  
And though we change with time,  
The Christite spirit survives

## ANNEXURE

### 1.1. Rules & Regulations Residential Life 2023-24:

CHRIST (Deemed to be University) at Pune Lavasa Campus offers residential life for its interested students at various leased apartments, flats, villas and Christ Residence (collectively referred to as 'Residential Life') close to the Campus. Nevertheless, all the above-said residents should be considered to be an extension of the academic premises/campus of the University, including CHRIST residents in private residences.

Admissions to the Residential Life shall be by application in the prescribed format. No such application shall be considered unless the student has secured admission to any of the programmes in the University in Lavasa Campus. Admission to Residential life shall be restricted to that particular year, and no automatic renewal shall exist. The students must apply fresh if they wish to continue the services provided by the campus. All students seeking admission to Residential life and their parents must be fully aware of and abide by the rules of Residential life as specified in this Regulation. This regulation may be modified from time to time at the discretion of the University, which shall be binding on all the residents irrespective of their occupancy date. A copy of these regulations will be available on the website and will be floated to the student over the mail. The students and the parents shall be deemed to have read and agreed with the same when applying to the residential life of the Campus. Any instance of disregard, disrespect and/or neglect of the regulation shall be considered as wilful misconduct of the student and will be liable for their expulsion from the residence provided by the University. The Parents/Guardians must give a suitable undertaking in this regard.

#### **a. Administration:**

All the residents provided by the campus and on private residence shall be under the administrative control of the Resident Director, with one or more Resident Coordinators who shall be responsible for all matters concerning Residential Life. The Resident Coordinator shall report to the Resident Director. The Resident Coordinators will be in charge of one or more Residential life accommodations, supported by Resident Assistants or Community Coordinators and Resident or Community Ambassadors to attend to any specific requirement under this Regulation and to monitor the welfare and conduct of the resident. Students shall treat all attending staff with due courtesy at all times. The service of the housekeeping staff shall not be utilised for any private or personal work. No tips in cash or kind shall be given to any staff. If known, it will be dealt with very seriously and strictly by both parties.

#### **b. Induction Program:**

As part of the general orientation given to the newly admitted students, a Residential Life induction programme shall familiarise them with the rules and regulations, its facilities and the code of conduct as provided herein.

#### **c. Accommodation & Upkeep:**

The Accommodation type shall be CHRIST Celebration, Residence, Flat, and Apartment & Villa.

- CHRIST Celebration will be an entire building consisting of twin sharing rooms with an attached washroom and a standard common room exclusively available for girls.
- CHRIST Residence will be an entire building consisting of triple-sharing rooms only with an attached washroom and a standard common room available for girls.
- Flats will be individual units in an Apartment Block with up to three bedrooms, attached toilets, a living hall and a kitchen. Flats will be allotted to boys as per availability.
- Villas provided to the students will be independent villas with up to four bedrooms, attached toilets, a living hall and a kitchen. Villa shall be allotted to boys as per availability.
- All the accommodations provided by the campus shall be suitably furnished to accommodate up to three or four students with an independent cot/mattress/pillow/table/chair and a lockable cupboard for exclusive use; the students may bring their blankets, pillow cover and bed sheets.
- There shall be a free pick-up and drop facility to and from the Campus by the University transport during the pre-scheduled time on working days; students who miss the facility will have to arrange their means of commutation.
- The students should bear the payment of electricity/water bills in Apartments and Villas.
- The Accommodation in Residential Life may be allotted on Twin sharing, triple sharing or Quadruple (four) sharing basis at the discretion of the University and depending on the availability.
- Residential life may not be sufficient to accommodate all the students of the University. While allotting the accommodation, preference shall be given to the fresher's (first-year students), and it shall be on the basis of the application forms filled out and on full payment of fees towards the residences for the current academic year.
- The Residential Life Fee shall be notified annually and payable annually in advance. No concession or pro-rata reduction shall apply to the actual duration of stay. The Fee may vary depending on the type of accommodation.
- The allotted rooms will be cleaned twice a week by the housekeeping staff. • Students shall take proper care in using the furniture and fixtures provided in the room and applicable in the shared living hall, kitchenette, common room, etc. Any damage or loss to it will be considered negligence or wilful act by the student/s and shall be recovered from the student/s, which may extend up to twice its replacement cost as determined by the University.
- Students shall not be permitted to bring any extra furniture or other fixtures like electrical or electronic appliances or gadgets such as mini television, room heater,

microwave etc., into the room; however, the students may use table lamps subject to prior approval of the Resident Coordinator.

- Students shall not interchange any furniture/ fixture from one point/location within the room or from one room to another.
- Students shall keep their personal belongings inside their respective cupboards under lock and key. Students shall not leave money, ornaments and other valuables unguarded, and the University shall not undertake any responsibility for its loss. Students shall be responsible for keeping their cupboard and room key, and any failure of the key requiring a duplicate shall be charged Rs.1500/- and shall be provided only on application to and approval of the Resident Director and Resident Coordinator. Students shall- not change the cupboard lock and key under any circumstances.
- The Resident Coordinator shall be able to shift any particular student/s from one room to another without assigning any reason whatsoever.
- Students shall keep their room, its access and the other areas neat, clean and litter-free at all times. All wastes and such discarded material shall be dropped in the dustbin or at the place provided explicitly for the said purpose and shall not be thrown outside.
- No wet clothes shall be dried on the furniture or the room's living area. Students may use the laundry system provided by the University on a payment basis.
- Any matter on the cleanliness of the room for the non-attendance of the housekeeping staff may be brought to the notice of the Resident coordinator for necessary action.
- The Director/ Resident Coordinator/ Chief Resident Coordinator may inspect any room at any time at their discretion and without notice.
- The students, unless otherwise approved by the Director in particular cases, shall vacate the room during the scheduled vacation period of the University latest by the next day of closure of the Classes for vacation and will be allowed to get back to the allotted rooms only on the day before the scheduled date of reopening of the University.
- A Room Inventory Form will be filled and signed by the students during check-in and check-out.
- The Residential Life premises will be patrolled by male and female security staff at night.
- **Students can use the Duty on Call 24/7\* 365 – 8956712864**
  - **The official mail IDs for sending queries regarding Residential Life – Boys Hostel – [hostel.lavasa@christuniversity.in](mailto:hostel.lavasa@christuniversity.in)**
  - **Girls Hostel – [girlshostel.lavasa@christuniversity.in](mailto:girlshostel.lavasa@christuniversity.in)**

## **Attendance of Students**

- Students shall be inside their allotted rooms by 10.30 PM on all days, irrespective of weekdays/ weekends/ holidays. If the student is required to stay out after the said time for any specific reason, prior permission in writing must be obtained from the Resident Coordinator.
- ● If a student is late to the allotted room for the first time after 10.30 PM and before 11:00 PM, then the student is liable to pay Rs. 1000/- second time, if the same student is caught not entering the allotted room on time, the student is liable to pay Rs. 3000/- , the third time, the student is liable to pay Rs. 5000/-. If the student is late to the allotted room after 11.00 PM, then the student is liable to pay Rs. 5,000/-. If the student is a repeat offender after the last warning, the student will be expelled from Residential Life without refunding, including the security deposit.
- ● In case the student is violating any other hostel rules (drugs/illegal substances anywhere within the allotted rooms, inviting other students or outsiders etc.) strict action with immediate effect, and the student is liable to pay Rs.5000/- along with the apology letter signed by the Department Heads and Councillors. If the student is
- A repeat offender after the warning, the student will be expelled from Residential Life without refunding, including the security deposit.
- Students shall not leave their allotted rooms overnight without the written permission of the Resident Coordinator, and there shall be an Undertaking signed by the student and the parent in this regard.
- The student's sole responsibility is to ensure their safety and conduct. At the same time, if the students leave the allotted residence, then the University shall not entertain any claim whatsoever either from the students or from their parents in respect of personal or any other loss suffered by the student.

## **e. Mess/ Dining Facilities:**

- Mess /Food arrangements for the students are not provided with Residential Life. The students shall arrange for their food at all times during their stay. They may cook themselves using the Kitchen area provided or have food from the University Canteen. Room service by the Canteen is permitted.
- The students should bring their utensils and other necessary items for cooking.
- Prior permission must be obtained from the Hostel authority to appoint a maid in the Flat / Villa.

## **6. Internet facility:**

- Internet Facilities will not be provided inside the Residential Life area; students may have to arrange their tools for internet connectivity. Students may, however, have free internet access within the Campus at the Computer Lab/Library on the dedicated internet centre. The internet facility may be used only to access personal emails and make study-related browsing.

- The Resident Coordinator/ System Administrator shall be empowered to examine the browsing history/content of the personal laptops of the students residing in the residential life at any time at their discretion. The student concerned shall be liable for disciplinary action if any undesirable browsing is found.

**f. Gym and Recreation Facilities:**

- The residents may use the Gymnasium available on the University Campus during the specified time.
- Recreation facilities for indoor and outdoor games shall be available only on Campus.

**g. Medical Facilities:**

There shall be an in-house Infirmary available on the Campus to meet the primary healthcare needs of all students. It shall be equipped with emergency medical facilities, including first aid kits and a Minor OT under the supervision of a Medical Doctor and/or a qualified Nursing Assistant. The University may conduct periodic medical check-ups. The following rules in this regard shall apply:

- Students with any previous history of severe sickness cured or under treatment must inform the University at the time of admission.
- Any student, who is not well, shall immediately report to the Resident Coordinator directly or through a roommate and avail of the treatment given by the medical centre.
- Self-medication or any medication without information to the Resident Coordinator shall not be allowed at any time. In such cases, the University shall not be responsible for the student's health.
- In-house Medical Doctors shall be available on the University Campus on all working days between 9.30 AM and 4.00 PM on weekdays and from 9.30 AM to 12.30 PM on Saturdays for free consultation and treatment.
- Parents concerned shall be immediately informed if any student reports sick and is diagnosed to have treatment over three days or is hospitalised to take charge of the ward as soon as possible. In an emergency, the Resident Coordinator shall make arrangements to admit the sick student to the hospital/nursing home empanelled by the University and for his care until the parents' arrival; all costs of treatment and/or hospitalisation shall be borne by the student/parent.
- In case of minor sickness needing treatment for less than three days, the Resident Coordinator may permit the student to stay in the room allotted for it. If so, such students may be served food in the room, as directed by the Resident Coordinator. Nevertheless, the parents concerned shall be informed of their wards' minor illnesses as soon as possible.
- Wheelchair assistance may be provided in required cases at the sole risk and responsibility of the student for costs and usage.



#### **h. Visitors to the Residential Life:**

- The guests/visitors, including the parents, are allowed to meet a student subject to prior information and confirmation by the Resident Coordinator. Students may meet the guests only in the Visitors Lobby at the Reception on the Campus and not in the Residential Life area.
- Preliminary information for a visit must be sent by email to the Resident Coordinator at least two days in advance (but not more than seven days in advance) indicating the purpose of the visit, and its confirmation by the Office must be shown to the Security at the Gate to allow entry of guests into the Campus. No visit shall usually be permitted during class hours or the examination.
- The permitted visiting time shall be only in the evenings between 4.00 and 5.30 on working days and between 8.00 AM and 5.30 PM on Sundays and public holidays.
- Students who have taken admissions in Residential life are not permitted to visit each other at their respective accommodations. Violating the rule will lead to expulsion from Residential life without refunding the fee and security deposit.
- In writing, the students who want to take their parents/local guardians to their room or the canteen shall obtain prior permission from the Resident Coordinator. However, no such consent shall be given to any other guests. It shall be the responsibility of the student concerned to ensure that such a visit of the parents does not disturb any other student.
- The Guests/Parents, while on a visit, shall not roam around the University Campus. Any such instance, if found, shall be stopped by the Security personnel, and the student concerned shall be liable for a fine for non-observation of the Rules.
- All visiting guests of the students must sign in and sign out the Student Visitor Book kept at the Reception Desk and adhere to the University Rules as specified herein. The host student must be responsible for their guests' proper conduct and be with them while on Campus.
- No accommodation shall be permitted for the students' guests either in the residential life or the University's guest rooms.

#### **i. Code of Conduct and General Rules:**

- The students are expected to maintain healthy and cordial relationships among themselves within and outside their rooms. They shall not enter into any conflict or fight, whether verbal or physical. There shall be no discrimination or alienation based on religion, caste, creed, social status, or physical conditions.
- The students should be dressed decently when in or out of rooms; the university's decision as to what constitutes decent dress remains vested.
- Students shall not put any nails/pegs or paste-any posters/colours on the walls, windows, or doors of the allotted room, inside or outside.

- No Student shall directly or indirectly indulge in any political or communal activity or any activity like betting or gambling within or outside the Campus and shall not carry on any propaganda or publicity whatsoever in this regard.
- The student/s shall observe and ensure acceptable noise levels in all their activities so that no such activity becomes a cause of disturbance to fellow roommates, students in other rooms, or the neighbourhood. Strict silence should be followed during the regular sleeping hours at night, that is to say, from 10.30 PM on weekdays and from 11 PM during weekends/holidays.
- Lights, Fans, and other electrical appliances must be switched off when not in use to save electricity.
- No student shall bring in, store, possess, or use any firearm, ammunition, explosive, flammable goods, or crackers in or outside the Residential Life / Campus premises. Students shall be personally liable for any loss or damage caused by match sticks, candles, incessant sticks, and gas/kerosene stoves. The cost of such damage shall be recoverable from all the resident students jointly and severally, irrespective of who caused the injury.
- Ragging, Sexual Harassment, and use of alcohol or tobacco products or drugs/illegal substances anywhere within the allotted rooms or on the University Campus is strictly prohibited, and any student/s indulged in this type of activity shall be liable for disciplinary action by the applicable regulations of the University.
- Students shall take the prior written permission of the Chief Resident Coordinator or the Resident Coordinator in charge to celebrate birthdays or special occasions of fellow students/roommates. No outside guests shall be permitted to be present for such celebrations. No such celebration shall result in /cause any physical discomfort or hurt to any participants.
- Suppose any student has any grievance concerning their allotted rooms. In that case, they may report in writing to the Resident Coordinator, who shall be responsible for hearing and resolving the matter within the framework of University Regulations. No collective bargaining shall be entertained.
- No unauthorised absence from residential life shall be tolerated. If any students leave the allotted rooms or the campus without prior permission will be expelled from the University without notice. The University shall not take any responsibility whatsoever for such students, and there shall be no refund of the security deposit in such cases.
- Leave of absence for students from their classes and the residential life shall be permitted for such limited duration and limited purposes as may be approved by the Chief Resident Director and/or the Director and shall be only against a specific written request from the parents/local guardian at least seven days in advance. The student must make the appeal in this regard through the class teacher and HOD and by direct email from the parent/guardian to the Resident Coordinator.

- Any leave required by the student's medical condition must be certified by the in-house medical doctor of the University.
- The students residing in the University's Residence Life shall be obliged to vacate the rooms as soon as their academic session at the end of every academic year is completed within the specified time limits. There shall be no tenancy rights applicable.
- Students can avail of two authorised nights out in a month within Lavasa, but not on two consecutive days.

## 1.2. List of University Level Club / Centre

University Level Club / Centre			
Sl No	Club/Centre Title	Club/Centre Name	Email ID
1	Lavasa Trekkers	Trekking Club	trekkers.lavasa@christuniversity.in
2	Vignette Windows	Storytelling Forum	vignette.windows@christuniversity.in
3	Avian Allies	Birders' Club	avianallies.lavasa@christuniversity.in
4	CHRIST InfoTech	CHRIST InfoTech	infotech.lavasa@christuniversity.in
5	Games Club	Games Club	gamesclub.lavasa@christuniversity.in
6	MacGuffin Film Club	Film Club	filmclub.lavasa@christuniversity.in
7	Mathletes	Math Club	mathletes.lavasa@christuniversity.in
8	Christ Original Studios	Original Studio Club	christoriginalstudio.lavasa@christuniversity.in
9	Fine Arts Club	Fine Arts	fineartsclub.lavasa@christuniversity.in
10	Green Thumb	Organic Farming Club	organicfarming.lavasa@christuniversity.in
11	Mindful Achievers Club	Mindful Achievers Club	mindfulachievers.lavasa@christuniversity.in
12	GDSC	Google Developers Student Club	gdsc.lavasa@christuniversity.in
13	Philosophy Society	Philosophy Society	philosophysociety.lavasa@christuniversity.in

14	Readers' Club	Readers' Club	readersclub.lavasa@christuniversity.in
15	Centre for Digital Learning	Centre for Digital Learning	cdl.lavasa@christuniversity.in
16	Centre for Experiential Learning	Centre for Experiential Learning	cel.lavasa@christuniversity.in
17	Writers' Club	Writers' Club	writers.lavasa@christuniversity.in
18	Entrepreneurship Development Cell	College Level Cell	entrepreneurshipdevelopmentcell.lavasa@christuniversity.in
19	Econovation Club	Economic forum	econovation.lavasa@christuniversity.in
20	Centre for Competitive Exam	Centre for Competitive Exam	competitiveexam.lavasa@christuniversity.in
21	Centre for Climate Action	Centre for Climate Action	cca.lavasa@christuniversity.in
22	Digital Marketing Club	Digital Marketing Club	digitalmarketingclub.lavasa@christuniversity.in
23	Laugh Lab	Improvisation Club	laughlab.lavasa@christuniversity.in
24	Research Club	Research	research.lavasa@christuniversity.in
25	SDG Club	SDG Club	sdgcell.lavasa@christuniversity.in
26	Inclusiverse		inclusiverse.lavasa@christuniversity.i006E
27	Speaksphere	Public Speaking Club	speaksphere.lavasa@christuniversity.in
28	Varsity E Club		varsityclub.lavasa@christuniversity.in
29	Cycling Club		cyclingclub.lavasa@christuniversity.in
30	Martial Art	Judo Club	judoclub.lavasa@christuniversity.in
31	The Lavasa Music	Music Club	Swo.lavasa@christuniversity.in

	Academy		
32	Sober-Up	Recreation	Resham.lohani@christuniversity.in
33	Inheritio club		inheritioclub.lavasa@christuniversity.in
34	Christ Lavasa Rotaract Club		rotract.lavasa@christuniversity.in

### 1.3. 24/7 Campus Guidelines

- Access to sports facilities is restricted after 9:45 pm.
- For students residing in university-provided accommodation (Hostels, Villas, and other CHRIST residences), the curfew is set at 10:30 pm. Any changes will be communicated by the Student Accommodation Services coordinators.
- Walking in or out of the campus is permitted until 10:30 pm for all students.
- The final bus service on designated routes is at 10:00 pm, allowing sufficient time for students to return to their respective accommodations before curfew.
- Starting from 12:00 AM, buses/college vehicles will be available on all Lavasa City routes at intervals of one hour. These services shall continue till 06:00 AM.
- Central Block Access: After 10:30 pm, access to the campus will be restricted to the Central Block only. Students wishing to use campus facilities beyond this time may enter or exit the campus exclusively via college buses or vehicles. Access to the campus gate from the campus for purposes such as collecting study materials, food deliveries, or communication with fellow students or others is prohibited after 10:30 PM. The Campus Store shall be open for 24 hours.
- Late-Night Study Spaces: For students who prefer late-night study sessions, academic facilities across the campus will be available after 10:30 pm. This initiative aims to support students with night owl study habits. Students will enter their names with the security before boarding the bus back to the hostel.
- Early Morning Access: Students desiring early morning access to campus facilities should utilise college vehicles for transportation. Hostellers are required to submit a "Night Out" form in advance, selecting the "Early Morning" option. This accommodation is intended for students who prefer to start their day early. That is, students are allowed to enter the campus from 12:00 AM onwards through the College Vehicles for academic purposes. Student names shall be cross-checked while entering the campus.
- Utilising Spaces - Unofficial Gathering Space, Complete Silence Space: Café Lava, opposite the Central Block, is designated as the Unofficial Gathering Space, while all other areas on campus are to be maintained as Silent Academic Spaces, with the library specifically designated as completely silent study area. In the event of birthday celebrations or similar activities taking place at Café Lava, it is the responsibility of the respective students to ensure the space is cleaned up afterward and that campus cleanliness is maintained. Students are advised to use

earphones/headphones and avoid any disruptions to other students on campus. To utilise the quadrangle or other spaces for cultural activity practice, the Event Coordinators must obtain necessary permissions from the management. It is encouraged to utilise the quadrangle for event planning and related activities, provided they minimise disruptions to fellow students.

- Students who avail this aspect of campus life should ensure to follow the rules & guidelines of the campus and be responsible individuals.
- Semi-formal attire shall be maintained post 10:00 pm. Students are not allowed to wear shorts, sleeveless attire and such casual dresses while availing of the facilities.
- Students shall not litter the campus and must ensure that the spaces that are utilised are maintained properly while leaving. Any deviation from this shall attract actions based on the policies of the University.
- Students found with any illegal substances, involved in any acts of indiscipline on the campus, or breaching the rules or guidelines as communicated by the University Officials will be liable to strict disciplinary action and be permanently barred from entering the campus during night hours, according to the discretion of the committee.

In case of any emergencies, students shall report to the Student Support Office, Ground Floor, Central Block, or the Security Personnel on duty.

It is expected that students will internalise the essence of these regulations and, correspondingly, leverage the available spaces for their personal and professional development during their tenure on campus. A conducive and enriching learning environment can be collectively cultivated for the benefit of all members of the institution, by leveraging the unique advantages of the residential campus.

#### **1.4. Credit Transfer Programmes**

##### **A. BBA/BBA (Hons)/BBA F&IB**

(2 years in CHRIST + 1 or 1.5 or 2 years in a foreign university)

BBA students can transfer to any one of the following partner universities of their choice.

- Option 1: Sheffield Hallam University (UK) [www.shu.ac.uk](http://www.shu.ac.uk) since 2005
- Option 2: Liverpool Hope University (UK) [www.hope.ac.uk](http://www.hope.ac.uk) since 2005
- Option 3: Griffith University (Australia) [www.griffith.edu.au](http://www.griffith.edu.au) since 2003
- Option 4: IESEG School of Management (France) [www.ieseg.fr](http://www.ieseg.fr) since 2008
- Option 5: Arnhem Business School - HAN University (Netherlands) [www.hanuniversity.com/en](http://www.hanuniversity.com/en) since 2019
- Option 6: Massey University (New Zealand) [www.massey.ac.nz](http://www.massey.ac.nz) since 2022
- Option 7: Binghamton University (USA) [www.binghamton.edu](http://www.binghamton.edu) since 2022

- Option 8: Virginia Commonwealth University (USA) [www.vcu.edu](http://www.vcu.edu) since 2010
- Option 9: Western Michigan University (USA) [www.wmich.edu](http://www.wmich.edu) since 1997 (*applicable for BBA F&IB program*)

i. BBA - Business Analytics

- 2 years in CHRIST + 1 year in Sheffield Hallam University (UK) [www.shu.ac.uk](http://www.shu.ac.uk) since 2005

B. BCom and BCom (Honours)

- Option 1: 2 years in CHRIST +1 year in Sheffield Hallam University (UK) [www.shu.ac.uk](http://www.shu.ac.uk) since 2005
- Option 2: 2 years in CHRIST +1 year in Liverpool Hope University (UK) [www.hope.ac.uk](http://www.hope.ac.uk) since 2005
- Option 3: 2 years in CHRIST +1 year in IESEG School of Management (France) [www.ieseg.fr](http://www.ieseg.fr) since 2008
- Option 4: 2 years in CHRIST +2 years in HAN University of Applied Sciences (Netherlands) [www.hanuniversity.com/en](http://www.hanuniversity.com/en) since 2019

C. BSc (Computer Science, Mathematics, Electronics) and BSc (Computer Science, Mathematics, Statistics)

- 2 years in CHRIST + 1 year in Liverpool Hope University (UK) [www.hope.ac.uk](http://www.hope.ac.uk) since 2005

Note: The final degree is awarded to transfer students by a foreign university

### 1.5. Study Abroad for One Semester

A. BCom/BCom (Hons)

- Option 1: IESEG School of Management, France [www.ieseg.fr](http://www.ieseg.fr)
- Option 2: Baldwin Wallace University, USA <https://www.bw.edu/>
- Option 3: HAN University of Applied Sciences, Netherlands [www.hanuniversity.com/en](http://www.hanuniversity.com/en)
- Option 4: IQS School of Management, Barcelona, Spain [www.iqs.edu/en](http://www.iqs.edu/en)

B. BBA (Finance and International Business) and BBA (Honours)

- Option 1: HAN University of Applied Sciences, Netherlands [www.hanuniversity.com/en](http://www.hanuniversity.com/en)
- Option 2: Liverpool Hope University, UK [www.hope.ac.uk](http://www.hope.ac.uk)

- Option 3: Asper School of Business - University of Manitoba, Canada  
[www.umanitoba.ca/asper/](http://www.umanitoba.ca/asper/)
- Option 4: Swinburne University of Technology, Malaysia  
[www.swinburne.edu.my](http://www.swinburne.edu.my)

### C. BBA

- Option 1: Arnhem Business School - HAN University (Netherlands)  
[www.hanuniversity.com/en](http://www.hanuniversity.com/en)
- Option 2: University of Augsburg (Germany) [www.uni-augsburg.de](http://www.uni-augsburg.de)
- Option 3: Hochschule Mainz- University of Applied Science (Germany)  
[www.hs-mainz.de](http://www.hs-mainz.de)
- Option 4: Technical University of Applied Sciences Würzburg-Schweinfurt -THWS (Germany) [www.thws.de](http://www.thws.de)
- Option 5: University of Burgundy (France) [www.en.u-bourgogne.fr](http://www.en.u-bourgogne.fr)
- Option 6: Liverpool Hope University, UK [www.hope.ac.uk](http://www.hope.ac.uk)
- Option 7: Manchester Metropolitan University [www.mmu.ac.uk](http://www.mmu.ac.uk)
- Option 8: Frankfurt School of Finance & Management, Germany  
[www.frankfurt-school.de/en](http://www.frankfurt-school.de/en)

## 1.6. Short Duration International programmes

### A. BCom/BCom (Honours) students

IQS Summer Program -2 weeks

IQS School of Management, Barcelona, Spain  
[www.iqs.edu/en](http://www.iqs.edu/en)

Note: All the above programmes will be offered only after the approval of the host university/organisation depending on the seats available.

Please note:

Applications are available for the above programmes at the Office of International Affairs.

### B. BBA/BBA (Hons)/BBA F&IB/BCom/BCom (Hons)/Professional Studies

IÉSEG School of Management, France - International Summer Program

Frankfurt School of Finance & Management, Germany



HAN International School of Business, Netherlands

Budapest Business School, Hungary

The students need to apply for the above programmes ONLY through the Office of International Affairs.

### 1.7. Dual Degree Programmes

For MBA Students

A. Technical University of Applied Sciences Würzburg-Schweinfurt (Germany) THWS Since 2008

- Duration: 2 Years [12 months in CHRIST (Deemed to be University) + 11 months in Technical University of Applied Sciences Würzburg-Schweinfurt, Germany]
- Degree: MBA awarded by CHRIST (Deemed to be University), MBA - International Business awarded by Technical University of Applied Sciences Würzburg-Schweinfurt, Germany (through transfer of credits)

B. Virginia Commonwealth University (USA) Since 2010

- Duration: 2 Years [15 months in CHRIST (Deemed to be University) + 9 months in Virginia Commonwealth University, USA]
- Degree: MBA awarded by CHRIST (Deemed to be University), MS in Business awarded by Virginia Commonwealth University, USA (through transfer of credits)

C. Western Michigan University (USA) Since 2016

- Duration: 2 Years [1 Year in CHRIST (Deemed to be University) + 1 year in Western Michigan University, USA]
- Degree: MBA awarded by CHRIST (Deemed to be University), MBA awarded by Western Michigan University, USA (through transfer of credits)

#### **For MSc (Psychology-Human Resource Development and Management) Students**

- Duration: 2 Years (2 months at Steinbeis, Germany)
- Degree: MSc (Psychology-Human Resource Development and Management) by CHRIST (Deemed to be University), MA (Business and Organisational Psychology) by Steinbeis, Germany

## **For Master of Science (Data Science)**

### **Binghamton University, USA**

Duration: 2 years (12 months in CHRIST (Deemed to be University) + 12 months in Binghamton University)

Degree: Master of Science (Data Science) awarded by CHRIST (Deemed to be University) + Master of Science in Systems Science awarded by Binghamton University

## **For BBA / BBA (Hons) / BBA (Finance and International Business)**

### **Macquarie University, Australia**

Duration: 2 years at CHRIST (Deemed to be University) + 2 years at Macquarie University, Australia

Degree: BBA/BBA (Hons)/BBA (F&IB) awarded by CHRIST (Deemed to be University) + BBA/BCom Majors in Accounting, Economics, Human Resource Management, International Business, Management, and Marketing Management awarded by Macquarie University, Australia

## **1.8. Weekend Bus Service • Policies & Guidelines (An Initiative by the Student Council):**

### **A. Registration and Confirmation:**

Bus Registration is carried out through either the EZBus App, developed in collaboration with CHRIST InfoTech, or through Google Forms. The final confirmation of seats will be shared through the University Email.

### **I. Registration through Google Forms:**

Registration Link: Bus Booking Form – This will be circulated by student council members every week.

Confirmation and Waiting List Link: Travellers List: This will be shared via email by the student council.

- Registrations would open on Friday at 8:30 P.M. and close at 10:30 P.M. on Friday or when the buses are full.
- The Confirmation and Waiting List will be published on Saturday by 02:00 P.M. and will be actively updated.
- Live Registrations can be viewed on - Live Registrations link on the app.

## II. Registration through the EZBus App:

Website link: <https://ebuslavasa.christuniversity.in/?next=/siteadmin/attendance>

- The app will enable booking at 08:30 P.M. on Fridays.
- The app will close the booking at 10:30 P.M. on Fridays.
- The confirmed list of travellers will be released at 02:00 P.M. on Saturday.

### NOTE:

- The mode of booking will be intimated to the students beforehand. • Free Cancellation Period - 08:30 PM to 11:00 PM (Fridays).

## B. Bus Timings and Boarding Details

I. Lavasa --> Pune: Central Block, CHRIST (Deemed to be University, Lavasa, Pune. • Reporting time: 09:45 A.M.

- Departure time: 10:00 A.M.

II. Pune --> Lavasa: Opposite Phoenix Marketcity Main entrance, Viman Nagar, Pune • Reporting time: 04:50 P.M.

- Departure time: 05:00 P.M.
- The Students are expected to report at least 15 minutes before the departure of the buses from the specified location. Students who arrive late will be fined or may not be allowed to take up the trip.
- Priority in Travelers List/Waiting List could be given to Faculty Members/University Teams on special registration requests.
- No pickup on the way is permitted.
- Students may be asked to board any available bus based on the number of seats available. In case of non-cooperation, the bus service incharges may decide not to allow uncooperative students to avail of the bus service facility.

## C. ON-SPOT Registrations

- On-Spot registration would be available based on the availability of the seats. • On Spot Registrations may be available based on the available number of seats. This shall be mentioned in the Travellers' List post-Saturday at 04:00 PM.

Student Council | CHRIST (Deemed to be University), Pune Lavasa Campus - 'The Hub of Analytics'

- On-spot registrations are not confirmed seats, and will not be prioritised over the registered seats.
- On-Spot registration on a priority basis would be allowed for students who wish to make use of the facility for medical reasons. Those who wish to make use of the medical registration should mail the appointment confirmation details before the trip and send a copy of the Prescription or Bill with the seal to sc.lavasa@christuniversity.in.
- Students who would have used the facility the previous week will not be given priority in booking confirmation in the subsequent week.
- Any concerns with regard to registration and confirmation may be mailed to sc.lavasa@christuniversity.in.

#### D. General Guidelines

- It is mandatory to carry your boarding passes/ E-confirmation tickets, shared on the Email or the EZBus App while boarding the bus.
- It is mandatory to carry your CHRIST identity cards while boarding the bus.
- Attendance will be monitored by Student Council Representatives for both directions of Travel.
- Kindly adhere to the dress code (no shorts, sleeveless, etc. are not allowed)
- There will be no weekend bus service for the Sunday scheduled a week before the examination for a particular department.
- There will be no weekend bus service for a week after the students return from their vacations.
- The swapping of seats is not allowed in the weekend bus service.
- Kindly maintain cleanliness in and around.
- Kindly adhere to the e-mail etiquettes while contacting.
- Kindly ensure to mail from your official (University) e-mail address.

#### E. CANCELLATION/ABSENTEEISM & FINES

- Attendance shall be taken at the time of Boarding for both directions of the trip.
- In case of any untoward registration, free cancellation until 11:00 PM Friday is given.
- There shall be Charges & Temporary Suspension from availing of the Bus Services due to any misuse of the Bus Services, including Cancellations and Travel without Registration - Cancellation Charges (between FRI 11:00 PM --> SAT 04:00 PM): Rs 200/- - Cancellation Charges (from SAT 04:00 PM) / Absenteeism: Rs 500/-
- Cancellation requests must be made only to the Student Council Email ID.

- It is the traveller's duty to ensure that attendance is taken while boarding. If the attendance is not marked, please communicate the same at the earliest to the Student Council Members.
- Students caught littering inside the bus/ failing to dispose of the waste would be penalised with a fine of rupees 500 and will be blacklisted for a certain number of weeks of the weekend bus service.
- The fine for littering is applicable to daily bus services as well.
- The students who are cancelling/being absent for the trip without a valid reason will not be allowed to use the Weekend Bus Service for three consecutive weeks. The same would apply for failing to produce the necessary documents for using Medical On-Spot Registration. • Fines must be paid using the payment portal on the University website.

#### F. SEAT ALLOTMENT & CONFIRMATION

- Seats will be confirmed based on a First Come, First Serve basis and based on additional constraints approved by the Student Council, if any. This will be informed through the Student Council Instagram Handle as well as the Registration Forums. In case of any modifications to the conditions, students are requested to cooperate with the on-time decisions.
- All confirmed seats will be given with a Boarding Pass through Email. Therefore, the presence of a name in the list is not an indicator of a confirmed seat.
- No replacement of travellers is permitted. In case of any such request, it will be considered as cancellation & on spot registration only.
- One-way travel will be given a lesser preference and only will be allowed in case of any vacant seats.

#### G. QUERIES:

- Any queries must be made to [sc.lavasa@christuniversity.in](mailto:sc.lavasa@christuniversity.in) or the Instagram Handle (@studentcouncil.CULavasa)

**ACADEMIC  
CALENDER  
(2024-25)**

<b>Date</b>	<b>Day</b>	<b>Description</b>
July 15, 2024	Monday	Campus Reopening Date after Monsoon Break Common FDP for Faculty Members (Day 1)
July 16, 2024	Tuesday	COMMERCE: Flourish - Faculty Induction Programme
July 17, 2024	Wednesday	HOLIDAY Muharram
July 18, 2024	Thursday	
July 19, 2024	Friday	Common FDP for Faculty Members (Final Day)
July 20, 2024	Saturday	
July 21, 2024	Sunday	HOLIDAY (Sunday)
July 22, 2024	Monday	Inauguration and Induction for the below programmes MBA: MBA I Year Inauguration & Induction BBA: BBA I Year Inauguration & Induction LAW: LLB & LLM Ist Year Inauguration & Orientation
July 23, 2024	Tuesday	BBA: Foundation Course Starts for BBA I Years Sports:Orientation for all the first years (Start)
July 24, 2024	Wednesday	Inauguration and Induction for the below programmes <b>COMMERCE:</b> BCom FA & MSc GFA Ist Year Inauguration & Orientation LANGUAGES: I Year MA EDH Inauguration & Orientation SCIENCE: MSc & BSc I Year Inauguration
July 25, 2024	Thursday	SCIENCE: AI Awareness program center for AI for 1st BSc & MSc) COMMERCE: Orientation, Ice breaking sessions & Bridge course for all I Years (Start) LANGUAGES: Bridge Course for Ist semester MA EDH (Start)
July 26, 2024	Friday	LANGUAGES: Orientation for I semester MA EDH (End) NCC:Kargil Vijay Diwas
July 27, 2024	Saturday	COMMERCE: Orientation, Ice breaking sessions & Bridge course for all I Years (End) SPORTS:Orientation for all the first years (End)
July 28, 2024	Sunday	HOLIDAY (Sunday)
July 29, 2024	Monday	MBA: Bridge Course for all I Years (Start) Placement Training - II Years LANGUAGES: Bridge Course for I semester MA EDH (End)
July 30, 2024	Tuesday	

July 31, 2024	Wednesday	BBA: Foundation Course for BBA 1 Years (End) MBA: Bridge Course (End)
August 1, 2024	Thursday	Inauguration of IV Trimester MBA & MSc (Data Science), & ALL III/V/VII/IX Semester UG/Non-MBA & MSc Students (Including LLB) BBA: Regular Class Commencement for All Clusters Orientation for BBA II & III Years MBA: Regular Class Commencement of Trimester I & IV SCIENCE: Senior Batches Inauguration COMMERCE: Academic Year Inauguration, semester orientation, Student Development Programme (SDP) for all III & V semester BCom FA (Start) LANGUAGES: Inauguration of III semester MA EDH
August 2, 2024	Friday	
August 3, 2024	Saturday	MBA: Ice Breaking session COMMERCE: Academic Year Inauguration, semester orientation, Student Development Programme (SDP) for all III & V Semester BCom FA (End) LAW: LLB Senior Batches Inauguration
August 4, 2024	Sunday	HOLIDAY (Sunday)
August 5, 2024	Monday	COMMERCE: Placement Orientation Semester V BCom FA SPORTS: Emerge - Sports and games exclusively for the first year students of UG & PG starts
August 6, 2024	Tuesday	
August 7, 2024	Wednesday	
August 8, 2024	Thursday	SCIENCE: Econovation series
August 9, 2024	Friday	BBA: IGNITE '24 & Fresher's Soiree CSA: CSA Day Celebration Open registrations
August 10, 2024	Saturday	MBA: Freshers Party LAW: Student Bar Association Investiture Ceremony
August 11, 2024	Sunday	HOLIDAY (Sunday)
August 12, 2024	Monday	Club Inauguration CCHS: International Youth Day
August 13, 2024	Tuesday	MBA: Workshop on DCF Valuation
August 14, 2024	Wednesday	BBA: 60 Hours of Training on Analytics in various fields for Faculties (Start) LAW: Freshers Party



August 15, 2024	Thursday	HOLIDAY Independence Day Parsi New Year NCC & SWO: Independence day celebration
August 16, 2024	Friday	SCIENCE: Alumni week
August 17, 2024	Saturday	SCIENCE: Alumni week LAW: Internship VIVA COMMERCE: Guest Lecture on Capital Market Awareness Semester III & BCom FA LANGUAGES: Guest Lecture on DH Career Counseling
August 18, 2024	Sunday	HOLIDAY (Sunday)
August 19, 2024	Monday	COMMERCE: Starts- Scholastic Synergy Series for I BCom FA & I MSc GFA a) Session on Gender Sensitization b) Session on Professional Ethics c) Guest Lecture on IPR D) Workshop on Microsoft Excel CCHS:World Humanitarian Day
August 20, 2024	Tuesday	LANGUAGES: Workshop on simulation for Teaching Learning
August 21, 2024	Wednesday	
August 22, 2024	Thursday	SCIENCE: Panel Discussion with international experts
August 23, 2024	Friday	MBA: BA Conclave
August 24, 2024	Saturday	LAW: International Conference on Constitutional Law ( Start) COMMERCE: Scholastic Synergy Series - I BCom FA & I MSc GFA Corporate Connect Session 1 (End) CSA:Child Sponsorship Program Beneficiary meet NCC:Recruitment for the First years
August 25, 2024	Sunday	HOLIDAY (Sunday) LAW: International Conference on Constitutional Law ( End)
August 26, 2024	Monday	HOLIDAY Janmashtami (Vaishnva) CSA: Anti Ragging Street Play by Drishti Team
August 27, 2024	Tuesday	LANGUAGES: Leadership Development Training
August 28, 2024	Wednesday	
August 29, 2024	Thursday	SCIENCE: Workshop on SAS Programming for all Final year BSc /MSc SPORTS: National Sports Day Celebration, Investiture Ceremony and Inauguration of Pedagogic League Sports competition.

August 30, 2024	Friday	COMMERCE: VIHAAN 2024
August 31, 2024	Saturday	LAW: Internal Ranking Round (IRR) COMMERCE: Corporate Connect Session 2 LANGUAGES: Guest Lecture for Natyashastra STUDENT COUNCIL: Investiture Ceremony
September 1, 2024	Sunday	HOLIDAY (Sunday)
September 2, 2024	Monday	MBA: Workshop on Power BI CSA: Class wise Child Sponsorship Program (CSP) Orientation
September 3, 2024	Tuesday	
September 4, 2024	Wednesday	EXAM: CIA I Marks Entry for MBA & MSc DS Trimester I & IV COMMERCE: CFA Orientation - CFA Forum
September 5, 2024	Thursday	SCIENCE: Workshop on IPR COMMERCE: Freshers Party CSA: Inauguration 2024-25 STUDENT COUNCIL: Teacher's Day
September 6, 2024	Friday	EXAM: All I,III,V,VII,VIII,IX Semester UG students & I,III semester Non MBA/MSc DS PG CIA I Marks submission (Including LLB students) CSA: Project Bridge Classes Commencement
September 7, 2024	Saturday	HOLIDAY Ganesh Chaturthi LAW: International Conference on Criminal Law (Start)
September 8, 2024	Sunday	HOLIDAY (Sunday) LAW: International Conference on Criminal Law (End) NCC: International Literacy Day awareness activity by Cadets WORLD DAY: World Literacy Day
September 9, 2024	Monday	BBA: 60 Hours of training on Analytics in various fields for Faculties (End) SWO: Inauguration Courses on Choir and Volunteerism CCHS: World Suicide prevention day
September 10, 2024	Tuesday	SWO: Darpan Inauguration
September 11, 2024	Wednesday	
September 12, 2024	Thursday	EXAM: Mid Term exam for MBA & MSc DS Trimester I & IV (Start) BBA: ART EXTRAVAGANZA '24

September 13, 2024	Friday	MBA: Industry Interaction - Conclave LANGUAGES: International Day of Democracy ( In Collaboration with CSA)
September 14, 2024	Saturday	EXAM: Mid Term exam for MBA & MSc DS Trimester I & IV (End) LAW: ADR International Competition (Preliminary Round) COMMERCE: Advisory Board Meeting SWO: Freshers CSA: Project Pradhan-1
September 15, 2024	Sunday	HOLIDAY (Sunday)
September 16, 2024	Monday	HOLIDAY Milad-un-Nabi or Id-e-Milad NCC: World Ozone Day - Plantation Drive
September 17, 2024	Tuesday	SWO: Darpan 2024 (Start) STUDENT COUNCIL: Outbound Training Program (Start)
September 18, 2024	Wednesday	
September 19, 2024	Thursday	SCIENCE: Marathonomics -SDG (Start)
September 20, 2024	Friday	MBA: Workshop on Options Trading for II nd Years Academic Audit CSA: Celebration of World Clean UP Day - Clean Up Drive
September 21, 2024	Saturday	SCIENCE: Marathonomics -SDG (End) COMMERCE: Panel Discussion on the Role of Analytics in Commerce for all I semester BCom FA LANGUAGES: Guest Lecture on Patent Application Filing WORLD DAY: International Day of Peace STUDENT COUNCIL: Outbound Training Program (End)
September 22, 2024	Sunday	HOLIDAY (Sunday) COMMERCE: Workshop on Blockchain Technologies for all II semester BCom FA
September 23, 2024	Monday	EXAM: Mid Term exam mark submission for MBA & MSc DS Trimester I & IV COMMERCE: Workshop on Research Methodology (Part 1) for all V Semester BCom FA SWO: Darpan 2024 (End)

September 24, 2024	Tuesday	COMMERCE: Workshop on Advanced Research Methodology (Part 1) for all I Semester MSc GFA SWO: Darpan 2024 Valedictory Ceremony & Announcement Of Cultural Secretary
September 25, 2024	Wednesday	
September 26, 2024	Thursday	SCIENCE: Workshop on Graph Analytics
September 27, 2024	Friday	EXAM: ALL I, III, V, VII, IX Semester UG Students & I, III Semester Non MBA/MSc DS PG - Midterm Exam (Including Law) (Start) MBA: Marketing Case Study Competition for all II Years CSA:Leadership Training Program for the Leaders of CSA WORLD DAY: World Tourism Day
September 28, 2024	Saturday	
September 29, 2024	Sunday	HOLIDAY (Sunday)
September 30, 2024	Monday	
October 1, 2024	Tuesday	
October 2, 2024	Wednesday	HOLIDAY Mahatma Gandhi's Birthday (G) CSA:Gandhi Jayanti/ Clean UP Drive in Celebration of Gandhi Jayanti NCC:Swachh Bharat Abhiyan-Cleanliness Drive
October 3, 2024	Thursday	COMMERCE: Industrial Visit for all I BCom & II BCom
October 4, 2024	Friday	MBA: Advances in Data Analysis for Research for II Years COMMERCE: Industrial Visit for V BCom SCIENCE: Zavion -Hackathon (Start)
October 5, 2024	Saturday	COMMERCE: Industrial Visit for I & III MSc GFA SCIENCE: Zavion - Hackathon (End) EXAM: ALL I, III, V, VII, IX Semester UG Students & I, III Semester Non MBA/MSc DS PG - Midterm Exam (Including Law) (End)
October 6, 2024	Sunday	HOLIDAY (Sunday)
October 7, 2024	Monday	
October 8, 2024	Tuesday	
October 9, 2024	Wednesday	

October 10, 2024	Thursday	SCIENCE: Econovation series - SDG LANGUAGES: Story telling Carnival: Spin a Yarn, Find Your Calm SWO: Investiture Ceremony CCHS: World Mental Health Day WORLD DAY: World Mental Health Day
October 11, 2024	Friday	SWO: Leadership training and OBT (Start) CSA: Gandhi Jayanti/ Clean UP Drive in Celebration of Gandhi Jayanti
October 12, 2024	Saturday	HOLIDAY Dussehra (G) LAW: ADR International Competition (Final Round)
October 13, 2024	Sunday	HOLIDAY (Sunday) SWO: Leadership training and OBT (End)
October 14, 2024	Monday	MBA: Business Stimulation - II Years
October 15, 2024	Tuesday	EXAM: ALL I, III, V, VII, IX Semester UG Students & I, III Semester Non MBA/MSc DS PG - CIA II Marks Submission (Including LLB)
October 16, 2024	Wednesday	
October 17, 2024	Thursday	SCIENCE: APJ Birthday Celebration
October 18, 2024	Friday	COMMERCE: Training Session - Competitive Exams for all I & III Semester Bcom FA MBA: Last Instruction date of MBA Trimester I and IV
October 19, 2024	Saturday	EXAM: End Term Exam for MBA Trimester I and IV (Start), CIA III mark submission for MSc DS Trimester I & IV LAW: Legal Aid Camp (Start) COMMERCE: Workshop on Financial Statement Analysis (Part 1) Semester I BCom FA Workshop on Financial Statement Analysis (Part 2) Semester III BCom FA LANGUAGES: Story Mapping Lavasa Inauguration
October 20, 2024	Sunday	HOLIDAY (Sunday) LAW: Legal Aid Camp (End)
October 21, 2024	Monday	Melange '24 - MUN Debate Competition (Start)
October 22, 2024	Tuesday	BBA: Melange '24 - MUN Debate Competition (End)
October 23, 2024	Wednesday	SCIENCE: CIA III mark submission for MSc DS Trimester I & IV
October 24, 2024	Thursday	MBA: Academic Audit SCIENCE: Yoga, Meditation session, Zumba , Karate

October 25, 2024	Friday	EXAM: End Term Exam for MBA Trimester I and IV (End) SCIENCE: Last Instruction Day for MSc DS Trimester I and IV
October 26, 2024	Saturday	Diwali Vacation (Start)
October 27, 2024	Sunday	HOLIDAY (Sunday)
October 28, 2024	Monday	
October 29, 2024	Tuesday	
October 30, 2024	Wednesday	
October 31, 2024	Thursday	
November 1, 2024	Friday	
November 2, 2024	Saturday	
November 3, 2024	Sunday	HOLIDAY (Sunday)
November 4, 2024	Monday	Reopen after Diwali Vacation EXAM: End Term exam for MSc DS Trimester I and IV (Start) MBA: Commencement of MBA Trimester II and V CCHS: World Men's Day
November 5, 2024	Tuesday	
November 6, 2024	Wednesday	BBA: Campus Heroes'24
November 7, 2024	Thursday	BBA: Campus Heroes'24 SCIENCE: National sports meet with Special Olympics Bharat (INCLUSIVERSE) (Start)
November 8, 2024	Friday	MBA: Machine Learning Workshop - II Years COMMERCE: OTIUM 2024 (Start)
November 9, 2024	Saturday	EXAM: End Term exam for MSc DS Trimester I and IV (End) SCIENCE: National sports meet with Special Olympics Bharat (INCLUSIVERSE) (End) SWO: Bhasha Utsav / Ethnic Day 2024
November 10, 2024	Sunday	HOLIDAY (Sunday)
November 11, 2024	Monday	SCIENCE: Commencement of MSc DS Trimester II and V LAW: Constitutional Week
November 12, 2024	Tuesday	
November 13, 2024	Wednesday	SCIENCE: Econovation series
November 14, 2024	Thursday	MBA: Xellenz SCIENCE: Interview series for Statistics / Mathematics COMMERCE: OTIUM 2024 (End)

		CSA:Children's Day Celebration with Project Bridge Students
November 15, 2024	Friday	HOLIDAY Guru Nanak's Birthday SWO: Certificate Course for Cultural Teams(Start) SPORTS:CHRI-SPO Lavasa (Inter-Collegiate Sports Competition) (Start)
November 16, 2024	Saturday	LAW: Constitutional Week (End) LANGUAGES: Guest Lecture on An Introduction to Placement Opportunities STUDENT COUNCIL: Daksh, Pune
November 17, 2024	Sunday	HOLIDAY (Sunday) SPORTS:CHRI-SPO Lavasa (Inter-Collegiate Sports Competition) (End)
November 18, 2024	Monday	SCIENCE: Workshop on Power BI LAW: Human Rights Week(Start)
November 19, 2024	Tuesday	BBA: EKALAVYA '24
November 20, 2024	Wednesday	EXAM: ALL I, III, V, VII, IX Semester UG Students & I, III Semester Non MBA/MSc DS PG - CIA III Marks Submission (including Law) SWO: Certificate Course for Cultural Teams(End)
November 21, 2024	Thursday	EXAM: ALL I, III, V, VII, IX Semester UG Students & I, III Semester Non-MBA/MSc DS PG - CIA Overall Marks Submission (including Law) SCIENCE: IACIDS-2024 (Start) SWO:Certificate Course for Voluntary Bodies(Start)
November 22, 2024	Friday	MBA: International Case Conference -Annual for Faculties
November 23, 2024	Saturday	SCIENCE: IACIDS-2024 (End) LAW: Human Rights Week(End)
November 24, 2024	Sunday	HOLIDAY (Sunday)
November 25, 2024	Monday	SCIENCE: Workshop on Power BI NCC:NCC Day Celebration & Blood Donation Camp
November 26, 2024	Tuesday	LAW: Constitutional Day Celebration
November 27, 2024	Wednesday	SCIENCE: Awareness on National Cyber Security Day SWO:Certificate Course for Voluntary Bodies(End)
November 28, 2024	Thursday	SCIENCE: Interview Series for Statistics /Mathematics

November 29, 2024	Friday	EXAM: Last Instruction Day for ALL I, III, V, VII, IX Semester Law Students.
November 30, 2024	Saturday	EXAM: Last Instruction Day for ALL I, III, V Semester UG Students & I, III Semester Non-MBA/MSc DS PG Students. SWO:Magnificat 2024
December 1, 2024	Sunday	HOLIDAY (Sunday) BBA: Quality Initiative Programme (QIP ) & OBT (Start)
December 2, 2024	Monday	EXAM: ALL I, III, V, VII, IX Semester UG/PG Law Students - Odd End Semester Examination (Start) Even Semester Supplementary for final-year Law and Data Science students SPORTS:Family Day Sports starts (Exclusively for Staff Members)
December 3, 2024	Tuesday	
December 4, 2024	Wednesday	EXAM: ALL I, III, V Semester UG Students & I, III Semester Non-MBA/MSc DS PG Students - Odd End Semester Examination (Start) CCHS:Workshop on how to manage Holiday Stress
December 5, 2024	Thursday	BBA: Quality Initiative Programme (QIP ) & OBT (End) SCIENCE: Guest Lecture on Econometrics
December 6, 2024	Friday	MBA: Sales Pitch Contest
December 7, 2024	Saturday	EXAM: CIA I Marks Entry for MBA Trimester II and V SCIENCE: HACKVERSE 24 - Dept DS in Association CHRIST Infotech - Day 1
December 8, 2024	Sunday	HOLIDAY (Sunday)
December 9, 2024	Monday	EXAM: Odd Semester Supplementary for ALL Ug and Non MBA/MSc DS (Start) SCIENCE: HACKVERSE 24 - Dept DS in Association CHRIST Infotech - Day 2
December 10, 2024	Tuesday	
December 11, 2024	Wednesday	
December 12, 2024	Thursday	EXAM: Mid Term Exam for MBA Trimester II and V
December 13, 2024	Friday	EXAM: CIA I Marks Entry for MSc DS Trimester II and V MBA: Qualitative Research Master Class (Faculty)
December 14, 2024	Saturday	EXAM: Even Semester Supplementary for final year Law and Data Science students (End) Mid Term Exam for MBA Trimester II and V



December 15, 2024	Sunday	HOLIDAY (Sunday)
December 16, 2024	Monday	EXAM: ALL I, III, V, VII, IX Semester UG/PG Law Students - Odd End Semester Examination (End)
December 17, 2024	Tuesday	LAW: Commencement of Even semester for Law UG/ PG students (II, IV, VI, VIII & X Semester)
December 18, 2024	Wednesday	
December 19, 2024	Thursday	EXAM: ALL I, III, V Semester UG Students & I, III Semester Non-MBA/MSc DS PG Students - Odd End Semester Examination. (End)
December 20, 2024	Friday	MBA: Finance Trivia - The Quiz Competition SWO: Magnificat 2024
December 21, 2024	Saturday	EXAM: Odd Semester Supplementary for ALL Ug and Non-MBA/MSc DS (End)
December 22, 2024	Sunday	HOLIDAY (Sunday)
December 23, 2024	Monday	LAW: ALL II, IV, VI, VIII Semester LLB Students - Internship Break (Start) Christmas Vacation
December 24, 2024	Tuesday	
December 25, 2024	Wednesday	
December 26, 2024	Thursday	
December 27, 2024	Friday	
December 28, 2024	Saturday	
December 29, 2024	Sunday	HOLIDAY (Sunday)
December 30, 2024	Monday	
December 31, 2024	Tuesday	
January 1, 2025	Wednesday	CCHS:Global Family Day Mental Wellness month (start)
January 2, 2025	Thursday	

January 3, 2025	Friday	<p>Reopening After Christmas Vacation  EXAM: Result release for ALL I, III, V Semester UG Students &amp; I, III Semester Non-MBA/MSc DS PG Students - Odd End Semester Examination, Mid Term Exam for MSc DS Trimester II and V (Start)  LAW: FDA /QIP (Start)  LAW: X Semester LLB Students Even Semester Commencement  CCHS:International Mind Body Wellness Day</p>
January 4, 2025	Saturday	
January 5, 2025	Sunday	<p>HOLIDAY (Sunday)  LAW: FDP/QIP(End)</p>
January 6, 2025	Monday	<p>EXAM: CIA II Marks Entry for MBA Trimester II and V  COMMERCE: Workshop on Financial Statement Analysis (Part 2) Semester II BCom FA  Workshop on Techniques of Case Study Analysis Semester IV BCom FA  Workshop on Research Methodology (Part 2) - Semester VI BCom FA  EXAM:Odd Semester IMMEDIATE  Supplementary for ALL Ug and Non-MBA/MSc DS, Batch 2024 students - Except I, III, V, VII UG Law Students (Start), Mid Term Exam for MSc DS Trimester II and V (End)  Workshop on Advanced Research Methodology (Part 2) Semester II MSc GFA</p>
January 7, 2025	Tuesday	SPORTS:Minor sports & Games for all
January 8, 2025	Wednesday	
January 9, 2025	Thursday	BBA: INSPIRA '25
January 10, 2025	Friday	CSA:Youth Day Celebration
January 11, 2025	Saturday	<p>LANGUAGES: Workshop on Digital Portfolio  CSA:Project Pradhan  EXAM:Odd Semester IMMEDIATE  Supplementary for ALL Ug and Non-MBA/MSc DS, Batch 2024 students - Except I, III, V, VII UG Law Students (End)</p>
January 12, 2025	Sunday	<p>HOLIDAY (Sunday)  COMMERCE: 5K Marathon - National Youth Day</p>
January 13, 2025	Monday	EXAM: CIA II Marks Entry for MSc DS Trimester II and V
January 14, 2025	Tuesday	
January 15, 2025	Wednesday	NCC:Indian Army Day
January 16, 2025	Thursday	SCIENCE: Expert Lecture on Causal Inference

January 17, 2025	Friday	
January 18, 2025	Saturday	EXAM: CIA III Marks Entry for MBA Trimester II and V COMMERCE: Finatex 2025 LANGUAGES: Guest Lecture on Copyright & Fair use
January 19, 2025	Sunday	HOLIDAY (Sunday)
January 20, 2025	Monday	
January 21, 2025	Tuesday	
January 22, 2025	Wednesday	MBA: International Hackathon
January 23, 2025	Thursday	SCIENCE: Econovation Series
January 24, 2025	Friday	
January 25, 2025	Saturday	STUDENT COUNCIL: Alumni Day
January 26, 2025	Sunday	HOLIDAY (Sunday) Republic Day NCC: Republic Day Celebration
January 27, 2025	Monday	EXAM: End Term Exam for MBA Trimester II and V (Start) MBA: Course Plan Presentation LAW: X Semester LLB Students Even Semester Internship Break Begins COMMERCE: World Sustainable Energy Day
January 28, 2025	Tuesday	MBA: Course Plan Presentation
January 29, 2025	Wednesday	
January 30, 2025	Thursday	SCIENCE: Enhancing Research Writing skills MSc DS & MSc EA CCHS: Mental Wellness month (End)
January 31, 2025	Friday	EXAM: CIA III Marks Entry for MSc DS Trimester II and V BBA: Annual Debate Competition - MUN MBA: Academic Audit
February 1, 2025	Saturday	EXAM: End Term Exam for MBA Trimester II and V(End), Odd Semester IMMEDIATE Supplementary for ALL Ug I, III, V, VII UG Law Students Batch 2024- (Start) LAW: Internship VIVA COMMERCE: CUBC 2025
February 2, 2025	Sunday	HOLIDAY (Sunday)
February 3, 2025	Monday	MBA: Commencement of MBA Trimester III and VI SPORTS: Inauguration of Inter-Department Sports & Annual Athletic Meet LAW: Commencement of ALL II, IV, VI, VIII LLB Students Even Semester after Internship Break
February 4, 2025	Tuesday	CCHS: World Cancer Day

February 5, 2025	Wednesday	SCIENCE: Last Instruction Day for MSc DS Trimester II and V
February 6, 2025	Thursday	
February 7, 2025	Friday	EXAM: Starts - Even Semester Supplementary for ALL Ug and Non MBA/MSc DS (except final year Law and DS students) LAW: Criminal Trial Advocacy & Judgement Writing Competition (Start) SWO:Junoon 2025
February 8, 2025	Saturday	EXAM: Odd Semester IMMEDIATE Supplementary for ALL Ug I, III, V, VII UG Law Students Batch 2024- (Start)
February 9, 2025	Sunday	HOLIDAY (Sunday) LAW: Criminal Trial Advocacy & Judgement Writing Competition (End)
February 10, 2025	Monday	EXAM: End Term Exam for MSc DS Trimester II and V (Starts)
February 11, 2025	Tuesday	EXAM: ALL II, IV, VI Semester UG Students & II, IV Semester Non MBA/MSc DS PG - CIA I Marks Submission (Including LLM) COMMERCE: Workshop on Professional Networking Skills
February 12, 2025	Wednesday	
February 13, 2025	Thursday	SCIENCE: School students Competition in Maths and Statistics SWO:Inbloom 2025 & Concert (Start)
February 14, 2025	Friday	LAW: PhD Colloquium
February 15, 2025	Saturday	EXAM: End Term Exam for MSc DS Trimester II and V (End) COMMERCE: International Conference SWO:Inbloom 2025 & Concert (End)
February 16, 2025	Sunday	HOLIDAY (Sunday)
February 17, 2025	Monday	EXAM: Even Semester Supplementary for ALL Ug and Non MBA/MSc DS (except final year Law and DS students)(End) Penultimate Exams for Final year students (except final year Law and DS students) (Start) SCIENCE: Commencement of MSc DS Trimester III /Commencement of MSc DS VI Trimester Internship CCHS:Random Acts of Kindness Day
February 18, 2025	Tuesday	SWO: Quarterly Meeting (Mentor)
February 19, 2025	Wednesday	HOLIDAY Shivaji Jayanti

February 20, 2025	Thursday	EXAM: Penultimate Exams for Final year students (except final year Law and DS students) (End) SCIENCE: Econovation Series
February 21, 2025	Friday	LAW: IPR Workshop in collaboration LANGUAGES: Route to Roots: International Day of Mother Tongue Celebration
February 22, 2025	Saturday	LAW: IPR Workshop in collaboration
February 23, 2025	Sunday	HOLIDAY (Sunday)
February 24, 2025	Monday	BBA: IMPERIO '25
February 25, 2025	Tuesday	
February 26, 2025	Wednesday	HOLIDAY Maha Shivarathri
February 27, 2025	Thursday	SCIENCE: Event on Budget 2025-26 COMMERCE: World Sustainable Energy Day
February 28, 2025	Friday	EXAM: ALL II, IV, VI Semester UG Students & II, IV Semester Non MBA/MSc DS PG - Mid Semester Examinations/CIA II (Including LLM) (Excluding LLB programmes) SCIENCE: National Science Day
March 1, 2025	Saturday	COMMERCE: Workshop on Taxation - Semester II BCom FA Workshop on Algorithmic Trading - Semester IV BCom FA CCHS:Zero Discrimination day
March 2, 2025	Sunday	HOLIDAY (Sunday)
March 3, 2025	Monday	EXAM: ALL II, IV, VI, VIII & X Semester LLB Students - CIA I Marks Submission Starts - Mid Term Exam for MBA Trimester VI
March 4, 2025	Tuesday	
March 5, 2025	Wednesday	EXAM: Mid Term Exam for MBA Trimester VI (End)
March 6, 2025	Thursday	SCIENCE: Expert Lecture on Bayesian Inference SWO:Blossoms 2025(Start)
March 7, 2025	Friday	LAW: Themis 5.0 ( start)
March 8, 2025	Saturday	EXAM: CIA I Marks Entry for MBA Trimester III LANGUAGES: Second Advisory Board Meeting CCHS:International Women's Day
March 9, 2025	Sunday	HOLIDAY (Sunday) LAW: Themis 5.0 (End)
March 10, 2025	Monday	LAW: Women's Day Celebration
March 11, 2025	Tuesday	
March 12, 2025	Wednesday	EXAM: CIA II Marks Entry for MBA Trimester VI

March 13, 2025	Thursday	SCIENCE: Econovation Series
March 14, 2025	Friday	HOLIDAY Holi
March 15, 2025	Saturday	EXAM: ALL II, IV, VI Semester UG Students & II, IV Semester Non MBA/MSc DS PG - - CIA II Marks Submission (Including LLM) LAW: Parliamentary Debate Competition SWO:Blossoms 2025(End) Sound Curry 2025 CSA:SpringOra Summer Camp 2025
March 16, 2025	Sunday	HOLIDAY (Sunday) LAW: Parliamentary Debate Competition
March 17, 2025	Monday	LANGUAGES: Mindful Moments: Wellement Practices for Stress Awareness SPORTS: Sports Valedictory & Farewell EXAM: CIA I Marks Entry for MSc DS Trimester III
March 18, 2025	Tuesday	
March 19, 2025	Wednesday	
March 20, 2025	Thursday	EXAM: Mid-Term Exam for MBA Trimester III (Start) CCHS:International Day of Happiness STUDENT COUNCIL:
March 21, 2025	Friday	MBA: Academic Audit CCHS:World Down Syndrome day WORLD DAY: World Poetry Day
March 22, 2025	Saturday	EXAM: Mid Term Exam for MBA Trimester III (End) CIA III Marks Entry for MBA Trimester VI
March 23, 2025	Sunday	HOLIDAY (Sunday)
March 24, 2025	Monday	CCHS:World Tuberculosis Day
March 25, 2025	Tuesday	
March 26, 2025	Wednesday	
March 27, 2025	Thursday	EXAM: ALL II, IV, VI, VIII & X Semester LLB Students -Mid-Term Examinations (Start )
March 28, 2025	Friday	MBA: Farewell Party
March 29, 2025	Saturday	EXAM: CIA II Marks Entry for MBA Trimester III
March 30, 2025	Sunday	HOLIDAY (Sunday) Gudi Padwa
March 31, 2025	Monday	HOLIDAY Eid-Al-Fitr

April 1, 2025	Tuesday	EXAM: Mid Term Exam for MSc DS Trimester III (Start) SPORTS: Off-season sports training except for the final years CCHS:Stress awareness (Start) National Counseling Awareness (Start) Alcohol Awareness (Start) National Autism Awareness (Start)
April 2, 2025	Wednesday	
April 3, 2025	Thursday	EXAM: ALL II, IV, VI, VIII & X Semester LLB Students –Mid-Term Examinations (Start) Mid Term Exam for MSc DS Trimester III (End)
April 4, 2025	Friday	
April 5, 2025	Saturday	LANGUAGES: Workshop on Twine SWO:Nritta 2025 (Start) NCC:Mountaineering Expedition
April 6, 2025	Sunday	HOLIDAY (Sunday) SWO:Nritta 2025 (End)
April 7, 2025	Monday	CCHS:World Health Day
April 8, 2025	Tuesday	
April 9, 2025	Wednesday	EXAM: CIA III Marks Entry for MBA Trimester III
April 10, 2025	Thursday	SCIENCE: Econovation Series
April 11, 2025	Friday	
April 12, 2025	Saturday	Easter Vacation (Start)
April 13, 2025	Sunday	HOLIDAY (Sunday)
April 14, 2025	Monday	
April 15, 2025	Tuesday	SWO: Nomination and selection for Heads and Subheads for Academic Year 2025-26 (End)
April 16, 2025	Wednesday	
April 17, 2025	Thursday	
April 18, 2025	Friday	
April 19, 2025	Saturday	
April 20, 2025	Sunday	HOLIDAY (Sunday)
April 21, 2025	Monday	
April 22, 2025	Tuesday	Reopening after Easter Vacation CCHS:Earth Day
April 23, 2025	Wednesday	
April 24, 2025	Thursday	EXAM: ALL II, IV, VI, VIII & X Semester LLB Students -- CIA II Mark Submission Mid-Term Exam Mark Submission for MSc DS Trimester III SCIENCE: Expert Talk on Writing Research Paper

April 25, 2025	Friday	COMMERCE: IMBUIR 2025 SWO:Valedictory Ceremony
April 26, 2025	Saturday	EXAM: Penultimate Exams for Final year Law and DS students (Start) SWO:Farewell
April 27, 2025	Sunday	HOLIDAY (Sunday)
April 28, 2025	Monday	
April 29, 2025	Tuesday	
April 30, 2025	Wednesday	CCHS:Stress awareness Month (End) National Counseling Awareness(End) Alcohol Awareness (End) National Autism Awareness (End)
May 1, 2025	Thursday	HOLIDAY Maharashtra Day CCHS:Mental Health Awareness (Start)
May 2, 2025	Friday	EXAM: Penultimate Exams for Final year Law and DS students (End)
May 3, 2025	Saturday	
May 4, 2025	Sunday	HOLIDAY (Sunday)
May 5, 2025	Monday	
May 6, 2025	Tuesday	
May 7, 2025	Wednesday	STUDENT COUNCIL: Stars of Lavasa
May 8, 2025	Thursday	NCC:World Red Cross and Red Crescent Day - First Aid workshop
May 9, 2025	Friday	CCHS:National Children's Mental Health Awareness Day
May 10, 2025	Saturday	LANGUAGES: Guest Lecture on ChatGPT & Prompt Engineering
May 11, 2025	Sunday	HOLIDAY (Sunday) CCHS:Mother's Day
May 12, 2025	Monday	Buddha Purnima EXAM: Even Semester Supplementary for ALL Ug and Non MBA/MSc DS (Start) ALL II, IV, VI Semester UG Students & II, IV Semester Non-MBA/MSc DS PG - - CIA III Marks Submission (Including LLM & LLB) CCHS:International Nurses Day National Prevention Week (substance abuse) (Start)
May 13, 2025	Tuesday	

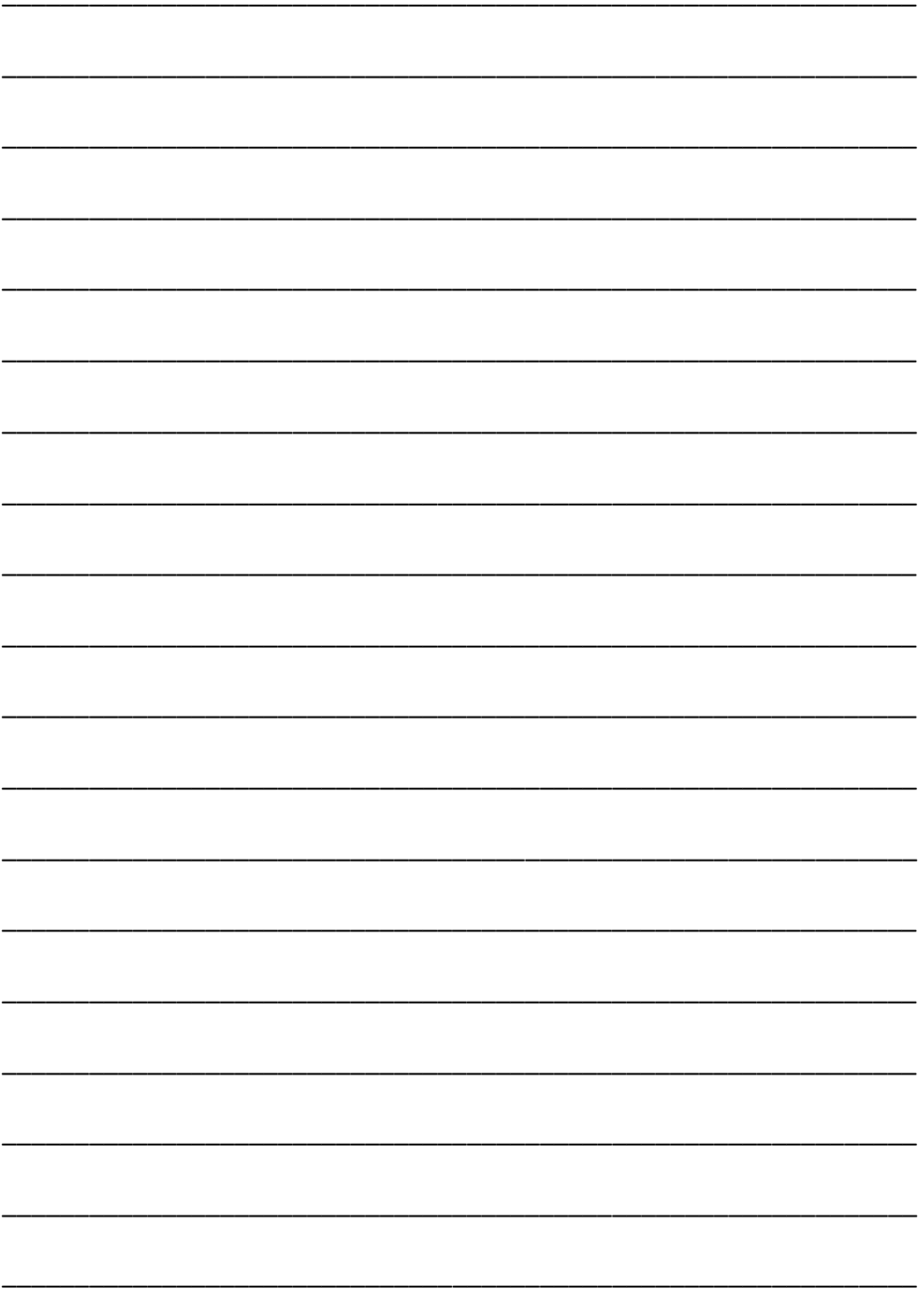


May 14, 2025	Wednesday	EXAM: ALL II, IV, VI Semester UG Students & II, IV Semester Non MBA/MSc DS PG - - CIA overall Marks Submission (Including LLM), Last Instruction day for ALL II, IV, VI Semester UG Students & II, IV Semester Non MBA/MSc DS PG -(Including LLM) LANGUAGES: Session on Forgotten Foods
May 15, 2025	Thursday	MBA: Workshop - AI Research Tools for Faculties
May 16, 2025	Friday	
May 17, 2025	Saturday	
May 18, 2025	Sunday	HOLIDAY (Sunday) CCHS:National Prevention Week (substance abuse) (End)
May 19, 2025	Monday	EXAM: ALL II, IV, VI Semester UG Students & II, IV Semester Non MBA PG - Even Semester End Term Examination (Including LLM) (Excluding LLB programs) (Start) LAW: Reopening of Semester for X Semester LLB students after Internship break and VIVA for Final Year LLB students Farewell Party
May 20, 2025	Tuesday	EXAM: CIA III Marks Submission for MSc DS Trimester III
May 21, 2025	Wednesday	CCHS:National Employee Health and Fitness Day
May 22, 2025	Thursday	
May 23, 2025	Friday	EXAM: Last Instruction day - MBA & MSc DS Trimester III (End) ALL II, IV, VI, VIII & X Semester LLB Students -- Last Instruction Date
May 24, 2025	Saturday	
May 25, 2025	Sunday	HOLIDAY (Sunday)
May 26, 2025	Monday	EXAM: End Trimester Examinations - MBA & MSc DS Trimester III (Start)
May 27, 2025	Tuesday	EXAM: ALL II, IV, VI, VIII, X Semester LLB Students - Even End Semester Examination Starts
May 28, 2025	Wednesday	
May 29, 2025	Thursday	
May 30, 2025	Friday	EXAM: Even Semester Supplementary for ALL Ug and Non MBA/MSc DS (End)

May 31, 2025	Saturday	EXAM: ALL II, IV, VI Semester UG Students & II, IV Semester Non MBA PG - Even Semester End Term Examination (Including LLM) (Excluding LLB programs) (End) End Trimester Examinations - MBA & MSc DS Trimester III CCHS:Mental Health Awareness (End) World No Tobacco Day
June 1, 2025	Sunday	HOLIDAY (Sunday) CCHS:Global Parents day National PTSD Awareness (Start)
June 2, 2025	Monday	EXAM: Odd Semester Supplementary for ALL Ug and Non MBA/MSc DS (Start)
June 3, 2025	Tuesday	
June 4, 2025	Wednesday	
June 5, 2025	Thursday	EXAM: Special supplementary for ALL final Semester/trimester failures (Start)
June 6, 2025	Friday	
June 7, 2025	Saturday	HOLIDAY Id-ul-Zuha (Bakrid)
June 8, 2025	Sunday	HOLIDAY (Sunday)
June 9, 2025	Monday	
June 10, 2025	Tuesday	
June 11, 2025	Wednesday	EXAM: ALL II, IV, VI, VIII, X Semester LLB Students - Even End Semester Examination (End) MBA: Annual Academic Audit
June 12, 2025	Thursday	
June 13, 2025	Friday	EXAM: Odd Semester Supplementary for ALL Ug and Non MBA/MSc DS (End) Special supplementary for ALL final Semester/trimester failures
June 14, 2025	Saturday	Graduation Day Monsoon Vacation Starts for Faculties
June 15, 2025	Sunday	HOLIDAY (Sunday)
June 16, 2025	Monday	
June 17, 2025	Tuesday	CCHS:Father's day
June 18, 2025	Wednesday	
June 19, 2025	Thursday	
June 20, 2025	Friday	

June 21, 2025	Saturday	NCC:International Day of Yoga (Online) CCHS:World Music Day World Yoga Day
June 22, 2025	Sunday	HOLIDAY (Sunday)
June 23, 2025	Monday	
June 24, 2025	Tuesday	
June 25, 2025	Wednesday	
June 26, 2025	Thursday	EXAM: Result release for ALL II, IV, VI, VIII, X Semester LLB Students - Even End Semester Examination
June 27, 2025	Friday	
June 28, 2025	Saturday	
June 29, 2025	Sunday	HOLIDAY (Sunday)
June 30, 2025	Monday	National PTSD Awareness (End)







# CHRIST UNIVERSITY

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